



WASILC QUARTERLY MEETING MINUTES

Wednesday, January 22, 2020

Council Members Present:

Sheila Turner, Chair, Parent Guardian Representative, Pasco
Mark Leeper, Center Director Representative, Pullman
Dion Graham, Advocate for Individuals with Disabilities, Seattle
Jana Finkbonner, VR Tribal Representative, Bellingham
Ryan Nabors, Advocate for Individuals with Disabilities, Tumwater
Alyssa Adwell, Youth Representative, Renton

Members Absent:

Davi Kallman, Advocate for Individuals with Disabilities, Pullman
Robert Hines, Ex-Officio, Director of Division of Vocational Rehabilitation (DVR)
Bill Kane, Executive Director, Spokane Center for Independent Living (SCIL)

Council Staff Present:

Kim Conner, Executive Director
Jim House, Disability Integration Manager
Jolie Ramsey, Executive Lead

Members and Guests Present:

Kimberly Meck, Director, Alliance of People with DisAbilities
Mari Heusman, Executive Lead, WSRC
Kim Canaan, Program Specialist, UW Independent Living Program for the Older Blind (ILOB)
Emilio Vela, Jr.

Call to Order & Introductions: Sheila Turner, Chair, called meeting to order at 9:05am

Review and Approve Agenda:

Motion: Approve the agenda as presented *and add handout from David Lord to New Business*

First: Jana Finkbonner, "I move to approve the agenda and add handout from David Lord to New Business."
Second: Mark Leeper

Discussion: None

Vote: Favor: All **Opposed:** None **APPROVED**

Council discussed creating a Certificate of Appreciation for Patt Kosier. All agreed. Staff will create and send certificate to Patt. —**ACTION**

WASILC Roles & Responsibilities Review: Sheila Turner reviewed the following handouts and asked council members to review, sign and return to staff- **ACTION**

- Roberts Rules of Order/Basic Parliamentary Procedure
- Qualification and Responsibilities
- Council Job Description
- Conflict of Interest Statement
- Code of Ethics Statement

Executive Director Report: Kim Conner

- Discussed partnerships between SILC, WSRC, GCDE, DDC
- SILC reauthorization workgroup, participating in national workgroup
 - Recommendations from our perspectives of the reauthorization of Rehab Act
- Attending BHAC advisory council meetings and brainstorming ways to form partnerships.
- Website design moving forward
 - Council members will either submit a photo or Jolie will take their photo for website
 - Staff preparing three sentence blurb on each council member for review and input

SPIL Monitoring Report: Kim Conner:

- CILs agreed to provide quarterly report of how they use Part B funding
- Mark and Kim clarified relationship between CILs and SILC
- SPIL contains goals for funding. What are key issues in WA that can guide the development of next SPIL?
- Jana proposed a discussion as to whether current tool is the best way to report data
 - Staff will work on this
 - Look at using Survey Monkey as a data collection means

Coalition on Inclusive Emergency Preparedness (CIEP) Report: Jim House

- Completed semiannual program report to for DOH

- In the contract with DOH, Jim can be called into the command center during a disaster as a disability SME
- Working on protocol for CIEP
- Currently developing more robust programs for collaborating with more organizations

Committee Reports:

- **Executive Committee:** Sheila Turner
 - Reviewed Chair Report
 - Reviewed October quarterly meeting feedback survey
- **Legislative/Policy Sub-Committee:** Ryan Nabors
 - Collaborate more within the council to share ideas
 - The Arc has a sophisticated tracking system for bills and other legislative news related to DD and disability community as a whole
 - Discussed how to prepare voters/community members on issues and disseminate information
- **Membership Sub Committee:** Alyssa Adwell
 - Currently there are five open positions; Tribal, CIL Director, and three others
 - Recruitment and outreach to fill remaining three spots will begin
 - The Membership committee will provide a slate of candidates at the July quarterly meeting for the council to vote on recommendations to the Governor's Office
- **SPIL Committee:** Mark Leeper
 - In planning stages
 - Met with DVR to discuss Peer Review Process
- **Youth Sub Committee:** Alyssa Adwell
 - Survey to be launched March 2nd. Council members can share survey links.
 - Grassroots level of dissemination

Working Lunch: Legislative Sub-Committee Breakout Session: Facilitated by Alyssa Adwell & Ryan Nabors

New Business:

- **Program Performance Report (PPR):** Kim
 - Provided overview of data included in report
 - How can council obtain information on reporting how the Part B funds are used and how they are allocated?
 - If more than 5% admin is spent, we want a full report on where those monies went.

- Part of SPIL monitoring needs to be accounting for all funds.
- Would it be appropriate for the council to make a motion for the ED to ask DSE for an accounting of unused funds' reallocation?

Motion:

First: Jana Finkbonner: "We want to make a motion to look two areas: any recovered funds and any unspent money." **Second:** Ryan Nabors

Discussion: Council wants to determine how unspent and recovered funds are spent and if/where they are reallocated.

Vote: Favor: All **Opposed:** None **APPROVED**

- Change October QM date

Motion:

First: Jana Finkbonner: "I make a motion for the date change of the Oct quarterly meeting to Oct 1 and 2". **Second:** Alyssa Adwell

Discussion: None

Vote: Favor: All **Opposed:** None **APPROVED**

- Additional Council Meeting to Approve FY2021-23 SPIL

Motion:

First: Jana Finkbonner: "I make a motion for the 15th of June in the afternoon."

Second: Dion Graham

Discussion: None

Vote: Favor: All **Opposed:** None **APPROVED**

APRIL Conference Report: Alyssa Adwell & Kim Conner

- Mels Felton from DAC presented
- Many youth from DSB attended
- Luke Byram, Youth Committee member, shared updates about WASILC
- Made further connections with other SILC leaders from other states

Agenda Items for April quarterly meeting:

- Kimberly Meck could do a presentation on their CIL
- David Lord, DRW

Motion:

First: Jana Finkbonner: “I want to make another motion that we have an update by our April meeting and the rationale they used to re-appropriate the recouped and unused funds in relation to the SPIL.” **Second:** Alyssa Adwell

Discussion: None

Vote: Favor: All **Opposed:** None **APPROVED**

- APRIL conference October 9-12, 2020 in Orlando, FL:

Motion:

First: Jana: “I make a motion to approve Alyssa and a staff person to go to APRIL conference.”

Second: Mark Leeper

Discussion: None

Vote: Favor: All **Opposed:** None **APPROVED**

- NCIL conference July 20-23, 2020: Alyssa Adwell and one staff member

Adjourned at 1:10pm