

**CITY OF THORP
REGULAR CITY COUNCIL MEETING MINUTES
MONDAY, JANUARY 13, 2020 AT 6:30PM
AT THORP CITY HALL**

1. Call to Order/Pledge of Allegiance

Meeting was called to order at 6:30pm by Council President Abramczak. In attendance were; Alderpersons Maslowski, Rosemeyer, Lawcewicz, and Wnek. Also in attendance were DPW Wundrow, Police Chief Schneider, Library Director Kuipers and Clerk-Treasurer Pogodzinski.

ROUTINE BUSINESS

2. Comments and suggestions from pre-registered citizens

None

3. Consent Agenda – The City Council, with a single vote and without debate, may act upon the following items. Any council member wishing to debate an individual item may request that it be considered separately

a. Approval of minutes from December 9, 2019 Regular City Council meeting

b. Approve Operator's License for Jill Rogalski.

M/M/S (Wnek, Lawcewicz) to approve Consent Agenda letters a-b. Motion carried unanimously.

4. Discussion and possible action relating to monthly reports.

a. Clerk-Treasurer's Report, Vouchers, Payroll Register, and Journal Entries.

M/M/S (Rosemeyer, Abramczak) to approve reports. Motion carried unanimously.

b. Police Department Monthly Report

None

c. Public Works/Utilities Monthly Report

None

d. Library Monthly Report

None

OLD BUSINESS

Agenda items taken out of order.

6. Quarterly update on Odor Response Plan from Holland's Family Cheese

A report and handouts were given to the City Council.

NEW BUSINESS

9. Discussion and possible action of change order #1 for Springlake Contracting Inc.

Jeff Nusbaum from SEH informed council that the change order was created due to completion time and did not involve a cost change. He also noted that it is compliant with the funding and the project is 70% completed.

M/M/S (Lawcewicz, Rosemeyer) to approve change order #1 for Springlake Contracting Inc. Motion carried unanimously.

10. Resolution 2020-01-01 "Resolution Approving Pay Application #5 from Springlake Contracting Inc. for 2019 Well #9 WTP Improvement Project.

Jeff Nusbaum from SEH recommended payment of Application #5.

M/M/S (Rosemeyer, Maslowski) to approve Resolution 2020-01-01 "Resolution Approving Pay Application #5 from Springlake Contracting Inc. for 2019 Well #9 WTP Improvement Project. Motion passed unanimously.

5. Discussion and possible action to approve the Employee Handbook.

M/M/S (Rosemeyer, Wnek) to approve the Employee Handbook with changes to be made to the Resolution pertaining to the organizational chart. Motion passed 4-1 with Maslowski voting no.

7. Discussion and possible action regarding prohibiting parking on Evergreen Drive from November 1 – April 1.

Chief Schneider informed Council that the road is narrow which creates hazardous situations to residents living on this street. Alderperson Wnek added that the plow cannot be dropped when cars are parking on the street impeding traffic and felt the best course of action is to add restrictions to the current parking ordinance. It was also noted that the Post Office was unable to deliver mail to the residents on this street. Chief Schneider added that City Attorney Salm felt it would be best to add on to the existing ordinance which needs Council approval for him to move forward with creating the additional language in the ordinance.

M/M/S (Wnek, Lawcewicz) to draft ordinance with additional language regarding restricted parking on Evergreen Drive from November 1 – April 1. Motion passed 4 -1 with Maslowski voting no.

8. Discussion and possible action relating to hunting on Corporate Boundaries

Public Works Director Wundrow felt the issue is hunting around the holding pond as well as not requesting permission to hunt on the property. General consensus was to table the matter and request more information from Attorney Salm.

11. Renewal of Hydro Corp for 1-Year Contract for Cross Connection

DPW Wundrow informed he has received some complaints regarding the appointments that are scheduled from Hydro Corp with residents. The matter will be tabled until the next meeting.

12. Discussion and possible action regarding adjustments to utility bill at 110 N. Thorp Street.

The Public Works and Utility Board recommended to credit \$615.60 for the sewer portion of the bill. M/M/S (Maslowski, Abramczak) to credit the bill at 110 N. Thorp Street for \$615.60. Motion passed unanimously.

CLOSED SESSION

13. Consider moving into closed session per Wis. Stats. 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

a. Discuss and possible action relating to hiring Public Works Position.

M/M/S (Wnek, Lawcewicz) to move into closed session. Motion passed.

Administrative Assistant Marie Karaba asked to talk to the Council and requested Rosemeyer, Abramczak, Wundrow and Pogodzinski to leave the meeting. After a short period, Karaba left the meeting and all individuals returned to the meeting.

14. Reconvene into open session for any action required as the result of closed session.

M/M/S (Rosemeyer, Maslowski) to reconvene into open session. Motion passed 5 – 0.

M/M/S (Maslowski, Rosemeyer) to offer Public Works Position to Daniel Dieball contingent successful background check and drug screen with starting wage of \$18 per hour. If for some reason applicant declines or fails background check and drug screen, job will be offered to second candidate. Motion passed 5-0.

CLOSING BUSINESS

15. Comments and suggestions from pre-registered citizens. Reports from Department Heads, Mayor, Council, Committees, and discussion of future agenda items.

Alderperson Lawcewicz questioned DPW Wundrow if the cemetery was ever surveyed? DPW Wundrow stated that it was not.

16. Adjournment

M/M/S (Lawcewicz, Wnek) to adjourn at 8:25 p.m. Motion passed unanimously.

Date of Publication

Brian Abramczak
Council President

Michele Pogodzinski
Clerk-Treasurer