

**CITY OF THORP
REGULAR CITY COUNCIL MEETING MINUTES
MONDAY, MARCH 9, 2020 AT 6:30PM
AT THORP CITY HALL**

1. Call to Order/Pledge of Allegiance

Meeting was called to order at 6:30pm by Mayor Stroinski. In attendance were; Alderpersons Abramczak, Maslowski, Rosemeyer, Lawcewicz, and Wnek. Also in attendance were DPW Wundrow, Police Chief Schneider, Library Director Kuipers and Clerk-Treasurer Pogodzinski.

ROUTINE BUSINESS

2. Comments and suggestions from pre-registered citizens

None

3. Consent Agenda – The City Council, with a single vote and without debate, may act upon the following items. Any council member wishing to debate an individual item may request that it be considered separately

- a. Approval of minutes from February 10, 2020 Regular City Council meeting
- b. Approval of operator's license for Charlotte Baker
- c. Approval of operator's license for Elektra Zurakowski
- d. Approval of operator's license for Bonnie Ehlert

Aldersperson Maslowski questioned why the check issued for the new truck to Courtesy Auto & Truck Center was different than what the February minutes stated? She requested the minutes be changed to reflect the amount processed on the check. (After reviewing the numbers by Clerk-Treasurer, the minutes were correct from February 10th meeting. Check difference was due to additional fee for tax, title and license.)

M/M/S (Maslowski, Wnek) to approve Consent Agenda letters a-d. Motion carried unanimously.

4. Discussion and possible action relating to monthly reports.

a. Clerk-Treasurer's Report, Vouchers, Payroll Register, and Journal Entries.

M/M/S (Rosemeyer, Abramczak) to approve reports. Motion carried unanimously.

b. Police Department Monthly Report

None

c. Public Works/Utilities Monthly Report

Aldersperson Maslowski inquired about sewage back-up incurred by residents on Financial Street. DPW Wundrow explained that tree roots were blocking the sewer main and it was impossible to know this problem. He noted this section of sewer pipe will now be televised biannually. He noted that is a good reason to line the sewer pipes which would prevent this problem. She also questioned the DNR report noting water samples that were not taken. DPW explained it was not our fault and the report was delayed. He also noted the DNR were not notified in proper time. Required notice to public will be attached to the CMR report which will be posted and published. Aldersperson Maslowski asked how the surplus items were being handled? DPW Wundrow will place the items on an auction site.

d. Library Monthly Report

None

e. Reports from Various Committees

None

f. Reports from elected officials

None

OLD BUSINESS

5. Discussion and possible action relating to hunting on Corporate Boundaries

This agenda item will be tabled and brought back.

NEW BUSINESS

6. Discussion and possible action regarding Tourism Commission request to contract with web designer.
Joe Smoczyk representing the Tourism Commission requested the City's website be redesigned and updated. He noted the Tourism Commission has the funds to fund the project and is requesting the Council's approval. Alderperson Maslowski was against the contract which was presented at cost of \$14,000. She was not in favor and felt the money could be spent elsewhere such as the Veteran's Park. Smoczyk felt the change would increase visibility to the City and everyone would benefit with an improvement to our image. Derek Entrekin, Web Designer for his company Edwin Marie, explained that the current web page was not user friendly and needed the content to be refreshed. The cost would include maintenance for one year with provided training. He also felt the website will eventually pay for itself. Marene Crabtree from the Tourism Commission discussed the information on the Website. She questioned who makes the changes currently to the website when needed. She felt we were fortunate to have a Tourism Commission and things needed to be updated. Katelyn Broda, also a member of the Tourism Commission felt the website needed a new facelift and would be a fantastic benefit to the City.
M/M/S (Wnek, Lawcewicz) to contract with Edwin Marie Web Designer at a cost of \$14,000. Motion passed 4 – 1 with Alderperson Maslowski voting no.
7. Discussion and possible action on Grant/Boardman Street Widths.
David Schofield from Short Elliot and Hendrickson informed Council that Grant and Boardman Streets are currently 40 feet wide from face to curb. Typically, streets are 36 feet wide and he recommended to narrow the streets to that width. Alderperson Maslowski questioned why we should reduce the width? He stated that rarely do you see parking on both sides of the street and it would be a cost savings of about \$80,000, which would limit parking to one side of the street.
M/M/S (Lawcewicz, Maslowski) to leave the width of the streets at 40 feet on N. Boardman Street and E. Grant Street. Roll call vote - all yes.
8. Discussion and possible action on Grant/Boardman Street Sidewalks
A decision on sidewalk placement was needed to proceed with the project. Different options presented were one, sidewalks on both sides of the street, two, sidewalks on one side of the street and the final option was no sidewalks.
M/M/S (Lawcewicz, Rosemeyer) to remove all sidewalks on N. Boardman Street and E. Grant Street. Roll call vote: Abramczak – no, Rosemeyer – yes, Maslowski – no, Lawcewicz – yes, Wnek – yes. Motion passed 3-2.
9. Resolution 2020-03-02 "Preliminary Resolution Declaring Intent to Levy Special Assessments Under Police Powers Pursuant to Sec. 66.0703 Wis Stats. for Water and Sanitary Sewer Utility Improvements on N. Boardman Street and E. Grant Street".
M/M/S (Wnek, Rosemeyer) to approve Resolution 2020-03-02 "Preliminary Resolution Declaring Intent to Levy Special Assessments Under Police Powers Pursuant to Sec. 66.0703 Wis Stats. for Water and Sanitary Sewer Utility Improvements on N. Boardman Street and E. Grant Street". Motion passed 5 – 0.
10. Resolution 2020-03-01 "Resolution Establishing Organizational Structure and Management Chain of Command for the City of Thorp".
M/M/S (Wnek, Lawcewicz) to approve Resolution 2020-03-01 "Resolution Establishing Organizational Structure and Management Chain of Command for the City of Thorp". Motion passed 4 -1 with Maslowski voting no.
11. Discussion and possible action regarding agreement between SEH and the City of Thorp regarding Clean Water Fund Application and Administration for funding the WWTP project
M/M/S (Lawcewicz, Rosemeyer) to move ahead and apply for funding. Motion passed 5-0.
12. Discussion and possible action relating to job descriptions.
Agenda item tabled.

