

## NextGen efile Access – How To Change Your Password

STEP 1: Starting on the login page, click on "Forgot Password?" When prompted, enter your Username, and click the "Continue" button.

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Username:		
Enter Username		14577
Password:		42.7.4
Enter Password		2012
I agree to the Terms of use		
Forgot password?		1
Login		

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Forgot Your Password	
To reset your password, enter your username.	
thegoodlifeproperties1@gmail.com	
Cancel Continue	

STEP 2: A message will appear prompting you to check your e-mail. Open a new tab, login to your e-mail and locate the e-mail from Preferred Compliance Community. Be sure to check your spam folder if the e-mail is not in your inbox. Open the e-mail and click the link located inside.









STEP 3: The e-mail link will re-direct you back to the Preferred website. Click the "Reset Password" button.

STEP 4: In the "New Password" box, enter the new desired password. Make sure to include at least 8 characters, 1 letter and 1 number. Confirm the password by re-entering it in the "Confirm New Password" box. Then, click the change password button. You will be re-directed to the login page where you can now login with the new password.

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Change Your Password	
Enter a new password for thegoodlifeproperties1@gmail.com. Make sure to include at least: ② 8 characters ③ 1 letter ③ 1 number	
* New Password	
* Confirm New Password	
Change Password Password was last changed on 6/29/2020 10:15 AM.	
Username:	
thegoodlifeproperties1@gmail.com Password:	
I agree to the Terms of use	
Eorgot password?	