



WASILC QUARTERLY MEETING MINUTES

Thursday, October 3, 2019

Council Members Present:

Mark Leeper, Center Director Representative, Pullman
Ryan Nabors, Advocate for Individuals with Disabilities, Tumwater
Jana Finkbonner, VR Tribal Representative, Bellingham
Alyssa Adwell, Youth Representative, Seattle
Davi Kallman, Advocate for Individuals with Disabilities, Pullman
Sheila Turner, Parent Guardian Representative, Pasco

Members Absent:

Kimberly Meck, Director, Alliance of People with DisAbilities
Shelby Satko, Executive Director, WSRC
Arlene Itou, Ex-Officio Department of Services for the Blind (DSB), Seattle
Robert Hines, Ex-Officio, Director of Division of Vocational Rehabilitation (DVR)
Bill Kane, Executive Director, Spokane Center for Independent Living (SCIL)

Council Staff Present:

Kim Conner, Executive Director
Jim House, Disability Integration Manager
Jolie Ramsey, Executive Lead

Guests Present:

Patt Kosier, Director, Center for Independence
Kim Canaan, Program Specialist, UW Independent Living Program for the Older Blind (ILOB)
Josh Hackney, Central Washington Disability Resources
Von Elison, Director, Central Washington Disability Resources
Dale Kosier, Community Member
Lisa Kraft, NW Region Disability Integration Lead, American Red Cross
Karen Philo-House, Community Member
Elaine Bandy, Community Choice, Action Health Partners
Becky Gellerson, Supervisor, DVR
Mary Marsh, Transition Consultant, DVR
Vicki Seabrook, Community Choice, Action Health Partners
Brian Praye, Community Member
Bill Murray, Community Member
Melissa Scammahorn, Case Aide, DSHS

Call to Order and Introductions: Sheila Turner, Chair, called meeting to order at 9:05am. Council members introduced themselves.

Review and Approve Agenda

Motion: Approve the agenda as presented *with changes discussed*

First: Jana Finkbonner **Second:** Davi Kallman

Discussion: add Bill Kane and Mark Leeper to the Partner Updates: Centers for Independence Living bullet point

Vote: Favor: All **Opposed:** None **APPROVED**

Motion: Approve July 2019 Quarterly Meeting minutes *with the word template deleted from page 1*

First: Mark Leeper **Second:** Davi Kallman

Discussion: to delete the word "Template" on page 1

Vote: Favor: All **Opposed:** None **APPROVED**

Chair Report: Sheila Turner

- Mark Leeper appointed as SPIL committee chair and the committee has begun developing the 2021-23 SPIL and implementation of the 2020 SPIL.
- Kim C. in contact with Governor's Office regarding new WASILC member appointments.
- Council input on business cards and what info to include on them.
- Mark: Asked about IL contract timeframe. Kim will check the timeline- **ACTION**
- Council members reviewed survey of July quarterly meeting.
- Rehabilitation Services Administration (RSA) requiring DVR to have both WASILC and WSRC prepare budgets prior to beginning of fiscal year. RSA must now approve those expenditures.

Financial Report: Alyssa Adwell

- DVR increasing rent for office space for WASILC staff

- Working on website redesign. Staff working on contracting with a web designer and budgetary considerations
- In discussion with DOH to see if they can allot for interpreters.
- If necessary, cut back on number of council members going to conferences. Only send 1 council rep. to NCIL?
- Discussion needed about an increase in Part B funds. Expansion of I&E funds may be written in next SPIL.

Motion: Approve budget report

First: Jana Finkbonner **Second:** Davi Kallman

Discussion: None

Vote: Favor: All **Opposed:** None **APPROVED**

Partner Updates:

