**MINUTES OF THE MEETING OF SOUTH KILWORTH PARISH COUNCIL**

Held at South Kilworth Village Hall, Leys Crescent, South Kilworth, Leicestershire

**Tuesday 9th January 2018**

**Minute’s number - 67**

1. **MEMBERS PRESENT**

Mr P Alcock (PA) - Chairman

Mr K Coyne (KC) - Vice Chairman

Mr G Byrne (GB)

Mr R Dorman (RD)

Mr T Wood (TW)

Mrs S Wetton – Clerk (SW)

1. **OTHER ATTENDEES**
2. **PREVIOUS MINUTES**

3.1 The minutes of the meeting held on 12th December 2017 as circulated were confirmed as a true record of matters discussed.

**RESOLVED:** Copy of previous minutes signed by PA

1. **DISCLOSURES OF MEMBER'S INTERESTS**
2. **REPORTS FROM COUNTY/DISTRICT COUNCILLORS**

5.1 SW to contact District and County Councillor to attend a meeting.

1. **PLANNING MATTERS INCLUDING MATTERS RECEIVED SINCE POSTING OF AGENDA**
2. **PARISHIONER'S TIME**

7.1 PA received email from a parishioner relating to the Parish byelaws for parking in Leys Crescent. **Resolved:** PA awaiting to hear from HDC

1. **TO DISPOSE OF BUSINESS, IF ANY, REMAINING FROM THE LAST MEETING**
   1. Canon photocopier – The PC are able to dispose of the copier provided it is certified in an environmentally friendly way. **Resolved:** An article to go into the SK News asking if there would be any interest for this to be purchased.
2. **CORRESPONDENCE RECEIVED INCLUDING CORRESPONDENCE RECEIVED SINCE POSTING OF AGENDA**
   1. LRALC PAT Testing for Clerks Equipment – Guidance retrieved that all Clerks office equipment should be tested i.e. Laptop, Printer. **Resolved:** The Parish Council agreed for this to be done, SW will arrange for this to be completed.
   2. HMRC VAT changes information – Information received regarding the VAT claim format, changes are being made with their IT systems and more information will follow. **Resolved:** No further action at this time.
3. **PRESS RELEASE, POSTERS AND NEWS LETTERS Action**

1. **ACCOUNTS / FINANCE MATTERS**
   1. Precept - The Parish Council unanimously agreed to maintain the Precept for 2017/18 at the same level as previously set for 2017/18.
   2. The Current Account for the period of 5th December 2017 to the January 2018 shows an account balance of £18,548.94

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| --- | --- | --- | --- | --- |
| **Expenditure** | **Total** | **VAT** | **Net Amount** | **Cheque No.** |
| MRS S WETTON CLERKS SALARY | £203.50 | £0.00 | £203.50 | 1470 |
| HDC GRASSCUTTING & DOG BIN COLLECTION | £821.50 | £136.92 | £684.58 | 1471 |
| HCYC YOUTH CLUB APRIL-JULY 2017 | £1,152.14 | £0.00 | £1,152.14 | 1472 |
| HCYC YOUTH CLUB SEPT-DEC 2017 | £1,590.44 | £0.00 | £1,590.44 | 1473 |
| EON | £167.10 | £7.96 | £159.14 | 1474 |
| MHBS WAR MEMORIAL TRANSFER OF FUNDS | £250.00 | £0.00 | £250.00 | 1475 |
| MISS A KEAL WINDERS FEE | £150.00 | £0.00 | £150.00 | 1476 |
| CHURCH WAR MEMORIAL CLOCK INSURANCE | £10.00 | £0.00 | £10.00 | 1477 |
| **TOTAL** | £4,334.68 | £144.88 | £4,199.80 |  |

**12.0 REPORTS FROM REPRESENTATIVES TO OTHER MEETINGS OR ORGANISATIONS ON BEHALF OF COUNCIL**

**Highways/Footpaths**

SW to report overgrown path connecting to the Village Hall and overgrown bush through railings on Walcote Road bridge.

**Recreation**

CIC application received for the Playground equipment, work will begin on this next Monday.

**Wind Farm**

Cheque to be raised for the Playground Equipment application at the following CIC meeting.

**Neighbourhood Plan**

No report

**Dog Fouling**

No report

**Street Lights**

SW reported two lights along North Road that were no longer working, these still have not been repaired. **Resolved:** SW will report again.

**Village Improvements**

KC to present information and costing for the installation of a Defibrillator at the Village Hall at the following PC meeting.

GB asked PA if a quote could be made to cost up repairs to the Village Hall car park, PA agreed.

**War Memorial**

No report.

**Parish Council Procedures**

Appointment of DPO – PA nominated himself for this role for the remainder of this term.

**13.0 Matters raised to be discussed at the next Parish Council meeting**

1. **MEETING CLOSED 20:40**
2. **Date of Next Meeting**

**Next Meeting – 13th February 2018 19:45 start**

COPY OF THESE MINUTES SHALL BE CIRCULATED IN SOUTH KILWORTH NEWS, POSTED ON VILLAGE NOTICE BOARD.

Minutes Signed……………………….………………………. Dated……………………………