



# WASHINGTON State Independent Living Council

## WASILC QUARTERLY MEETING MINUTES

**Tuesday, January 15, 2019**

Doubletree Capitol Room  
415 Capitol Way N. Olympia, WA 98501

### **Members Present:**

Mark Leeper, Center Director Representative, Pullman  
Jana Finkbonner, VR Tribal Representative, Bellingham  
Arlene Itou, Ex-Officio Department of Services for the Blind (DSB), Seattle  
Keith James, Advocate for Individuals with Disabilities, Seattle  
Davi Kallman, Advocate for Individuals with Disabilities, Pullman  
Ryan Nabors, Advocate for Individuals with Disabilities, Tumwater  
Sheila Turner, Parent Guardian Representative, Pasco  
Kayla Victor, Private Business Representative, Vancouver

### **Members Absent:**

Rob Hines, Ex-Officio DVR, Olympia  
Michael Richardson, Advocate for Individuals with Disabilities, Seattle

### **Council Staff:**

Kim Conner, Executive Director  
Jim House, Disability Integration Manager  
Nichole Kloepfer, Executive Assistant

### **Guests:**

Ralph Munro, Past Secretary of State,  
Tom Campbell, Past Representative  
Renee Radcliff Sinclair, TVW  
Kimberly Meck, Director, Alliance of People with DisAbilities  
Walter Schoenhofen, Alliance of People with DisAbilities  
Scott Bloom, TBI Council

**Call to Order:** Thursday, January 15, 2019 at 9:10 by Keith James, SILC Chair

- Davi made a motion to move membership committee report that was scheduled for tomorrow to go on today's agenda and move SPIL committee & SPIL report to tomorrow's agenda.

### **Motion to amend the agenda for day one and two of the quarterly meeting.**

**Motion:** *Jana Finkbonner*

**Second:** *Mark Leeper*

**Vote:** *Unanimous*

Approval of October 2018 Minutes *attached*

- Shelia noted that the meeting minutes under motion to approve, should say July instead of October on day one.

**Motion to approve October 2018 quarterly meeting minutes as amended.**

***Motion: Mark Leeper***

***Second: Jana Finkbonner***

***Vote: Unanimous***

**Executive Director Report: Kim Conner**

- Increased security with DSHS emails. Will keep the Council updated.
- SPIL update: peer review, DVR has put present review system on hold until peer review developed, working with DVR when developing, follow ACL guidelines to streamline current process
- Talking with both WSRC and GCDE to hold joint one day meeting in January 2020; what do we have in common? How can we partner/support each other efforts; at council level.
- Developmental Disabilities Ombuds created in 2016 has a contract through the Department of Commerce. Disability Rights Washington applied and received the contract and it is up for rebid. The SILC provided a letter of support to Disability Rights Washington on Friday to assist with reobtaining the contract. It is in the meeting materials for those who wish to review it.

**Financial Report: Davi Kallman**

- Reviewed WASILC financial report.
- The overall budget is at 25%.
- Typically Q1-Q3 our expenses are under 25% with Q4 coming in over quarterly budget due to the expenses from NCIL conference.
- Because of lengthy amount of time it took TEMS to process Q4 of FFY18, approximately \$1.2K of Q4 were paid in the first quarter.
- We also had about \$3K in contracted services (interpreters) paid in Q1 as well.
- The CIEP budget runs from July 1-June 30. It's in line with projected spending.

**Action:** Kayla asked we put the dates on the CIEP budget spreadsheet since the fiscal years are different from the SILC's.

**Motion to approve financial report as presented.**

***Motion: Shelia Turner***

***Second: Davi Kallman***

***Vote: Unanimous***

***SPIL Committee and SPIL Report moved to Jan 16.***

**Membership Committee: Davi Kallman**

**Youth applicants:**

- Davi presented both candidates and council discussed. Davi mentioned that both the candidates for the youth position are fantastic and very similar service and professionally based.
- Kayla indicated that she wrote a letter of recommendation and contacted the Governor's office regarding one of the candidates
- Initial motion to recommend Alyssa. It was discussed to have a confidential vote.
- Mark rescinded motion.
- Jana made a motion to have a confidential vote for a youth candidate recommendation a majority will move forward. Davi seconded it.
- Davi recommended Caitlyn as a candidate to the Governor's office, to hold a seat on the Council.

**Motion to have a confidential vote for youth candidate recommendation.**

**Motion:** *Jana Finkbonner*

**Second:** *Davi Kallman* **Vote:** *Unanimous*

- From the confidential vote Alyssa is moved forward to the Governor's office as a recommendation.
- Davi and Mark would like to invite Caitlyn to next youth committee.
- Caitlyn will be asked to join youth committee.

**Motion to move forward the approved youth application Alyssa for recommendation to the Governor's Office.**

**Motion:** *Jana Finkbonner*

**Second:** *Davi Kallman* **Vote:** *Unanimous*

- The following members are terming out September 30: **Ryan Nabors, Kayla Victor, Michael Richardson and Arlene Itou.**

**Membership Recruitment process: Kim**

- Kim had a conversation with the Governor's office about potentially opening up another position. The Executive Committee has been looking at the Executive Order and Bylaws. For authority purposes, however we have to go with Executive Order and align it with the Bylaws. The vetting process is being developed with the Executive Committee. We will have 4 positions coming open. One is Ex officio for DSB. DSB will determine their representative. The Membership committee will develop a list of candidates.

**Public Comment**

No public comment at this time

**Legislative Panel: How to talk with a Legislator (*questions attached*)**

Past Representative, Tom Campbell

Past Secretary of State, Ralph Munro

Past Representative, Renee Radcliff Sinclair

Highlights from the panel include:

- Being on the legislature is a lot of work and is done out of wanting to make issues better, being drawn into many different issues, and bringing public issues for bigger policy change to the forefront.
- Be persistent.
- Party issues are not as relevant as you think it is.
- Representatives can be lobbyist for their communities. It is all about relationships (kindness, dignity, respect).
- Invite people to spend time with you in your communities.
- Don't just limit yourself to state reps; invite county and city representatives as well.
- Talk to all 4 caucuses. You need a champion that can tell your story as good as you can.
- You need to educate the appropriations committee on the offseason because by the time session starts the budget has already been decided.

- Bills go to policy committee, appropriations, and rules committee. Find a relevant sponsor.
- Tell representatives what you want. No fluff. If no ask, build those relationships until you do have an ask.
- Ask for 30 minutes in the future; write a thank you about talking to them next summer. Thank you notes are always read.
- Treat legislative aides with the utmost care and respect.
- Say: I really appreciate you spending the time on BLANK.
- Never be critical, threaten or assume. Keep composure, never lie or tell half-truths.
- Be organized, brief, to the point. Don't butt into lobbyist conversation, bill interactions, or mistreat lobbyists.
- Aim for consensus. Be accessible to legislature.
- Assign the right surrogate in your group.
- Know your bill and be ready to defend it.
- Carefully choose your issues.
- Build good will/relationships.
- Stay until the bitter end.
- Coalitions can work either way. Make sure everyone is on the same page.
- Bill comes up, if lobbyist threaten, keep your cool. We aren't always right. You have to give a little grace to your representatives.
- Have a handful of advocates to contact your representatives in a group.
- Ask yourself, does it really require a bill or legislation to have the change?

#### **Working Lunch**

- Discuss legislator visits logistics and talking points.

#### **Legislator Visits**

- 12:30-5:00pm