

SENIOR ADVISOR – FINANCIAL PERFORMANCE

Location: Montréal, Quebec, Canada
Job Status: Full Time, Temporary (9 months)
Date Posted: 04/03/2024

Position Summary:

The Senior Advisor – Financial Performance, reporting to the Director of Finance, is a key player in the financial and accounting functions of the company. He/she will assist the Director of Finances in planning, operating and supervising all accounting activities, data entry, payments, financial aspects and treasury functions.

The Senior Advisor – Financial Performance will help lead the preparation of budgets and forecasts, structure and track financial results, ensure the accuracy of financial statements, compliance with regulations, lead the financial audits and provide strategic financial guidance to support business growth.

Essential Duties and Responsibilities:

Financial Reporting & Analysis

- Conduct regular financial, planning, and analysis to provide insights into business performance and trends.
- Carry out relevant analyses and reports according to operational priorities.
- Prepare comprehensive variance analysis for senior management.
- Assist in the month-end closing process.

Compliance & Risk Management

- Ensure compliance with relevant financial regulations, tax, laws, and industry standards.
- Implement and maintain effective internal controls to mitigate financial risks within and outside of the Finance department.
- Collaborate with external auditors to facilitate the annual audit process.
- Assist in the MD&A preparation.
- Conduct the redaction of various accounting memorandums.
- Acts as a technical resource and advisor to the Director of Finance (must have a very good knowledge of IFRS standards).

Treasury

- Review cash flow to optimize working capital and ensure liquidity.

- Help oversee treasury functions, including banking relationships and cash management (approve outgoing payments).
- Review cash flow forecast to optimize working capital and ensure liquidity.

Budgeting & Forecasting

- Support and have the opportunity to lead the budgeting process, working closely with department heads to establish financial goals.
- Maintain financial forecasting models to support strategic decision-making.
- Monitor and analyze variances between actual and budgeted financial results, providing recommendations and insights to departmental heads and senior management.

Financial Strategy & Planning

- Provide strategic financial insights to support the development of long-term business plans.
- Evaluate diverse opportunities and provide financial analysis for decision-making.

Team Leadership & Development

- Act as a leader in the finance team; mentor the finance team, fostering a culture of continuous improvement.
- Foster cross-functional collaboration to ensure financial considerations are integrated into decision-making processes.
- Promotes, personifies and contributes to the improvement of the company's values and mission.

Supervisory Responsibilities:

- None

Competencies:

- **Communicating the vision:** Conveys the organization's values and goals; inspires commitment to the vision; creates significant events to facilitate and recognize the achievement of the mission.
- **Conceptual analysis:** Considers a variety of factors; has different interests; wants to understand a number of different areas; likes theory as well as conceptual and abstract topics.
- **Critical thinking:** Thoroughly analyzes situations; seeks more information; validates the information that is provided; has a critical mind.
- **Rigor:** Keeps his work area neat and tidy; develops methods; is systematic, orderly and precise; does accurate work.
- **Teamwork contribution:** Feels a need to help people who are having trouble; helps those in need; feels a sense of duty towards others.

Qualifications:

Required

- Bachelor's degree in Business, Finance, Accounting, or a related field, or equivalent experience.
- Certified Public Accountant (CPA) designation.
- 5+ years' experience in a similar role.
- Knowledge of Microsoft Office products such as Word, Excel, PowerPoint, and Outlook.
- Ability to work on multiple projects simultaneously.
- Hands-on approach.
- Excellent analytical and problem-solving skills.
- Bilingualism (French and English) both orally and in writing.
- In-depth knowledge of IFRS standards.

Desired

- Strong communication, presentation, and leadership skills.
- Previous experience working in the software industry.
- Previous experience working with SAP.
- Experience with project accounting.

Other Qualifications:

- Ability to adhere to Adacel's Drug Free Workplace Policy.
- Must be able to pass a security background check (if requested).

Physical Requirements:

- Minimal physical effort (e.g. lifting, pushing and moving heavy objects).
- Occasional lifting – less than 25 lbs.
- Repetitive wrist, hand, and finger movement.

Work Environment:

- Normal office environment.
- Typically sitting at a desk.
- Hybrid.

Benefits:

- Work schedule 9/80 (1 Friday out of 2 not worked).
- 4 weeks' vacation.
- Hybrid teleworking environment.
- Full employer-paid insurance program from day 1 of employment.

- RRSP, DPSP (employer contribution) and TFSA.

How to Apply:

- You may apply by emailing your resumé to careers@adacel.com
- Include the position title in the subject line of your message.

About Adacel:

Established in 1987, Adacel is a publicly traded company listed on the ASX. The company plays a significant role in global air space safety. A world-leader in its industry, Adacel applies cutting-edge technologies to develop advanced air traffic control simulation and training systems and state-of-the-art air traffic management solutions. Adacel's customers include international air navigation service providers (ANSPs), military, defense & security organizations, universities, and airport authorities. More than 21% of the world's airspace is managed with Adacel's Aurora ATM software. MaxSim Tower Simulator and Training systems lead the industry with the highest number of installations worldwide. MaxSim is also the first ATC simulation system in the world to deliver Virtual and Mixed Reality training capabilities into the classroom. Adacel's latest flagship system, REVAL, a digital Air Traffic Control (ATC) tower system delivers a wide spectrum of digital tower operational solutions, from consulting services to system design, development, deployment, and support. For more information, please visit adacel.com.

Adacel is an Equal Opportunity/Affirmative Action employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, and protected veteran status.

Disclaimer:

This job description reflects management's assignment of essential duties and responsibilities. It does not restrict the duties and responsibilities that may be assigned. Reasonable accommodations may be made to enable individuals with disabilities to perform essential duties and responsibilities. If this job has a travel requirement, note that the frequency of travel may increase at any time due to adjustments in Adacel's business needs.