

## **NOTICE OF A PARISH COUNCIL MEETING FOR SOUTH KILWORTH PARISH**

**Notice is hereby given that a Parish Council meeting will be held on:**

**Tuesday 12<sup>th</sup> Oct, 2021 at 7.15pm**

**for the transaction of business, as set out in the agenda below**

**Please note, this meeting will be held face to face, at South Kilworth Village Hall, and will be fully Covid 19 compliant.**

### **ALL COUNCILLORS ARE SUMMONED**

#### **1.0 TO CONFIRM MEMBERS PRESENT**

**Cllr P Alcock (PA) – Chairman**

**Cllr K Coyne (KC) – Vice Chairman**

**Cllr G Byrne (GB)**

**Cllr T Wood (TW)**

**Cllr M Darnell (MD)**

**Mrs K Brown (KB) – Parish Clerk**

#### **2.0 TO RECEIVE ANY APOLOGIES**

#### **3.0 DISCLOSURE OF ANY MEMBER'S INTEREST/S**

#### **4.0 TO CONFIRM OTHER ATTENDEES**

#### **5.0 TO CONFIRM MINUTES OF PREVIOUS MEETING OF COUNCIL, HELD ON 14TH SEPT'21**

#### **6.0 PLANNING MATTERS**

**6.1** New planning application/s received: 21/01685/FUL, Erection of extension to front of garage and conversion to habitable accommodation as an annexe, Yew Tree House, North Road, SK, dated 16<sup>th</sup> Sept'21 (Full details available on HDC website, Planning Section.

**6.2** To receive any planning decision updates: None at time of producing agenda.

#### **7.0 PARISHIONER/S TIME**

**7.1** Re resident's complaint (reported PC meeting Sept'21), regarding the overlooking on to their back garden, from the newly installed zip-wire in the children's play area – KC to update.

**7.2** Re the parishioner's request for overhanging trees on to their property, to be trimmed – To receive any update.

#### **8.0 ACCOUNTS/FINANCE MATTERS**

**8.1** Council to approve any upcoming and due payments, as circulated electronically by KB, prior to the meeting, along with any invoices further presented at the meeting.

**8.2** KB to report on cash balances as at 30/09/21, and confirm bank reconciliation at this date, as circulated electronically prior to the meeting.

**8.3** PC to discuss and approve the financial year to date income and expenditure, as compared to budget, for the period up to 30/09/21.

#### **9.0 PARISH COUNCIL PROCEDURES**

**9.1** Community Emergency Plan – KC to update.

**9.2** PC to consider and approve updated Standing Orders as circulated prior to the meeting.

#### **10.0 HIGHWAYS AND FOOTPATHS**

**10.1** LCC 'Highway Members Fund', £25k, and the PC's request for funding to provide vehicle activated signage in the village, submitted on 23<sup>rd</sup> Aug'21– KB to update.

#### **11.0 VILLAGE IMPROVEMENTS**

**11.1** Re the arranging of a training session, re the use of the defibrillator equipment, and the possibility of inviting residents and hall users to attend – TW to update.

**11.2** Re report of overgrown elder trees on the site of the main bus shelter – PC to discuss action required.

**11.3** .Re two memorial seats at rear of village hall in need of maintenance – PC to discuss action required.

## **12.0 RECREATION**

**12.1** Re the ‘zip wire’ play equipment recently placed in the children’s playground – PA to update on receipt of funding from the CIC, £6.2k, and also re any signage requirements requested by CIC in recognition of grant. PC to discuss requirements for S106 funding completion report, to be submitted to HDC by 31/03/22.

**12.2** TW to update re the checking of the zip wire rope as previously agreed.

## **13.0 VILLAGE WEBSITE**

**13.1** Re the upgrading of the village website – KC to update.

## **14.0 FUNDING FROM THE S106 FUND**

**14.1** Re the formulation of a village consultation regarding the remaining S106 funding available to the village - PC to further discuss.

## **15.0 WAR MEMORIAL CLOCK**

**15.1** Re the marking of the 100<sup>th</sup> anniversary of the installation of the memorial with an invitation to visitors, to view the clock and tower – KC to update.

**15.2** Re lighting repairs required in the clock housing – KC to update.

## **16.0 FUNDING FROM EIGHT PARISHES CIC**

**16.1** PA/KB to confirm issue and receipt of recent payments.

## **17.0 SOUTH KILWORTH NEWS**

**17.1** To receive any update regarding the SKN’s recently advised financial difficulties having been reported previously by the editorial team – PA/KC to update.

## **18.0 NEIGHBOURHOOD PLAN**

**18.1** Re email received from NP representative, on 30<sup>th</sup> Sept’21, and forwarded to councillors on 5<sup>th</sup> Oct’21 – PC to discuss any action to be taken.

## **19.0 ANY OTHER BUSINESS**

## **20.0 TO AGREE DATE OF NEXT MEETING**

**PUBLIC AND PRESS ARE CORDIALLY INVITED TO ATTEND**

**PARISHIONERS’ TIME: THIS WILL TAKE PLACE, FOLLOWING PLANNING SECTION AND PRIOR TO COMMENCEMENT OF FORMAL MATTERS. PARISHIONERS WILL BE INVITED TO RAISE ANY MATTERS THEY MAY WISH THE COUNCIL TO CONSIDER.**

**Signed: Karen Brown, Parish Clerk**

**Date: 05/10/21**