

MINUTES OF A PARISH COUNCIL MEETING FOR SOUTH KILWORTH PARISH COUNCIL

Held on Tuesday, 9th November 2021, 7.15p.m.

Minutes Ref: 810/1121

1.0 TO Confirm Members Present

Cllr P Alcock (PA) - Chairman
Cllr G Byrne (GB)
Cllr T Wood (TW)
Cllr K Coyne (KC)
Mrs K Brown (KB) – Clerk

2.0 To Receive Any Apologies

None

3.0 Disclosure of any Member's Interest/s

None

4.0 To Confirm Other Attendees

None

5.0 To Confirm Minutes of Previous Meeting of Council, Held on 12th Oct'21

These minutes were confirmed to be a true record of matters discussed, and decisions reached, by the Parish Council.

6.0 Parishioners' Time

6.1 Resident's complaint (reported PC meeting Sept'21) regarding the overlooking on to their back garden, from the recently installed zip-wire in the children's play area – The PC agreed to go ahead with contractor's quote for £1100 to replace the fence within the perimeter of the playground, and running alongside the private gardens, to a height which would prevent the overlooking. The PC noted that, due to the ageing condition of the existing fence, it would have been due for replacement in the very near future anyway, and therefore this work is not considered to be an additional expense.

6.2 Overhanging Trees on to private residence – The PC acknowledged that there were remaining branches requiring to be trimmed and that GB would arrange for these to be removed asap.

7.0 Parish Councillor Vacancy

7.1 KB reported that HDC had not received any request for an election to be carried out to fill the vacancy and subsequently, the PC agreed to advertise for the vacancy to be filled by co-option. Action: KB to arrange for a notice to be published to this effect.

8.0 Planning Matters

8.1 New Applications: None

8.2 Planning decision/s rec'd: 21/01483/FUL, erection of a porch, 2 Grange gardens, SK – Approved 05/10/21.

9.0 Accounts / Finance Matters

9.1 The PC approved the following payments:

Nett £	Vat £	Total £	Details / Comments
21.01	0.71	21.72	Clerk's expenses - mileage + stationery
15.00	0.00	15.00	Bus Shelter Cleaning Oct'21
90.00	18.00	108.00	2021 ROSPA inspection
450.00	0.00	450.00	New Website Build
240.00	0.00	240.00	SKN Printing - to be deducted from SKN funds held

9.2 KB reported on the cash balances held by the Parish Council at 31/10/21, along with bank reconciliation - PC approved.

9.3 PC agreed for two ex-councillors, Ray Dorman and Mark Darnell, to be removed from all bank mandates in the name of the Parish Council. Action: KB to forward required forms to PA for completion.

10.0 Parish Council Procedures

10.1 Community Emergency Plan update – The PC agreed to defer this item to spring of next year, for further consideration.

10.2 The PC agreed to the purchase of the latest version (12th edition) of 'Arnold Baker on Local Administration', considered to be the key reference source for Council administration law. Resolved.

11.0 Highways and Footpaths

11.1 Re 'LCC Highways Members Fund', £25K being made available to the County – KB reported that HDC had agreed to grant the amount of £3k to SKPC for the purpose of providing the village with a mobile vehicle activated sign (MVAS), to be fitted at an agreed location. The PC agreed to accept this offer. Pending.

11.2 Traffic Calming Measures, proposed by parishioners at Oct'21 meeting – PA will contact the group to discuss any further action, in light of the planned MVAS installation which should prove to be significantly effective with regard to reducing some of the village speeding problems.

11.3 GB reported that a 30 mph speed sign on Rugby Road was faulty. Action: KB reported that LCC have registered this fault and will notify once the repair has been carried out.

11.4 Unlit junction sign on Welford Road - KB reported that LCC have registered this fault and will notify once the repair has been carried out.

11.5 Poor Road Surface on Welford Road, on the approach to South Kilworth – PA reported that he had contacted Northamptonshire County Council, who have now inspected the area, and intend to carry out repairs within 28 days of notification.

12.0 Village Improvements

- 12.1** Training session to be arranged re the use of the defibrillator equipment – the PC agreed that, due to the low numbers of registered attendees having been received to date, it may be that only one session is required, as in Nov 18th. If anyone, who hasn't already registered, is interested in attending, they should contact the clerk by email, on parishclerk@southkilworth.co.uk. KB will contact those who have already registered, to confirm the date.
- 12.2** Elder Trees/Bushes overhanging the bus shelter on Walcote Road – GB reported that these have now been cut back. Resolved.
- 12.3** Two memorial seats positioned at the rear of the village hall, in need of restoration – The repairs are scheduled to completed shortly.

13.0 Recreation

- 13.1** Zip Wire installation in children's play area –KB is waiting for HDC to forward information required for the S106 project completion report.
- 13.2** Servicing of Play Area Zip wire equipment – TW will contact Wicksteed.
- 13.3** The PC reviewed the recent ROSPA report after their inspection of the play area. It was reported that the only areas of concern, rotting fence posts, were classified as medium risk only. This fence is scheduled to be replaced in the near future and therefore the issue of the posts will then be resolved.

14.0 Village Website

- 14.1** New Village website – It was confirmed that the new website is now up and running, and that KC, KB and SKN administrators, have been trained in editing their respective areas on the website. PA, along with the other councillors, thanked KC for all the effort and hard work he'd put in to organising and overseeing the setting up of the new website, and all agreed that the new site was excellent!

15.0 S106 Fund

- 15.1** Re the formulation of a village consultation regarding future S106 funding –The PC agreed to aim at carrying out a village survey, in the early months of 2022. Pending.

16.0 War Memorial Clock

- 16.1** Re the marking of the 100th anniversary of the installation of the memorial and the invitation for people to visit and view the clock –The PC re-affirmed that this event will be held on Sat 13th Nov'21, with the tower being open between the hours of 9 and 12 a.m. Volunteers, along with PC councillors, will be available at the event, to help to guide visitors.
- 16.2** Re previously reported lighting failures in the church tower – It was confirmed that the tower lighting is fully functional.

17.0 South Kilworth News

- 17.1** The PC agreed that, after PA's discussions with the SKN team, it was hoped that there would not be a too significant shortfall in generated funds (via advertising) to cover the cost of the bi-monthly production, and that the PC would agree to support the venture financially if required, in order to keep the newsletter in print.

18.0 Surveys

18.1 Rural Community Council strategy – PC agreed, no official response.

18.2 Remote Meetings Survey – PA to submit a response.

18.3 LCC Collaborating with our Communities - PC agreed, no official response.

19.0 Any Other Business

19.1 Sports Holiday Club Proposal – The PC agreed in principle, an interest in the project outlined by Finding Fitness and for KB to contact the organiser for more details.

20.0 To Confirm Date of Next Meeting – Tuesday, 14TH Dec’21, 7.15 p.m.

Meeting ended at 8.30 p.m.

A copy of these minutes will be published on the South Kilworth Website, no later than thirty days from the date of the meeting.

Signed:

Date: