**MINUTES OF THE MEETING OF SOUTH KILWORTH PARISH COUNCIL**

Held at South Kilworth Village Hall, Leys Crescent, South Kilworth, Leicestershire

**Tuesday 27th June 2017 at 19.45**

**Minute’s number - 61**

1. **MEMBERS PRESENT**

Mr P Alcock (PA) – Chairman

Mr K Coyne (KC) - Vice Chairman

Mr G Byrne (GB)

Mr R Dorman (RD)

Mr T Wood (TW)

Mrs S Wetton – Clerk (SW)

1. **OTHER ATTENDEES – PARISHIONERS AND NON PARISHIONERS**

Dave Keaney

1. **PREVIOUS MINUTES**

3.1 The minutes of the meeting held on 9th May 2017 as circulated were confirmed as a true record of matters discussed.

**RESOLVED:** Copy of previous minutes signed by PA.

1. **DISCLOSURES OF MEMBER'S INTERESTS**

4.1 No Disclosures

1. **REPORTS FROM COUNTY/DISTRICT COUNCILLORS**
2. **PLANNING MATTERS INCLUDING MATTERS RECEIVED SINCE POSTING OF AGENDA**
	1. 17/00770/PDN Highfield Farm, Welford Road – Notification for prior approval for a proposed change of use of an agricultural building to a flexible use (schedule 2, Part 3, Class R). **Resolved:** The Parish Council support this application.
3. **PARISHIONER'S TIME**
	1. Email received from a parishioner regarding burglaries within the village, SW is arranging for the PCSO and the parishioner to attend the following meeting to discuss this issue.

1. **TO DISPOSE OF BUSINESS, IF ANY, REMAINING FROM THE LAST MEETING**
2. **CORRESPONDENCE RECEIVED INCLUDING CORRESPONDENCE RECEIVED SINCE POSTING OF AGENDA**

9.1 MHBS Product changes and rate reductions – The account will change to a Club Easy Access Account. **Resolved:** This was noted by Parish Council

1. **PRESS RELEASE, POSTERS AND NEWS LETTERS Action**

1. **ACCOUNTS / FINANCE MATTERS**
	1. The Current Account for the period of 5th May to 5th June 2017 shows an account balance of £19,154.24
	2. The Annual Return paperwork for the external auditor (Grant Thornton) has been completed and the internal audit by Julie Morris signed off. PA and SW signed off the Annual Governance Statement 2016/17 as a true record.
	3. PA and SW signed off the Accounting Statement 2016/17 as a true record.

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| --- | --- | --- | --- | --- |
| **Expenditure** | **Total** | **VAT** | **Net Amount** | **Cheque No.** |
| SADDINTON PARISH NEIGHBOURGOOD PLAN GRANT TRANSFER | £7,160.00 | £0.00 | £7,160.00 | 1436 |
| CLERKS SALARY  | £149.29 | £0.00 | £149.29 | 1437 |
| SOUTH KILWORTH VILLAGE HALL SOLAR PANELS REPAYMENTS 2015-2016 | £915.41 | £0.00 | £915.41 | 1438 |
| JULIE MORRIS INTERNAL AUDIT | £60.00 | £0.00 | £60.00 | 1439 |
| MRS S WETTON CLERKS EXPENSES | £34.89 | £0.00 | £34.89 | 1440 |
| NEIGHBOURHOOD PLAN CLERKS HOURS – HELEN DENTON-STACEY | £93.24 | £0.00 | £93.24 | 1441 |
| COLIN SWINFEN BUS SHELTER REPAIR | £43.00 | £0.00 | £43.00 | 1442 |
| **TOTAL** | £8,455.83 | £0.00 | £8,455.83 |  |

**12.0 REPORTS FROM REPRESENTATIVES TO OTHER MEETINGS OR ORGANISATIONS ON BEHALF OF COUNCIL**

**Highways/Footpaths**

The footpath to the top of Welford Road has vast amounts of grass growing through and needs to be cleared. **Resolved:** SW will contact LCC

Walcote Road is continuing to deteriorate. **Resolved:** SW will contact LCC

**Recreation**

A response from the Youth Leader at the Youth Club that PA was awaiting has been received, but not all the questions were answered. **Resolved:** SW will contact Ruth at HCYC to ask for additional information.

 **Wind Farm**

An application from the Parish Council for reimbursement of funds for the Youth Club was supported. **Resolved:** SW will forward application to Eight Perishes CIC to request funds.

 **Neighbourhood Plan**

GB brought to the attention of the Parish Council a plan for a new site to be included to the housing allocation in the Neighbourhood Plan, and to gain the PC thoughts. **Resolved:** KC will take the plans to the next Neighbourhood Plan meeting.

 **Dog Fouling**

An article in the SK news was discussed. PA will write a response to this to be published in the next SK News.

**Street Lights**

SW will speak with LCC regarding the three remaining timber post lights and the cost of changing to LED lamps.

**Village Improvements**

PA discussed how the Parish Council can utilise the CIC Windfarm money, KC brought forward the idea of the Lifeline alarm to be made available to vulnerable parishioners in the village. **Resolved:** PA, KC & SW to look into this further

TW asked if the Parish Council were happy that improvements are made to the football pitch. The PC would like to see plans, but are in agreement for general maintenance to go ahead. The PC would also be willing to contribute to this, and potentially if they are also willing to match fund some of the improvements.

The Village Hall Committee approved the proposed plans of an additional car park to the left-hand side of the outdoor fitness equipment. **Resolved:** GB offered to carry out quotes and look into the costings of this further.

**War Memorial**

No report

**Parish Council Procedures**

Electoral Procedure – Guidance from HDC confirmed that the Parish Council is set by order of five and therefore no more Councillors can be co-opted. Any additional Councillors that have expressed an interest will be notified that we are operating at maximum capacity and their details will be kept on file.

**13.0 Matters raised to be discussed at the next Parish Council meeting**

1. **MEETING CLOSED**

 **20:50**

1. **Date of Next Meeting**

 **Tuesday 11th July 2017 – 19:45 start**

COPY OF THESE MINUTES SHALL BE CIRCULATED IN SOUTH KILWORTH NEWS, POSTED ON VILLAGE NOTICE BOARD.

AGENDA FOR NEXT MEETING SHALL BE POSTED ON THE VILLAGE NOTICE BOARD.

Minutes Signed……………………….………………………. Dated……………………………