



WASILC QUARTERLY MEETING MINUTES

Thursday, April 2, 2020

Council Members Present:

Alyssa Adwell, Youth Representative, Renton
Davi Kallman, Advocate for Individuals with Disabilities, Pullman
Dion Graham, Advocate for Individuals with Disabilities, Seattle
Jana Finkbonner, VR Tribal Representative, Bellingham
Mark Leeper, Center Director Representative, Pullman
Ryan Nabors, Advocate for Individuals with Disabilities, Tumwater
Sheila Turner, Chair, Parent Guardian Representative, Pasco
Robert Hines, Ex-Officio, Director of Division of Vocational Rehabilitation (DVR)

Members Absent:

Bill Kane, Executive Director, Spokane Center for Independent Living (SCIL)
Von Elison, CIL Director, Central WA Disability Resources (CWDR)

Council Staff Present:

Kim Conner, Executive Director
Jim House, Disability Integration Manager
Jolie Ramsey, Executive Lead

Members and Guests Present:

Tricia Eyerly, Ex-Officio, Assistant Director of HR, Division of Services for the Blind (DSB)
Kimberly Meck, CIL Director, Alliance of People with disAbilities
Leah Velasco, CIL Interim Director, Center for Independence
Shelby Satko, Executive Director, WSRC
Mari Heusman, Executive Lead, WSRC
Josh Hackney, CWDR
Mandy Wes, Alliance of People with disAbilities
Elizabeth Gordon, GCDE Executive Director
Jeanette Ogg, Chief of Operations, DVR
Brooke Gore, Fiscal, DVR
David Lord, Disability Rights Washington
Anna Zivarts, Rooted in Rights
Jess Chrivoli, Intern, Center for Independence

Call to Order & Introductions: Davi Kallman, Co-Chair, called meeting to order at 9:12am

Review and Approve Agenda:

Motion: Approve the agenda as presented.

Amended motion: Approve the agenda and partner update by Developmental Disabilities Council (DDC)

First: Mark Leeper **Second:** Jana Finkbonner

Discussion:

Kim: Add DDC to partner updates

Vote: Favor: All **Opposed:** None **APPROVED**

Motion: Approve the meeting minutes from January 2020 Quarterly meeting *with amendment to change Alyssa Adwell's hometown to Renton.*

First: Jana Finkbonner **Second:** Alyssa Adwell

Discussion: None

Vote: Favor: All **Opposed:** None **APPROVED**

Motion: Approve the WASILC Financial Report.

First: Jana Finkbonner **Second:** Mark Leeper

Discussion: None

Vote: Favor: All **Opposed:** None **APPROVED**

Motion: Approve a stipend of \$150 for Council Members to attend quarterly meetings.

Motion Amended: "I approve that we provide council members a stipend for the April and July quarterly meetings at no more than \$150 per day. Staff can research best practices and submit policy recommendations for discussion at the July meeting."

First: Jana Finkbonner

Second: Davi Kallman

Discussion:

Mark Leeper: “Council members that are not receiving reimbursement otherwise—council members that are not using paid leave for SILC quarterly meetings—may be eligible.”

Alyssa Adwell: “If it’s a working day when you would have normally been scheduled to work, then shall they be eligible for reimbursement.”

Alyssa Adwell: “Does this apply to attending conferences and trainings?” Council agreed to table this discussion to the July quarterly meeting.

Vote: Favor: All

Opposed: None

APPROVED

Motion: Approve a stipend for panelists who participate in quarterly meeting community forum panel discussions.

Amended motion: “I move to pass a procedure and policy to get a \$25 vendor card for panelists and to leave it to staff to determine the vendor.”

First: Mark Leeper

Second: Davi Kallman

Discussion: Community members who take time off of work and/or spend their own money on gas and food to contribute to our meetings should receive a compensation for their time.

We need a procedure and policy to get a \$25 vendor card for panelists and to leave it to staff to determine the vendor.

Vote: Favor: All

Opposed: None

APPROVED

Partner Updates

Disability Action Center (DAC): Mark Leeper

- Supporting customers through COVID-19 pandemic by meeting their individual needs
 - Connecting them to needed community resources
 - Using technology to communicate and connect customers to their case managers and service providers

Center for Independence (CFI): Leah Velasco

- IL skills classes held

- Advocated to help pass the closed captioning ordinance in city of Tacoma
- Emergency management training
- Exploring a contract with DDA
- The center has been closed since March 16 due to COVID-19
 - Providing services to customers via email, zoom and other calls

Alliance for People with disAbilities: Kimberly Meck

- Ongoing issues with land line phone in new office building. Office staff using a “burner phone” as the main line.
- Offering peer support via Zoom meetings and Hangouts app
- Working with King County and City of Seattle to make sure all safety messages disseminated to the public are accessible to all.
- Recipient of a \$50K grant from City of Seattle

Division of Vocational Rehabilitation (DVR): Rob Hines

- Instituted an emergency response team for COVID-19
- Director attending 1-2 meetings daily
- In <3 weeks, 95% of DVR staff began teleworking
- Essential employees only are working in the offices with no more than two personnel at a time
- Considering effective service delivery during COVID-19
- Flexibility in timelines, expenditures and performance
- Order of selection (OOS) process
 - Releasing customers from OOS who have been affected by COVID-19
 - Category 1 remains open
 - Do not want staff to close cases because customers cannot communicate or make appointments due to COVID-19. Working to balance attending needs and getting extensions so people are not overlooked in OOS.

