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F-009 rev A

### Job Description

Job Title	Packaging Packer	Location	Suwanee, Ga Warehouse
Department	Packaging	Immediate Supervisor	Packaging Manager

### Position Summary

Responsible for packaging products as individual parts or as kits. Responsible for labeling products and verifying quantities for accuracy.

### Position Responsibilities

1. Package individual products into boxes or bags
2. Package kits using Work Orders
3. Label individual products and/or kits with part number and date code
4. Verify quantity of product received and quantity of product completed
5. Record work completed
6. Any other assignment assigned by supervisor

### Position Education and Skills Requirements

Education: High School or equivalent work experience

Work Experience: 1 – 2 years work experience

Required / Preferred Skills: Dependable and prompt, Able to work with others. Able to do basic math

Physical Requirements: Should be able to lift 50 pounds. Be able to stand for long periods.

### Limitations and Disclaimer

The above statements are intended to describe the general nature and level of work that will be performed for the described job. They are not to be construed as a complete list of responsibilities, duties, and skills required for the position. Position requirements represent the minimum level of education, work experience, skills and/or abilities required to perform the duties of the position.