

**EVANGELICAL LUTHERAN CHURCH IN AMERICA
INTERNSHIP DATA PLACEMENT FORM**

Please fill out this form and post to the Canvas Course Site

A copy of this form will be shared with prospective supervisors. (Type in the gray fields)

Student Name		
Address		
City	State	ZIP code
Cell Phone	Home Phone	
Date of Birth	Place of Birth	

Name of Seminary _____
Faculty Advisor _____
Anticipated date of graduation _____

Email address: _____

Present congregational membership and address: _____

Synodical affiliation: _____ Date of Endorsement: _____

What directions or suggestions has your Synodical Candidacy Committee offered about internship? _____

Rank your placement priorities in order of preference:

Geographical area	Type of parish	Good Housing	Type of supervisor	Other
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Comments: _____

Are you a U. S. citizen? _____ (If no, please attach copy of your I20 & I90 papers to this form.)

Personal Data: _____

Engaged and plan to be married prior to or during internship: _____

Wedding date: _____ Fiancé (e): _____

Married: _____ Spouse's name: _____

What does your spouse intend to do during internship? Explain _____

Names and ages of children _____

For optimal placement where you can grow and thrive, do you identify as LGBTQIA+? _____

What pronouns do you use? (ie: she/he/they)? _____

Do you intend to bring a pet along on internship? _____ If so, what kind(s) _____

Is this negotiable? _____

Colleges/universities attended

Name of Institution	Dates Attended	Major	Degree
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Have you taken CPE?	Dates
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(CPE is required prior to internship. If you have not already done so, please inform the Contextual Formation office.)

Congregational experience (offices held, professional or volunteer work)

Last 3 full &/or part time work experiences (with nature and length of each)

Seminary field education placements, supervisors, and dates

Hobbies/special interest

All students are required to be covered by health insurance. What health coverage do you carry?

Will spouse and dependents be included on your coverage?

What kind of community context do you prefer? (Number in order of preference)

Rural/Open Country	Town and Country (5,000-10,000)	Small city (10,000-100,000)
Suburban	Urban	Inner City

Geographical preference (number in order of preference)

Anywhere	Midwest	Southwest
Southeast	Northwest	Northeast

Are you requesting a geographical restriction?

(If yes, a letter of request for restriction must be filed with the Contextual Formation Office and should include a rationale for such a limitation along with an approval by your Candidacy Committee)

What is the condition of the vehicle you will use on internship?

Any health factors limiting the place or type of internship?

If yes, please explain:

Do you have any interest/talent/desire/experience in "special ministries," e.g., campus, agency, town/gown, multi-cultural ministry (African American, Asian, Hispanic, American Indian/Alaska Native), evangelism, music, politics, etc.? Please describe

Most internships begin in mid-August or early September. Is your starting date restricted in any way?

List and rate your language ability other than English

Language

Reading Ability

Conversational

To what kind of ministry do you hope to be called as an ordained minister? What relationship might your internship have to your first call?

Identify 3-5 learning goals for you during internship (what do you want to learn during internship?).

Your assessment of your personal and professional strengths and needs at this time:

Personal

Professional

Strengths

Strengths

Needs

Needs

Your feelings as you anticipate internship:

What kind of supervision would be most helpful to you? Why?

Describe your temperament and work style. What makes it easy/difficult to work with you?

Use this space for any additional information you deem important for your placement:

Leadership Styles and Attitudes.

(This section, which corresponds to part of the pastor/supervisor's application, is intended for use during interviews. Circle the number(s) on the scale of 1 to 6 which best typifies your understanding. The ends of the continuum are not necessarily opposites, but may be complementary.)

A. Your view of the ministry

1	2	3	4	5	6
Emphasis on profession and skills			Emphasis on spiritual calling, special vocation		

B. Your perspective regarding pastoral authority

1	2	3	4	5	6
Emphasis on call of the church			Emphasis on own inner call		

C. Your customary style of leadership and decision-making

1	2	3	4	5	6
Strive for group consensus			Emphasis on making own decisions		

D. Your customary style of problem solving

1	2	3	4	5	6
Face conflict directly			Wait for the problem to work itself out		

E. Your usual approach to teaching

1	2	3	4	5	6
Sharing information			Sharing experiences		

F. Your customary worship practice

1	2	3	4	5	6
Traditional forms			Innovative forms		

G. Your style of sharing personal feelings

1	2	3	4	5	6
Open and willing to share feelings				Cautious and reserved	

H. Your customary way of working with colleagues

1	2	3	4	5	6
Seek to coordinate and collaborate				Seek to work independently	

I. Your use of small groups for learning and sharing

1	2	3	4	5	6
Much				None	

J. Your strength in interpersonal communication

1	2	3	4	5	6
Speaking				Listening	

K. Your customary approach to friendships in the parish

1	2	3	4	5	6
Have many close friends			Am selective of my close friends		

L. People see me as

1	2	3	4	5	6
M. I understand myself to be					

1	2	3	4	5	6
Highly organized; one who values structure			A free spirit; one who values spontaneity		

N. Your attitudes regarding pastoral ethics

1	2	3	4	5	6
Pastors live like all other persons			Pastors must live as a model for others		

I hereby give permission to the Contextual Formation Office to forward a copy of this application to my prospective internship supervising pastor, who may share it with the congregation Internship Committee.

Signed

Date

(Your signature constitutes formal application for internship and authorizes the process of brokering a placement for you.)

On a separate sheet of paper, attach a one-page autobiography by which you would like to be introduced to persons who will be working closely with you during your internship.