

MINUTES OF A PARISH COUNCIL MEETING FOR SOUTH KILWORTH PARISH COUNCIL

Held on Tuesday, 14th September 2021, 7.15p.m.

Minutes Ref: 808/0921

1.0 TO CONFIRM MEMBERS PRESENT – (Meeting chaired by KC)

Cllr K Coyne (KC) – Vice Chairman

Cllr G Byrne (GB)

Cllr T Wood (TW)

Mrs K Brown (KB) – Clerk

2.0 TO RECEIVE ANY APOLOGIES

Cllr M Darnell (MD)

Cllr P Alcock (PA)

3.0 DISCLOSURE OF ANY MEMBER'S INTEREST/S

None

4.0 TO CONFIRM OTHER ATTENDEES

One parishioner in attendance.

5.0 TO CONFIRM MINUTES OF PREVIOUS MEETING OF COUNCIL, HELD ON 17th AUG'21

These minutes were confirmed to be a true record of matters discussed, and decisions reached, by the Parish Council.

6.0 PLANNING MATTERS

6.1 New Applications: 21/01483/FUL, 2 Grange Gardens, North Road, SK-Erection of a porch to front elevation, dated 10th Aug'21 – PC agreed to make no comment.

6.2 Planning decision/s rec'd: None

7.0 PARISHIONERS TIME

7.1 Re resident's complaint regarding the newly installed zip-wire in the children's play area, overlooking their back garden – the attending parishioner explained that, from the zip-wire's raised platform, anyone is able to see right over their back garden and into the rear of their house. It was explained that this impacted significantly on their privacy and was causing considerable discomfort and anxiety. KC thanked the resident for rightly bringing the issue to their attention and apologised for any upset that had been caused. He assured the resident that the PC would discuss the problem fully and get back to them within the next few days and that they would be consulted before any remedial decision was taken. The attendee then left.

After discussion, the PC agreed to arrange for the council's contractor to visit the site, to discuss with the council, possible solutions. The resident would be invited to attend the site visit. KB pointed out that the property in question was rented and the PC agreed that the landlord would be included in considerations. Action: KC to contact the contractor and follow up with the resident and landlord involved.

7.2 Re Council owned overhanging trees on to parishioner's garden – GB confirmed that the order had been given to the council's contractor and that the trees would be

trimmed once the nesting season was properly finished, this generally deemed to be when the leaves start falling. Pending.

8.0 ACCOUNTS/FINANCE MATTERS

- 8.1 The PC agreed to continue to authorise payments via the schedule produced by the clerk, prior to the meetings, which would be accompanied by an electronic copy of all invoices. Late invoices brought to the meeting by any one councillor, would be reviewed and, if agreed, manually signed and dated by the PC, to confirm authorisation. Resolved.
- 8.2 The PC approved the following payments:

Payee	Nett	Vat	Total	Details / Comments
HCYC	1,089.12	0.00	1,089.12	Youth Club Provn 04/04-16/06/21
Online Toolbox Ltd	250.02	0.00	250.02	Website updates x 6
HMRC	149.80	0.00	149.80	PAYE due re Clerk's qurtrly proll July-Sept'21
Karen Brown	616.87	0.00	616.87	Clerk's qtrtrly proll July-Sept'21
DCK Payroll Solutions Ltd	35.00	7.00	42.00	Clerk's payroll admin re July-Sept'21
Kevin Coyne	200.00	0.00	200.00	To re-imburse re new website hosting costs 21/22

- 8.3 KB reported on the cash balances held by the Parish Council at 31/08/21, along with bank reconciliation - PC approved.

9.0 PARISH COUNCIL PROCEDURES

- 9.1 Community Emergency Plan update – Discussion to be carried forward to next meeting. Pending.

10.0 HIGHWAYS AND FOOTPATHS

- 10.1 Re hedge trimming between bowls club and footpath, and vegetation clearing of same footpath – GB confirmed that he had met with a representative from HDC, who suggested that he reviews the grass cutting, hedge and footpath maintenance contracts, held with SK. It was agreed that HDC would get back to the council in March'22 with an updated schedule for the PC to consider, going forward. Item deferred until Mar'22.
GB confirmed that the hedge bordering the VH car park and the public footpath had now been cut back.
- 10.2 Re 'LCC Highways Members Fund', £25K to be made available to the County – KB reported that she had submitted the request for financing to be made available for vehicle activated signage to be provided for the village. This had been acknowledged by LCC, who informed the clerk that a decision would not be made for a period of at least six weeks from the time of submission. Pending.

11.0 VILLAGE IMPROVEMENTS

- 11.1** Proposed training session to be arranged re the use of the defibrillator equipment – TW reported that two dates in the second half of November had been identified for the sessions to be held, and that it was intended that there would be a maximum of 10 places at each session. Action: TW will prepare an article to be published in the next edition of the SKN, detailing dates and times and asking for any interested parties to book a place.

12.0 RECREATION

- 12.1** Proposed 'Zip Wire' installation in children's play area – PA (not in attendance) informed the PC by email that the previously planned meeting of the CIC had been postponed and was now to be held on Weds 15th Sep'21. It was expected that the part funding cheque, £6.2k, for the zip wire installation, would be issued at that time.
TW reported that the zip wire had not yet been tightened and confirmed that he would contact Wicksteed for advice.

13.0 VILLAGE WEBSITE

- 13.1** The upgrading of the Village website – KC confirmed that good progress had been made with the building of the new website and that it was hoped to be going live fairly soon. Action: KC to continue to progress and to consult with the current provider regarding the timing and switch over of the domain rights.

14.0 FUNDING FROM S106 FUND

- 14.1** Re the formulation of a village consultation regarding future S106 funding – Full discussion to be deferred to next month regarding the village consultation.
KB reported that she had had contact from the village allotments representative with regard to a proposed application for funding from the 106 allotments allocation.

15.0 WAR MEMORIAL CLOCK

- 15.1** Re the marking of the 100th anniversary of the installation of the memorial and the possibility of inviting people to visit and view the clock – KC reported that he had consulted with the PCC and they had agreed to the event and confirmed that insurance cover was in place. The PC agreed for the event to be held on Sat 13th Nov'21, time yet to be agreed. KB reported that, following last month's SKN article, she had received requests from 3 parties interested in taking part. Action: KC will look at arranging for an informed guide to be in attendance.
- 15.2** Re previously reported lighting failures in the church tower – KC will identify the problem and action required.

16.0 FUNDING FROM THE CIC (EIGHT PARISHES)

- 16.1** Re update on refunding due from CIC of £909.92, re HCYC Spring'21 term – The previously postponed meeting had been rearranged for Weds 15th Aug (see item 12.1) and PA expects to have a cheque issued for £1999.04, to include the above amount plus the latest HCYC invoice for £1089.12, covering the summer term also. Pending.

17.0 SOUTH KILWORTH NEWS

17.1 The PC briefly discussed the ongoing financial difficulties that the SKN editorial team were experiencing and KC agreed to contact the team to discuss any suggestions/ideas that may help to secure future solvency. The PC agreed that the newsletter is a much needed and appreciated communication link within the village community and therefore is keen to support the venture if it is able.

18.0 ANY OTHER BUSINESS

18.1 National Highways & Transport (NHT) Public Satisfaction Survey – the PC agreed not to take part in the survey.

19.0 TO CONFIRM DATE OF NEXT MEETING – TUESDAY, 12TH OCT '21, 7.15 P.M.

Meeting ended at 9.15 p.m.

A copy of these minutes will be published on the South Kilworth Website, no later than thirty days from the date of the meeting.

Signed:

Date: