



WASILC QUARTERLY MEETING MINUTES
Thursday, July 11, 2019
Vancouver, WA

Members Present:

Davi Kallman, Advocate for Individuals with Disabilities, Pullman
Mark Leeper, Center Director Representative, Pullman
Jana Finkbonner, VR Tribal Representative, Bellingham
Ryan Nabors, Advocate for Individuals with Disabilities, Tumwater
Michael Richardson, Advocate for Individuals with Disabilities, Seattle
Sheila Turner, Parent Guardian Representative, Pasco
Alyssa Adwell, Youth Representative, Seattle
Rob Hines, Ex-Officio DVR, Olympia
Arlene Itou, Ex-Officio Department of Services for the Blind (DSB), Seattle called in at 1:00 PM

Members Absent:

Council Staff:

Kim Conner, Executive Director
Jim House, Disability Integration Manager

Guests:

Kimberly Meck, Director, Alliance of People with DisAbilities
Kim Canaan, Program Specialist, UW Independent Living Program for the Older Blind (ILOB)
Patt Kosier, Director, Center for Independence
Dale Kosier, Community Member
Heather Stenberg, Stephen's Place

Call to Order: Thursday July 11 @ 9:02 AM, Sheila Turner, Chair.

Template:

Motion: To approved the draft SPIL for submission to the ACL (Administration of Community Living).

First: Mark Leeper **Second:** Jana Finkbonner

Discussion: None

Vote: Favor: All Opposed: none **APPROVED**

Review and Approve Agenda

Sheila Turner asked for a motion to approve the agenda.

Motion: Approve the agenda as presented.

Motion: Davi Kallman Second: Jana Finkbonner Favor: All APPROVED

Motion: Approve April, 219 minutes.

Motion: Michael Richardson Second: Mark Leeper Favor: All APPROVED

Chair Report:

- Review January & April quarterly survey
 - Next quarterly meeting staff will provide printed copies including large print-
ACTION
- Council Development/Training
 - We will potentially have four new council members
 - Council agreed that we should have training on Council Roles & Responsibilities and Relationship Building exercising
 - Executive Committee Vice Chair position
 - Davi Kallman resigned as Secretary/Treasurer
 - Davi reviewed Secretary/Treasurer position
 - Davi nominated Alyssa Adwell as Secretary/Treasurer

Motion: To accept Davi as the interim Vice Chair

Motion: Mark Leeper Second: Ryan Nabors

Favor: All Opposed: none APPROVED

Motion: To accept Alyssa as the interim Secretary/Treasurer

Motion: Ryan Nabors Second: Davi Kallman

Favor: All Opposed: none APPROVED

- Other topics for future trainings:
 - Five Core Services
 - Rehabilitation Act
 - CIL training
 - Information on coverage area and how to advocate in unserved areas
 - Outreach and Delivery systems

Financial Report: Davi Kallman

- On Track for the year
- Working on website redesign
- Logo design in process and just about completed
- This year we cut back on sending number of council members to conferences
- Council would like to have administrative costs from CIEP contract shown in budget report- **ACTION**
- Will have final CIEP budget report for the October meeting- **ACTION**

FY2020 WASILC Resource plan draft: Davi Kallman

- Increase in Salaries/Benefits and monthly cost of leasing computers
- Staff to confirm salary and computer increase- **ACTION**
- WASILC has been flat funded for multiple years, we need to explore other funding sources

Motion: Accept the fiscal year 2020 budget with caveat we look into the cost of technology of \$7K or is it \$12K before it is submitted to DVR.

Motion: Jana Finkbonner **Second:** Mark Leeper

Discussion: Michael; is it the date of fiscal year or the memo date? Kim: date of fiscal year.

Mark: There is always movability between categories as long as bottom line is met.

Favor: All **Opposed:** none **APPROVED**

- DSE 5% of Part B Funds Discussion: Mark
 - DSE, which is DVR, has not taken any administrative cost from the Part B grant
 - DVR is using Part B funds to pay for staff to do contract reviews
 - DVR had finings in 2011 for using Innovation & Expansion funds for contract reviews, they then started using Part B grant funds.
 - CILs and SILC were not notified of this use of Part B funds
 - DVR had finings in 2011 for using Innovation & Expansion funds for contract reviews, they then started using Part B grant funds
 - Council requested report on amount of Part B funds used since 2011, DVR will provide- **ACTION**
 - WASILC will need to look at aligning SPIL resource plan to include ability for DVR to use Part B funds for administration
 - WASILC will look at amending the 2020 SPIL to allow for this type of Part B funds usage. This will be a “significant change” and require public comment
 - Rob: DVR is taking a look at the risk analysis of how CIL contracts are being monitored. The risk and dollar amount are low. It doesn’t make sense for VR to spend a lot of time reviewing. DVR wants to make sure the reviews are balanced in the future with the peer to peer review implementation

Business Day

Committee Updates:

- Marketing & Outreach: Davi & Kim:
 - Reviewed logo proposal. Make original logo more modern.
 - Council agreed they like the new green
 - Staff to take back suggestions to designer and make sure that logo is accessible
 - Staff has authority to move forward- **ACTION**
 - Brochure reviewed and feedback was provided for next year’s brochure
- Review Marketing Committee focus- Davi
 - Council agreed the marketing aspect of councils work should be staff driven
 - Council agreed to have Policy & Procedure Ad Hoc committee work on description and purpose for Outreach & Education Committee- **ACTION**
- Legislative & Policy Committee: Ryan
 - Alyssa has joined the Legislative Committee
 - Committee planning on having a break out session at the October quarterly meeting brainstorm with council to provide ideas and areas the council want to focus
 - There will be three questions added to the QM survey that are legislative

committee specific

- Youth: Alyssa
 - Currently gathering information from school districts for survey distribution
 - Looking at partnerships with other state and local organizations that are doing similar surveys.
- Ad-Hoc Policy & Procedures: Jana
 - Jana reviewed work completed
 - Will have draft of policies and procedures for October meeting
 - Committee is also aligning with WASILC Bylaws and will present for update by January, 2020 meeting.

BREAK

- Membership: Davi: Review and approve slate of council members for recommendation to Governor's Office
 - Davi reviewed candidates
 - Council will review and provide top 4-5 candidates tomorrow
 - Agenda item moved to tomorrow
- State Plan for Independent Living (SPIL): 2020-21 SPIL: Michael
 - SPIL committee met after Public Comment period ended and added technical language to SPIL

Motion: To approved the draft SPIL for submission to the ACL (Administration of Community Living).

First: Mark Leeper **Second:** Jana Finkbonner

Discussion: None

Vote: Favor: All Opposed: none **APPROVED**

Discussion: Mark discussed the difference between significant vs. technical change. Rob- in order to do any monitoring of part B contracts, VR will be using Part B funds over the next year for reviews.

Working Lunch-

Executive Director & SPIL Report: Kim & Jim

- ED reviewed report and is in process of hiring a new Executive Assistant
- Jim House reviewed Coalition on Inclusive Emergency Planning (CIEP)

WSRC Appointment: Sheila

- Sheila expressed interest in serving on WSRC as she is terming off the Blind SRC and asked if anyone else was interested. No one was.

Motion: To appoint Sheila as the WASILC representative to the WSRC.

Motion: Mark Leeper **Second:** Davi Kallman

- Davi stepped in to lead meeting per Robert's Rules

Discussion: None

Favor: All

Opposed: None

Abstain: None

APPROVED

Partner Updates:

- Tribal Report: Jana Finkbonner
 - Lummi Tribe prepared for Paddle Event
 - Waiting to see on funding for Tribal VR
- DVR Report : Robert Hines
 - DVR is releasing 200 people off the Order of Selection wait list
 - As of 7/1/19 Paul Veetres has been appointed as Interim of Filed Services
 - Update on PreETS program
- DSB Report: Arlene Itou
 - Update on Order of Selection
 - Received funding from legislature for the Older Blind program. Decrease in funding to Older Blind due to DSB redistributing their Social Security funding within DSB
 - Shared some success stories
 - Released 69 people from Order of Selection, 109 are on wait list
 - Quality has been consistent since Order of Selection
- UW: Kim Canaan
 - Both Older Blind and Younger Blind program on track
 - Due to loss of two providers, which had significant impact, both programs had a decrease in services being accessed
 - They have been actively recruiting and successfully bringing two new providers on board
- WSRC: Shelby Satko/Mari Heusman
 - Entering Comprehensive statewide needs assessment focusing on WIOA 14 underserved populations
 - Contracting with WSU to help with needs assessment
 - WSRC meeting on Aug 1 &2
- Centers for Independent Living
 - CFI: 26 youth are participating in youth program and 27 people have been diverted from institutions
 - CWDR: Josh is doing great work with the youth program
 - Alliance: moving in April
- CAP: Jerry Johnson None
- WATAP: Kimberly Meck

- Highlight WTAP report
- Written report in meeting packets

New Business:

- SILC Congress Report: Ryan
 - Best conference for SILC members, especially new members
 - Interested in hearing from states that receive state funding
- ILRU Training Report: Ryan
 - Was a bit of a refresher course for him as he has been in IL for a long time
 - Highly recommend
- LOS: CHRILL and ADA NW
 - Council support both LOS
 - Council recognizes that the disability community is small and that council members will have involvement or employment with partnering organizations that solicit WASILC support. With that said, if a council member would benefit from support for a project or program that WASILC has been asked to support, the council person would recuse themselves from the conversation and vote (if applicable).
- Other

Motion: Amend today’s agenda to include the 12:30 p.m. agenda items from January 12th

Motion: Michael Richardson **Second:** Mark Leeper

Discussion: None

Favor: All **Opposed:** None **Abstain:** None **APPROVED**

Motion: Accept meeting dates as discussed

Motion: Jana Finkbonner **Second:** Michael Richardson

Discussion: None

Favor: All **Opposed:** None **Abstain:** None **APPROVED**

Motion: Send a staff person to the APRIL conference this October

Motion: Davi Kallman **Second:** Jana Finkbonner

Discussion: None

Favor: All **Opposed:** None **Abstain:** None **APPROVED**

Meeting adjourned at 3:24 pm.