13. Ordinance 2020-09-03 “An Ordinance Enacting Chapter 9-3-1 (17) Regarding Stopping or Parking Prohibited in Certain Specified Places”.
M/M/S (Lawcewicz, Wnek) to approve Ordinance 2020-09-03 “An Ordinance Enacting Chapter 9-3-1 (17) Regarding Stopping or Parking Prohibited in Certain Specified Places. Motion passed 5 – 0.
14. Resolution 2020-03-03 “Resolution Approving Pay Application #6 from Springlake Contracting Inc. for 2019 Well #9 WTP Improvement Project”
M/M/S (Abramczak, Lawcewicz) to adopt Resolution 2020-03-03 “Resolution Approving Pay Application #6 from Springlake Contracting Inc. for 2019 Well #9 WTP Improvement Project”. Motion passed unanimously.
15. Discussion and possible action regarding street sweeping.
DPW Wundrow presented two quotes for street sweeping. One quote from Whirlwind Sweeping and the other from Supreme Sweeping LLC. His recommendation was to contract with Whirlwind Sweeping at a cost of \$13,400.
M/M/S (Rosemeyer, Lawcewicz) to approve the street sweeping contract with Whirlwind Sweeping at \$13,400 minus the catch basins which were included in the original bid but not needed. Motion passed 5 – 0.
16. Discussion and possible action regarding donation of drone.
DPW Wundrow informed Council that someone would like to donate a drone to the City but would like to remain anonymous. The individual requested the City to pay for the drone and then be reimbursed by him. Alderperson Maslowski questioned if the City had a policy on drones and Chief Schneider responded that the Police Department did.
M/M/S (Wnek, Rosemeyer) to accept donation of drone. Motion passed unanimously.
17. Discussion and possible action regarding purchase of snow plow.
DPW Wundrow requested allocation of funds from surplus sale to pay for snow plow.
M/M/S (Abramczak, Lawcewicz) to allocate funds from surplus sale up to \$6,304.31 to pay for snow plow. Motion passed 5 – 0.
18. Discussion and possible action relating to Thorp Aquatic Center including:
 - a. Adjustment to fees for pool passes/lessons
Park and Recreation Committee recommended adjustment to swimming lesson fee from \$15.00 to \$20.00 with a seasonal pass and from \$35.00 to \$45.00 without a seasonal pass.
Alderperson Maslowski would like to add information to the pool pricings stating extra fee charged when paying with a credit/debit card.
M/M/S (Rosemeyer, Lawcewicz) to approve adjustment to lesson fee and listing extra charge for credit/debit card use. Motion passed 5 – 0.

CLOSING BUSINESS

19. Comments and suggestions from pre-registered citizens.
None
20. Reports from Department Heads, Mayor, Council, Committees, and discussion of future agenda items.
Alderperson Abramczak informed Council that a Fire District meeting will be held to add additional service area. Clerk-Treasurer Pogodzinski informed Council that Picnic Tables are now being sought through donations. She will post on Facebook and possibly in the local paper with information.
Adjournment
M/M/S (Wnek, Lawcewicz) to adjourn at 8:20 p.m. Motion passed unanimously.

Date of Publication

Ray Stroinski
Mayor

Michele Pogodzinski
Clerk-Treasurer