- **Tribal Report:** Jana Finkbonner
Will meet with DSB and DVR to complete reports for RSA.
- **DVR Report:** Robert Hines
Rob was not able to attend, no report.
- **DSB Report:** Arlene Itou
Arlene was not able to attend, no report.
- **Blind Independent Living Program:** Kim Canaan
 - Provider gaps in service map across the state.
 - Funding: Reported significantly more funds this year. More than they've ever had.
 - Contractors received raises in specific program areas
 - Younger blind budget: 2 contractors awarded funds and a general funding pot is available to service providers to access. There is no longer a wait list
 - IL provider training coming up in April 2020. Best practices and sense of community.
 - Piloted a post-closure survey relaunched to capture impact of services.
- **Washington State Rehabilitation Council:** Shelby Satko
Report read by Davi Kallman, as Shelby was not able to attend.
 - Sheila Turner's appointment by the Governor to WSRC is pending.
 - Continue working on the Comprehensive Statewide Needs Assessment

- State Plan being developed and opportunities for public comment will be in late December/early January
- Upcoming meeting dates announced
- **Centers for Independent Living:** Mark Leeper and Patt Kosier
 - Five core services reviewed
 - State Plan for Independent Living tool is out for review by the ACL
 - Transition aged youth services provided by Part B funds. CFI transitioned 27 people in the last fiscal year. Since beginning of new fiscal year, CFI has transitioned another 25.

The council requested to review the SPIL tool and ask Kim to provide her written comments-
ACTION Kim encouraged council members provide comments to the ACL directly.

BREAK

Policy & Procedure Review & Discussion: Jana Finkbonner

- Jana explained review process completed by the Policy & Procedure committee. They reviewed bylaws, Policy & Procedures, and Assurances & Indicators simultaneously to make sure they matched and supported each other. Jana reviewed each revision and update and answered questions

Motion: Move to approve with accepted changes the policies and procedures manual.

First: Mark Leeper **Second:** Alyssa Adwell

Discussion: Jim: 2.2 should say “Ex-Officio”. Ryan: 12.8 should be listed on p.25 in table of contents. Discussion between Davi, Jana, and Mark: Should we add a section about evaluating council members’ performance as well? Mark: What business might require action? Discussed Section 5.2 and the Exec Director’s scope of authority. Kim: financial decisions. Mark: Policy changes to budget should come to the full council for discussion. Add: Actions shall exclude any staffing or financial decisions. A budget amendment or an executive committee advisory vote.

Vote: Favor: All **Opposed:** None **APPROVED**

Bylaw Revision: Jana Finkbonner

- Council members reviewed bylaws; made revisions per discussion.

Motion: Motion to approve the bylaws with the recommended changes.

First: Davi Kallman **Second:** Mark Leeper

Discussion: Jim: point about accessibility in voting. If someone participates remotely and they're typing, is that person allowed to vote using Yes or No via chat? Mark: anything that is open to the public should be allowed to vote on. Kim: Section 5.d should read: All votes must be cast in public as per RCW.

Vote: Favor: All **Opposed:** None **APPROVED**

Working Lunch

- Discussed attendance to SILC Congress & NCIL conference 2020. Considered waiting on designating who goes to later conferences, and checking the three newly-appointed councilmembers' availabilities.

Motion: Approve Davi to attend SILC Congress in February 2020.

First: Alyssa Adwell **Second:** Mark Leeper

Discussion: None

Vote: Favor: All **Opposed:** None **APPROVED**

Motion: Approve not only a staff person to attend SILC Congress and NCIL Conference, but also approve Alyssa Adwell to go to NCIL.

First: Jana Finkbonner **Second:** Mark Leeper

Discussion: A staff person needs to attend both SILC Congress and NCIL Conference in 2020. APRIL Conference attendees will be voted on at a later QM, as it is a year away.

Vote: Favor: All **Opposed:** None **APPROVED**

CWDR Presentation: Von Elison & Josh Hackney

- Rent increasing in current location

- Barriers to service: Josh: weather and accessible transportation; particularly in rural areas. Accessibility to city transit in and around Ellensburg and upper Kittitas County is improving.
- Recreation manager working with park & rec turned in a grant application to use area facilities to hold activities.
- Working to strengthen partnerships with city, university, etc. Josh gives workshops and conducts outreach with area school districts: Yakima, West Valley, and Ellensburg School Districts.

Public Comment:

1. A Member of the public discussed the need for accessible transportation for the deaf and hard of hearing community.

Public Forum: CART Notes

Meeting adjourned at 3:35pm