DVR Fiscal Update: Jeanette Ogg

- Asked for and received reallocation funds FFY 2020; will ask for reallocation funds again FFY 2021, but circumstances of COVID-19 will likely affect the likelihood of receiving
- Increased revenue
- 15% of funds returned
- IL Grant
 - Can receive up to 4 awards per year
 - Basic needs grant= operating services

Presentation by Rooted in Rights

- 2020 Census
 - Staff will add Census information to WASILC website on the homepage—**ACTION**
 - Staff will email meeting attendees the PowerPoint presentation and all resources shared by attendees during conversation—**ACTION**
 - Staff will share with WASILC Youth Committee members who can assist to disseminate information to their networks—**ACTION**

Partner Updates, Continued

Division of Services for the Blind (DSB): Tricia Eyerly

- Navigating service delivery affected by COVID-19
- Offices are not closed; Only one staff member allowed in a field office at a time to take care of necessary in-office tasks such as retrieving mail, moving referrals forward and keeping services moving
- Still accepting new applications

Developmental Disabilities Council (DDC)

- Identifying resources from around the country and sharing them on the Informing Families website and Facebook page
- Creating and sharing new resources based on questions, concerns, and needs expressed by the developmental disabilities community. Recent additions include:
- Weekly meetings with DDA leadership to exchange information and express questions/concerns from the developmental disabilities community
- Weekly meetings with staff from the Governor's office to exchange information and express questions/concerns from the developmental disabilities community
- Organizing virtual town hall events, to be co-hosted by the DDC and the Arc with participation from DDA

Governor's Committee on Disabilities Issues & Employment (GCDE): Elizabeth Gordon

- Governor's initiative to have 5% of workforce in WA state be people with disabilities
- Grants for people with disabilities who do not meet Labor & Industries' criteria

Washington State Rehabilitation Council (WSRC): Shelby Satko

- Supporting Vocational Rehabilitation to maintain the quality of customer service during COVID-19

Client Assistance Program (CAP)

- Responding to consumers affected by COVID-19

Executive Director Report: Kim Conner

- Sent letters of support to Smoking Cessation DOH and to Tribal VR
- Staff working remotely until further notice due to COVID-19
- Worked with web developer, August Creative. Launched new website March 2020
- SPIL Committee support and participation to develop the FY2021-23 SPIL
- Provided additional information to the panel for the NW Patient Safety Conference

Committee Reports

Executive Committee

Chair Report: Sheila Turner

- The SPIL draft will go out for public review on April 13. It has been discussed between DSB and the SILC
- Exec committee decided to add tribal land acknowledgments to be read before the first day of each quarterly meeting
- We finalized the annual review for the executive director
- We discussed a paid stipend for panelists who speak at our public meetings
- We discussed possible stipends for people who have to take time off to come to our meetings
- We will begin vetting new members for the council based on the applications we have at the end of April
- Quarterly meeting survey: Through discussion it was decided to keep the current structure and content of the survey. It is not necessary to read entire survey results during quarterly meetings. The Exec Committee can address council members about specific survey results as necessary.
- Staff will send out survey for April quarterly meeting. **-ACTION**

Legislative/Policy Sub-Committee: Ryan Nabors

- All scheduled Hill visits with Legislative reps completed
- Develop potential partnerships and outreach with organizations who serve people with disabilities
- Met with Mayor of Tumwater
- Goal to meet with additional elected officials throughout the year

- Connect with people in the community
- Tracking legislative bills

Membership Sub Committee: Alyssa Adwell

- Outreach is ongoing
- Two council member applications submitted in addition to Davi Kallman’s reapplication and Tricia Eyerly’s appointment as ex-officio from DSB

SPIL Committee: Mark Leeper

- Gave broad overview of each section of the SPIL
- Explained funding sources and allocations
- Jana Finkbonner: We could share the SPIL with legislators to increase WASILC visibility

Motion: Approve to put the SPIL draft out for public comment

First: Jana Finkbonner **Second:** Davi Kallman

Discussion: None

Vote: Favor: All **Opposed:** None **APPROVED**

Youth Sub Committee: Alyssa Adwell

- At this time 24 Youth have completed the survey and 14 Allies of Youth have completed the survey
- Survey is set to close at the end of May; however, due to school closures and disruptions due to COVID-19, survey may be extended to a later date
- Committee considering changing its name to “Youth and Youth Adult Committee” given the ages of committee members and to be more representative
- Council in favor to change committee to Youth/Young Adult Sub Committee without a motion

Coalition on Inclusive Emergency Preparedness (CIEP) Report: Jim House

- Currently in standup mode due to the Coronavirus Pandemic
 - Until state of emergency ends, CIEP will facilitate weekly calls with advisory group
- DOH has released a series of ASL educational videos with captions on different aspects of the COVID pandemic. This will be an ongoing project with more videos planned for production.

New Business

Motion: I make a motion that we change the October quarterly meeting location to the Alliance for People with disAbilities in Seattle.

First: Davi Kallman **Second:** Ryan Nabors

Discussion: None

Vote: Favor: All **Opposed:** None **APPROVED**

COVID-19 Update

- CIEP holding weekly stand up meetings and collaborating with FEMA, EMD, ODHH, etc.
- ASL interpreters are now allowed to participate via webinar platforms such as Zoom and WebEx.

Motion: Move to adjourn the meeting

First: Mark Leeper **Second:** Dion Graham

Discussion: None

Vote: Favor: All **Opposed:** None **APPROVED**

Adjourned at 3:52pm