



Te Tūrama Scholarship Business - Kaipakihi

Auckland CBD | West Auckland | South Auckland | Hamilton
nzse.ac.nz | 0800 99 88 11

Business

Gain skills and connections that will enable you to transition into employment or higher studies across a wide range of sectors and roles in the Business industry.

NZ Certificate in Business Administration and Technology (Level 3)
19 weeks

NZ Certificate in Business Administration and Technology (Level 4)
19 weeks

Bachelor of Business Studies
(Massey University)*

*Conditions apply - go to our website or get in contact with us to discuss

Selection Process

Applicants will be considered by a selection panel from the New Zealand School of Education. The decision of the selection panel is final.

Te Tūrama Business - Kaipakihi Scholarship

This NZSE scholarship was established for students who have demonstrated an intention of pursuing higher level studies in Business. Gaining an NZSE Scholarship and completing a qualification in Business from NZSE can open up a world of possibilities. Employment opportunities with real career potential or the ability to go deeper into your studies and pathway into a degree at university.

Amount and type of award:

- The number of new scholarships to be awarded is determined annually
- Scholarships will be offered on a contestable basis to applicants who demonstrate a passion and talent for Business
- The award consists of the tuition fees (value up to NZ\$9,000.00, valid until the end of 2020) for a Diploma Levels 5/6.

Eligibility criteria:

- Be a New Zealand Citizen or a Permanent Resident for at least 3 years
- The scholarship is awarded on the basis to applicants who demonstrate a passion and talent for Business
- Clear career goals related to the programme of study.

Conditions of award:

- The award will go directly into the applicant's tuition fees
- The scholarship may not be held in conjunction with any other fees scholarships
- If the recipient withdraws from study during the tenure of their scholarship they may be expected to repay the full value of the scholarship.



New Zealand Certificate in Business Administration and Technology (Level 3)

Duration 19 weeks
Campus West and South Auckland
Credits 60 credits

This short 19-week course will provide you with basic skills and knowledge needed to secure entry-level business roles. Graduates from this course go on to work in junior business and technology roles, general office administrating roles or pathway into a higher education in business, such as our Level 5 NZ Diploma in Business programme.

Entry Requirements

- Open entry with interview
- Students are expected to hold NCEA Level 1 or 2 or equivalent knowledge

What Will I Learn?

- Reception and Office Services
- Documents for the Workplace
- Financial Documents
- Business Communication

What's Next?

Study Further

- NZ Certificate in Business Administration and Technology (Level 4)
- Bachelor of Business Studies at AUT/Massey University*

Get Employed

- Receptionist
- Data Entry Operator
- Front Line Customer Service roles
- Call or Contact Centre Operators
- Secretary
- Office Support Worker

*Conditions apply - go to our website or get in contact with us to discuss



New Zealand Certificate in Business Administration and Technology (Level 4)

Duration 19 weeks
Campus South Auckland
Credits 60 credits

This programme will provide you with the skills and knowledge to secure employment in a wide range of general office administration roles in a variety of business administration and technology sectors. You will learn how to develop and apply a wide range of technical and business administrative skills that can contribute to improving performance and productivity of a business.

Entry Requirements

- Open entry with interview
- Students are expected to hold the NZ Certificate in Business Administration and Technology (Level 3) or NCEA Level 1 or 2 or equivalent knowledge

What Will I Learn?

- Technical Knowledge and Skills
- Customer Service and Communication Skills
- Affective Skills
- Business Environment

What's Next?

Study Further

- Bachelor of Business Studies at AUT/Massey University*

Get Employed

- Receptionist
- Data Entry Operator
- Front Line Customer Service roles
- Call or Contact Centre Operators
- Secretary
- Office Support Worker

*Conditions apply - go to our website or get in contact with us to discuss



Business - Kaipakihi Scholarship

Please fill in the form below and return to your Course Advisor.

First Name:	
Surname:	
Date of Birth:	
Ethnicity:	
Gender:	
Residential Address:	
Postal Address: (if different from above)	
Email Address:	
Name of Programme:	
Name of School:	

Scholarship:		Standard <input type="checkbox"/> COVID-19 <input type="checkbox"/>
To qualify for the COVID-19 Scholarship, you will need to supply employment evidence of your redundancy/hardship so we can verify that for funding purposes. Please tell us:		
Name of your company you were made redundant from:		
Your role at the company:		
Your final day of work (when redundancy started):		
Your direct Manager's name:		
Your direct Manager's official title:		
Your direct Manager's email address:		
Your direct Manager's contact number:		

Please provide at least one referee (school referee preferred):

Referee Name:	
Position:	
Contact Number:	
Email Address:	

Please make sure you include all required documentation with your application form.

Documentation Required	Tick
A copy of ID, proof of NZ Citizenship/Residency (NZ Birth Certificate, Passport or Overseas Passport with NZ Residency).	
An official Academic Transcript (Secondary and/or Tertiary).	
An official Curriculum Vitae including a brief history of your educational achievements, work experience and skills.	
One written reference . This must be from an employer, lecturer, teacher or respected person (school person or community leader) who can be contacted by the selection panel. The referee should highlight the reasons why the applicant is a good candidate for the scholarship. This could include: adversity the applicant has overcome, particular talent in areas related to the programme of study that the scholarship funds, a clear intent to pursue a career related to the programme of study, and outstanding leadership or contributions to the community.	
A supporting letter in which the applicant addresses how they meet the criteria for the scholarship. The letter should include key achievements to date, career goals and contribution to the community (minimum 500 words).	
Application Form	

Submissions

If you have any questions concerning this application, please contact us on free phone: 0800 99 88 11

Please submit your application in person, by post or by email to:

New Zealand School of Education

3033 Great North Road | PO Box 151293, New Lynn, Auckland 0640 | scholarships@nzse.ac.nz

Statement of Accuracy

I _____ hereby confirm that the above stated provided by me is true and accurate to the best of my knowledge.

Applicant Name: _____

Applicant Signature: _____ Date: _____

Disclosure Information

The Scholarship Office undertakes to store your application in a secure place in the event that you are successful in gaining an award or are selected as a reserve candidate for an award, and to destroy your application to preserve its confidentiality in the event that you are unsuccessful in gaining an award. Should you have reason to believe that information on hold about you and your application is incorrect, you have the right of access to that information.

I _____, agree to the above conditions in respect to my scholarship applications administered through the Scholarship Office of the New Zealand School of Education.

Applicant Name: _____

Applicant Signature: _____ Date: _____