

MINUTES OF A PARISH COUNCIL MEETING FOR SOUTH KILWORTH PARISH COUNCIL

Held on Tuesday, 12th April 2022, 7.15p.m.

Minutes Ref: 815/0422

1.0 TO Confirm Members Present

Cllr P Alcock (PA) - Chairman
Cllr G Byrne (GB)
Cllr T Wood (TW)
Cllr K Coyne (KC) – Vice Chairman
Cllr E Derrick (ED)
Mrs K Brown (KB) – Clerk

2.0 To Receive Any Apologies

None

3.0 Disclosure of any Member's Interest/s

None

4.0 To Confirm Other Attendees

2 Parishioners in attendance

5.0 To Confirm Minutes of Previous Meeting of Council, held on 8th Mar'22

Re item 7.1, it was proposed that the words 'or group' be added to the draft minutes, previously published.

The revised minutes were confirmed to be a true record of matters discussed, and decisions reached, by the Parish Council, and duly signed.

6.0 Parishioners' Time

6.1 PC discussed parishioner's email complaint re tree branch, overhanging on to their property. Action: PA will contact parishioner to discuss.

7.0 Parish Council Procedures

7.1 PC approved the draft application template to be used for any funding applications received from now on. KC will prepare an article for the website. Resolved.

8.0 Planning Matters

8.1 New Applications:
None

8.2 Planning decision/s rec'd:
22/00105/FUL, St Keverne, Welford Road, construction of a manege, stable blocks and storage building – Approved 23/03/22.

9.0 Accounts / Finance Matters

9.1 The PC approved the following payments:

Nett	Vat	Total	Details / Comments
236.08	0.00	236.08	LRALC/NALC Subscription 2022-2023
1,950.60	0.00	1,950.60	HCYC Sessions 01/09-15/12/21 (To be recharged to CIC)
25.00	5.00	30.00	Payroll Provision, PAYE End of Year Return
937.32	0.00	937.32	PWLB Loan re VH Building, Half Yearly Instalment
255.43	51.09	306.52	Commemorative Tree re Jubilee - Reimburse
112.95	22.59	135.54	Defibrillator Training - Reimburse
1,250.00	0.00	1,250.00	Sports Field Fencing

9.2 KB reported on the cash balances held by the Parish Council at 31/03/22, along with bank reconciliation, receipts and payments for the financial year, with comparisons to budget. PC approved.

10.0 Highways and Footpaths

10.1 Vehicle activated signs to be installed in the village, funded by LCC grant of £3k – KB reported that LCC are assessing the suggested locations, received from the PC, and once suitability has been agreed, a consultation will be carried out with any residents that may potentially be affected by the new signs. A third possible location was identified. One attending parishioner commented re the length of time that has elapsed between the start of this project and now. Council explained that they were totally reliant on LCC for progress however, the PC was making every effort to expedite the installation. Action: KB to contact LCC to update re all suggested locations suggested and to request an estimated timescale for completion.

11.0 Grounds and General Outside Maintenance

11.1 Fence damage on sports field perimeter – GB reported that this repair work was now complete. Resolved.

11.2 Confirmation with HDC re grass cutting contracts – PC agreed to defer this item until summer, so that the service could first be assessed.

11.3 Memorial Benches Maintenance – It was agreed that a maintenance program should be set up to ensure that these, and other like items, are kept in good repair in the future. Action: TW to discuss with contractor, the cost of current necessary repairs.

12.0 Recreation

12.1 Servicing of Play Area Zip wire equipment – TW reported that Wicksteed had tightened the rope and confirmed that no further adjustments should be needed within the next 18 to 24 months. Resolved.

12.2 Damaged Rope Ladder in Play area – TW reported that John Berry had repaired the ladder, with no charge. The PC expressed their gratitude and appreciation for this. Resolved.

12.3 Table and Bench in play area in need of maintenance – TW provided the contractor's quote for £200.00, to renovate these items. PC accepted the quote. Action: TW to arrange for this work to be carried out.

- 12.4 Play Area Safety Inspection Review – ED proposed that the PC consider periodic inspections of the play area, in between the annual ROSPA inspection that is carried out, normally during the summer period. PC agreed that safety is paramount. Action: KB to contact HDC to ascertain what services they may be able to offer, with regard to interim safety inspections during the year.
 - 12.5 Holiday Club Proposal – KB confirmed that the National Lottery Funding application had been successful and that the funds have now been received by the PC. The booking with Finding Fitness, to provide a holiday club, has now been confirmed for three weeks during the summer school holidays, and will be offered to children from both South and North Kilworth. The details will be publicised after the Easter holidays. Pending.
- 13.0 **Village Website**
 - 13.1 New Village website – It was agreed that the website was continuing to run well.
- 14.0 **S106 Fund**
 - 14.1 The PC confirmed that the village consultation held immediately before this PC meeting had been well received. Action: ED to prepare and circulate a summary of the discussions and comments.
- 15.0 **South Kilworth News**
 - 15.1 No update.
- 16.0 **Her Majesty's Platinum Jubilee 2022 Celebrations**
 - 16.1 The Planting of a Commemorative Tree – GB confirmed that he had now taken delivery of an Indian Bean Tree. The PC discussed possible locations for this to be planted, for decision at a later date. Action: PA will circulate a photo/s of proposed site/s.
 - 16.2 Village Hall Jubilee Celebrations event – KB reported that the PC had received payment of their successful application to HDC for a grant of £250 to help fund the planned village hall event. It was agreed that this sum would be put towards the cost of the PC providing a pig roast for the celebration day. Pending.
 - 16.3 Commemorative Bench – KB reported that the PC had received payment of their successful application to HDC for a grant of £500 to go towards the cost of installing the bench. Various siting locations were discussed, to be agreed at a later date. Action: PA to obtain a quote for bench engraving.
- 17.0 **Charity Appeal for Support**
 - 17.1 The PC discussed the email request from 'Together Against Cancer' (TAC) for support. It was agreed to make a contribution of £25 once it was confirmed that a donation of this type would fit the criteria for the use of precept funds and that responsible care had been taken to ensure the legitimacy of the Charity. Action: KB to confirm. Resolved.
- 18.0 **Defibrillator and CPR Training**

- 18.1** Re proposed further Defibrillator Training session – PC agreed that there was sufficient interest to warrant arranging a further training session. Action: KC to discuss possible date/s with the training provider.

19.0 Community Emergency Plan

- 19.1** The updating of the plan – item to be deferred to July'22

20.0 Any Other Business

- 20.1** ED reported that a provisional date had been set for the next village litter pick to be held on 23rd April'22. The PC agreed to pay the village hall booking fee, approximately £30-£40. Pending.
- 20.2** The Platinum Jubilee Capital Grant Fund – 10 grants of £70k each are being made available for application to HDC, by 31/07/22. The PC discussed ideas for making use of this funding opportunity. Action: TW to explore the possibility of having a multi sports facility created.
- 20.3** Bus Shelter Maintenance – GB highlighted that the Walcote Road bus shelter was in a poor state of repair. Action: GB to look in to what maintenance is required.

21.0 To Confirm Date of Next Meeting (Annual Parish Council Meeting)

Tuesday, 10TH May'22, 7.15 p.m.

Meeting ended at 9.15 p.m.

A copy of these minutes will be published on the South Kilworth Website, no later than thirty days from the date of the meeting.

Signed:

Date: