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## WASILC QUARTERLY MEETING MINUTES

Friday, October 4, 2019

### **Council Members Present:**

Mark Leeper, Center Director Representative, Pullman  
Ryan Nabors, Advocate for Individuals with Disabilities, Tumwater  
Jana Finkbonner, VR Tribal Representative, Bellingham  
Alyssa Adwell, Youth Representative, Seattle  
Davi Kallman, Advocate for Individuals with Disabilities, Pullman  
Sheila Turner, Parent Guardian Representative, Pasco

### **Council Staff Present:**

Kim Conner, Executive Director  
Jim House, Disability Integration Manager  
Jolie Ramsey, Executive Lead

### **Members Absent:**

Kimberly Meck, Director, Alliance of People with DisAbilities  
Shelby Satko, Executive Director, WSRC  
Arlene Itou, Ex-Officio Department of Services for the Blind (DSB), Seattle  
Robert Hines, Ex-Officio, Director of Division of Vocational Rehabilitation (DVR)

### **Guests Present:**

Patt Kosier, Director, Center for Independence  
Dale Kosier, Community Member

**Call to Order:** Sheila Turner, Chair, called meeting to order at 9:00am.

### **Review and Approve Agenda**

**Motion:** Approve the agenda as presented.

**First:** Jana Finkbonner      **Second:** Davi Kallman

**Discussion:** None

**Vote:** Favor: All      **Opposed:** None      **APPROVED**

**Executive Director Report:** Kim Conner

- SPIL tool due Oct. 11<sup>th</sup>. Disability and healthcare conference in May 2020. Kim contacted to put together a panel for the conference. WASILC/ADA/Consumers. Davi recommended to reach out to Jay Kennedy to be a part of it. Gov's office reached out to WASILC and shared what we prepared to be included on the website.
- Discussed outreach to various communities of color and backgrounds.
- Discussed councilmember business cards. Mark: Cards should have WASILC contact info. Jana: order generic cards in bulk. Cards would not have the councilmember name on it, and then they can write on the back their personal phone and email if desired. Davi: have lines printed on back for writing phone and email. Mark: it's ok for WASILC staff to decide what they want to order and to figure out cost, etc.
- Website redesign
- Newsletter: next edition slated for December
- RSA reporting

**Coalition on Inclusive Emergency Preparedness (CIEP) Report:** Jim House

- EMD working on developing ASL course, continuing ed units. Jim attending WA interpreter conference. Collaborating with FEMA and NW healthcare responses network. Focusing on lessons learned from major hurricanes and snowstorms throughout country.
- A functional assessment services team in King county is receiving training on screening tools to effectively meet accommodation needs of individuals with disabilities. Discussed area trainings that help people evacuate their homes in emergencies and how to communicate with different groups of children.
- Gave two presentations at national conference. The DOH wants Jim to provide input.
- Emergency management teams from AK, WA, ID, and OR are coordinating together to plan and combine efforts and best practices.
- Patt: include verbiage in the 2021-23 SPIL to ensure funding for emergency management planning.

**Council Training:** Sarah Karim

**BREAK**

**Working Lunch**

**Legislative Sub-Committee Breakout Session:** Tabled to January quarterly meeting due to lack of time

## Committee Reports:

### Executive Committee: Sheila Turner

- Sheila's appointment to WSRC is pending

### **Motion:** Appoint Mark as Chair of SPIL Committee

**First:** Davi Kallman    **Second:** Ryan Nabors

**Discussion:** None

**Vote:** Favor: All    **Opposed:** None    **APPROVED**

### SPIL Committee: Mark Leeper

- Committee to meet 10/08/19 in Ellensburg to begin developing 2021-23 SPIL.
- Ensure that there is a public notice with state office to make the SPIL review accessible and available to the public.
- The SPIL committee is requesting the Council convene a meeting around June 15<sup>th</sup> to review and approve the final SPIL Draft for submittal to the ACL.

### Youth Sub Committee: Alyssa Adwell

- Goal is to disseminate survey in spring 2020.
- Received valuable feedback from community partners

Barrier in identifying how to access youth in schools

### NCIL Conference: Sheila Turner & Kim Conner

- Kimberly Meck gave presentation about housing accessibility.
- Participated in the march on Capitol Hill in D.C.
- Met with legislators Sen. Murray and Sen. Newhouse
- Senator Murray posted picture of WASILC/CIL contingent on her twitter account
- Met with Veteran's society; discussed providing services to older veterans who need advocacy and peer-to-peer support. VA has interest in starting a pilot program in WA.

## New Business:

### Executive Committee Elections

**Motion:** Nominate Alyssa as Secretary/Treasurer of the Executive Committee.

**First:** Davi Kallman    **Second:** Mark Leeper

**Discussion:** None

**Vote:** Favor: All      **Opposed:** None      **APPROVED**

**Motion:** Move to approve Sheila as Chair and Davi as Vice-Chair of the Executive Committee in one single motion.

**First:** Jana Finkbonner      **Second:** Ryan Nabors

**Discussion:** None

**Vote:** Favor: All      **Opposed:** None      **APPROVED**

**Executive Director Transition:** Council

- Kim Conner will transition out of her role as ED some time in 2020.
- The Executive Committee asked Kim if she would be willing to telecommute long-term from out of state
- Council discussed whether it's a viable solution, due to the need to manage staff, network, attend meetings, etc.
- Kim pointed out that we have important projects to work on and complete in the coming year such as writing the new SPIL, and she'd like to see these projects through to their completion. Council agreed that we will table this discussion and will continue to discuss further at the next QM.

**Program Performance Report:** Due 12.31.19

- Kim asked council to consider reviewing and approving the PPR

**Motion:** We are now going to approve the annual report with the full council and have Executive Committee review before it is submitted but also have it sent to the full board.

**First:** Jana Finkbonner      **Second:** Mark Leeper

**Discussion:** Council should wait until after the new councilmembers are appointed.

**Vote:** Favor: All      **Opposed:** None      **APPROVED**

Meeting adjourned at 2:05pm