



HOTEL  
COLLINGWOOD

FUNCTIONS & EVENTS



## SET MENU

### THREE COURSE SET MENU

£25.95 per person

Select one item from each course

### THREE COURSE CHOICE MENU

£32.95 per person

Choose four items from each course

#### STARTERS & SOUP

Roasted Red Pepper, Tomato & Basil Soup GFO, VE

Leek and Potato Soup GFO, VE

Watercress, Spinach and Potato Soup GFO, VE

Mixed Country Vegetable Soup GFO

Prawn Cocktail; bloody mary sauce and gem salad

Chicken Liver Paté; toasted brioche and Collingwood chutney GFO

Mediterranean Vegetable and Cherry Tomato Salad; dressed rocket and olive tapenade V, GF

Plum Tomato, Buffalo Mozzarella & Basil Salad; balsamic reduction GF, VEO

#### MAINS

Braised Blade of Beef; mashed potato, roasted root vegetables and red wine jus GF, GFO

Chargrilled Pork Loin Steak; parmentier potatoes, savoy cabbage and calvados sauce GF, GFO

Pan Roasted Chicken Breast; dauphinois potatoes, roasted baby carrots and sage cream sauce GF

Pan Seared Seabass Fillet; new potatoes, green beans with tomato and caper salsa GF, GFO

Poached Salmon Supreme; sweet potato mash, grilled asparagus with white wine cream sauce GF

Leek, Pea and Butternut Risotto; rocket salad, crispy leeks, truffle oil and parmesan VG, VEO, GF

Chargrilled Halloumi; chestnut mushroom and courgette skewers, pilaf rice, teriyaki dressing VG, GFO

Chickpea, Lentil & Sweet Potato Curry; coconut basmati rice, mint raita, garlic & coriander naan bread GF, VEO

Vegetarian Lasagna; garlic bread and salad VG

#### DESSERTS

Mixed Berry Pavlova; berry compote and chantilly cream GFO, VG

Vanilla Cheesecake; vanilla bean cream

Lemon & Lime Tart; brandy infused berries

Salted Caramel Brownie; vanilla pod ice cream GFO, VG

Exotic Fruit Platter; champagne sorbet and poached fig GF, VG

## CANAPÉ MENU

CHOOSE THREE £6.75 per person

CHOOSE FIVE £8.75 per person

Smoked Salmon, Mascarpone and Dill Coustade VG

Bocconcini Mozzarella; Cherry Tomato and Pesto Skewer VG, GF

Harissa Chicken Skewer DF, GF

Mushroom, Red Onion and Salsa Verde VE, GF, DF

Mini Red Pepper Frittata; with black pepper crème fraîche VG, GF

Brie and Grape on Toasted Brioche Croute VE, DF, GF

Onion Bhaji Fritter; mango chutney and coriander VE, DF, GFO

Mini Bangers, Mash and Onions DFO

## — FINGER BUFFET ONE —

CHOOSE FIVE £13.50 per person

Assorted Sandwiches  
Sausage Rolls  
Pizza Margherita Slices  
Vegetable Spring Rolls  
Vegetable Samosas  
Cajun Spice Potato Wedges  
Sticky Mini Sausages

Hotel Collingwood is the place to meet and celebrate, providing a great setting and service for all manner of occasions. Whether it's a wedding, birthday party, anniversary or retirement send-off, let our expert party venue team and wonderful surroundings create lasting memories.

“...the team were accommodating and helpful at every step and the food was exceptional”

*Tripadvisor review*

## — FINGER BUFFET TWO —

CHOOSE FIVE £16.50 per person

Assorted Sandwiches & Bridge Rolls  
Mini Pork Pies  
Flat Breads, Houmous & Olives  
Baby Mozzarella & Tomato Skewers  
Tomato & Basil Quiche  
Cheese Pastry Puffs  
Cajun Potato Wedges

## — SALAD TABLE —

CHOOSE THREE

Extra £3 per person

Roast Vegetable Pasta  
Moroccan Couscous & Roast Vegetable  
Levantine Salad  
Potato Salad  
Slaw

## — FINGER BUFFET THREE —

CHOOSE SIX £19.50 per person

Assorted Sandwiches & Bridge Rolls  
Chicken Skewers with Sweet Chilli  
Lamb Koftas & Mint Yogurt Raita  
Fish Cakes  
Flat Breads, Houmous & Olives  
Beetroot Falafel  
Mini Beef Sliders  
Cajun Potato Wedges  
Crudités & Dips  
Tempura Vegetables

## — DESSERT TABLE —

CHOOSE THREE

Extra £3.50 per person

Mini Chocolate Brownies  
Mini Rocky Road  
Profiteroles  
Fruit Skewers  
Mini Dorset Apple Cakes

## GRAZING TABLES

from £28.50 per person

Ask for details

VE - vegan VEO - vegan option V - vegetarian GF - gluten free GFO - gluten free option  
DF - dairy free DF - dairy free option

If you have a food allergy, intolerance or sensitivity please let us know before you order your food.

PLEASE NOTE our dishes are prepared in areas where allergenic ingredients are present  
so we cannot guarantee that our dishes are 100% free of these ingredients

## FAQ'S & INFORMATION

### WHO WILL BE MY POINT OF CONTACT?

Our events team will support you throughout the planning process and during your event. One team member will be responsible during the event itself being your point of contact whenever you need anything.

### WHAT IS THE CAPACITY OF THE FUNCTION ROOMS?

The Botanical Suite can accommodate up to 110 Theatre Style and 100 seated for a meal, with 120 for evening function Buffet. The Gold Room can accommodate 90 seated for a Meal. The Note Room can accommodate up to 20 people for a private meal.

### DOES THE HOTEL PROVIDE TABLES LINEN, CUTLERY & CROCKERY?

In the Botanical Suite you can choose our large round tables which can seat from 6 to 12 people, long tables can seat up to 12 people. A large round table can also be used for the top Table.

All other colours of table linen can be provided for a small hire charge. Cutlery, crockery and glassware are included.

### WHEN CAN WE ACCESS THE VENUE?

Access to the venue can be arranged with your event planner in advance. If the function room is free access can be arranged the day before the event. Items from your suppliers and yourself can be delivered up to 24 hours prior to your event and stored securely. Please collect any items stored after the event by following midday.

### DOES THE HOTEL HAVE A CAR PARK?

Our car park has 70 spaces which is normally sufficient however, for large functions we would recommend arriving by taxi or car sharing. If the car park is full there are two near by public car parks at St Michael's Road and the BIC.

### DOES THE HOTEL PROVIDE MUSIC?

We have speakers and facility for CD's and iPhones/MP3 in most of our rooms that can be set up in advance of your event. If supplying your own band or disco, you will need your own

equipment and public liability insurance and PAT certification. Live bands have a curfew at 12am.

### IS DISABLED ACCESS AVAILABLE?

On the ground floor level access is available to all areas. The Botanical Suite and Note Room are accessed via a staircase which has a stair-lift. Bedrooms are accessible to wheelchair users via the lift.

### IS THE HOTEL CHILD FRIENDLY?

Children are welcome at our events, they must be supervised and remain in the designated function area. Menu options for children are available. The hotel can provide up to 6 highchairs for your event.

### WHAT TIME CAN WE SET UP?

You can start setting up at 10.30am, please ask suppliers to register at reception and we will direct them to the function room.

### CAN WE USE, WALL HANGING, PARTY POPPERS OR CANDLES?

Items can be hung on existing pictures but not to wallpaper or paint that may leave damage. Party Poppers cannot be used inside the Hotel. Candles and candle holders must be either provided by the hotel or if you wish to bring your own, these must be approved by management to make sure they comply with fire regulations.

### VENUE TURN AROUND

If you are using the same venue for your Meal and Evening Function, we will ask you to vacate the room for up to 30 minutes while we transform the venue into a stunning night-time display. You are welcome to use the hotel bar while we transform the venue.

### WHEN ARE THE FINAL DETAILS REQUIRED?

Final menu choices and table plan are due 7 days before your event; final numbers no more than 7 days before your event.

### ARE FESTIVE DECORATIONS AVAILABLE?

From late November to early January our function suites will have stylish Christmas decorations and lights, so if you're feeling adventurous, why not make them part of your special event at no cost.

### CAN WE STORE OUR BELONGINGS AT THE HOTEL?

All items left behind must be collected by 12 noon the next day. Anything left in the venues by any persons is not the responsibility of the hotel. We advise that all valuables are removed on the evening and kept with you at all times as the hotel can not be held responsible for items that are missing, including favours and name cards.

### ARE THERE RECOMMENDED AREAS FOR PHOTOGRAPHY?

Any of our public areas can be used for Photographs providing residents or patrons are not displaced. Don't forget, the Seafront is directly in front of us and the Beach a 5-minute walk.

### CANCELLATION

Over 12 months prior to event, full deposit will be forfeited.

From 6-12 months prior to event, 50% of total event cost will be charged.

From 3-6 months prior to event, 75% of total event cost will be charged.

Less than 3 months prior to event, 100% of total event cost will be charged.