



## **JOB DESCRIPTION**

### **UPPER KS2 CLASS TEACHER (maternity cover)**

**RESPONSIBLE TO:** Heads  
Deputy Head

**MAIN PURPOSE:** The class teacher will have responsibility for ensuring the achievement of the highest possible educational standards, and for creating and sustaining an environment in which pupils feel happy, secure and valued.

#### **Specific areas of responsibility**

- Plan and deliver, with regard for the school's ethos, aims, policies and schemes of work, the teaching and learning programme for all children within the class.
- Provide clear structures for lessons and for sequences of lessons, which maintain pace, motivation and challenge, demonstrating the highest of expectations and a commitment to achievement for all.
- Identify needs of individuals and groups within the class, making effective use of assessment information on pupils' attainment and progress and in planning future lessons.
- Ensure effective teaching of whole classes, groups and individuals, establishing high expectations of behaviour and attainment, so that teaching objectives are met.
- Monitor and intervene when teaching to ensure sound learning and good behaviour and maintain a safe environment in which pupils feel confident.
- Use a variety of teaching and learning styles, and make effective use of differentiation to keep all pupils engaged and to give every child the opportunity to reach their potential.
- Establish and sustain a caring, supportive, purposeful and inspiring environment which is conducive to children's learning and self-confidence, and which promotes the highest possible standards of pastoral care.
- Actively promote the school's 'learning dispositions', and embed these within teaching and learning accordingly, promoting an environment which

- Be familiar with the Code of Practice including the identification, assessment and ‘quality-first’ support of pupils with SEND.
- Critically evaluate and reflect on own teaching to improve effectiveness, sharing best practice and collaborating with colleagues.
- Assess and record each pupil’s progress systematically with reference to the school’s current practice, including the personal progress of each child and use the results to inform planning.
- Mark and monitor work and homework, providing constructive, personalised feedback and setting targets for future progress which build on prior attainment.
- Provide reports on individual progress as required.
- Liaise with parents, including through formal meetings as required.

### **Other professional requirements**

- Safeguard the health, safety and wellbeing of all children.
- Establish and maintain effective working relationships with professional colleagues and parents and set a good example through presentation and personal and professional conduct.
- Be aware of the need to take responsibility for your own professional development and contribute to the professional development of others.
- Participate in staff meetings and training as required, in respect of the duties and responsibilities of the post.
- Undertake a range of rostered and additional duties as requested.
- Ensure the school’s aims, policies and values are borne out in daily practice.
- Participate in the school’s arrangements for appraisal.
- Contribute actively to the wider life of the school.
- Maintaining a profile at school events which may fall outside normal teaching hours

September 2021