PRIVACY POLICY

Codingtank Limited holds your name, address, telephone number and email address.

We hold this information for accounting, tax reporting and to provide the services you use from us. Additionally, we use your contact details to provide you with notifications in the event this policy is updated.

As CodingTank Limited is a reseller of services your data is also provided to the service provider, where necessary, to provide the services you are using.

Data held by Codingtank Limited is stored on secure servers located within the UK and Europe.

You have a right to request a copy of the information we hold on you (a 'Subject Access Request') and you also have the right to request to be forgotten. However please note that data may still be retained for accountancy/tax purposes and would not be deleted if it is required to provide you with an on-going service.

Codingtank Limited may also hold personal data on you and your customers as a result of work undertaken to maintain your hardware or software. Where maintenance is performed on machines this may require a back-up of the system to be retained. This will be kept for a short period of time beyond completion of the maintenance work in case subsequent work is needed as a result of recent works. When this data is removed it may be retained for a period in the backup repositories (managed by my service providers) for a period until deleted as part the back-up retention cycle. If you require more detail on this, please contact us. Please note that where such data is held by Codingtank Limited you will be informed of this requirement before work commences.

Bob Vale is the Data Protection Officer, any queries can be made by either emailing us at dpo@codingtank.co.uk or by phone 0330 666 0888

Any changes to this policy will be posted to our website.