

VILLAGE OF WILLIAMSBURG  
309 VEATER /PO BOX 150  
WILLIAMSBURG, NEW MEXICO 87942

MINUTES OF THE REGULAR MEETING OF DECEMBER 10, 2020

**Mayor Stubblefield** called the meeting to order at 4:10 pm in the Village Hall meeting room,  
**Clerk Cardona** took roll call:

<b>Deborah Stubblefield, Mayor</b>	<b>Present</b>
<b>Majorie Powey, Mayor Pro-Tem</b>	<b>Present</b>
<b>Guillermo Hernandez, Trustee</b>	<b>Present</b>
<b>William Frazier, Trustee</b>	<b>Present</b>
<b>Lee Wedgwood, Trustee</b>	<b>Present</b>
<b>Amanda B. Cardona, Clerk of the Board</b>	<b>Present</b>

**Mayor Stubblefield** declared a quorum, and led the Pledge of Allegiance.

**APPROVAL OF AGENDA:**

**Mayor Pro-tem Powey** made a motion to approve the agenda as presented. **Trustee Hernandez** seconded the motion, with no nays motion carried unanimously.

**APPROVAL OF MINUTES:**

**Trustee Hernandez** made a motion to approve the minutes of November 12, 2020 Regular Meeting as presented. **Trustee Wedgwood** seconded the motion, with no nays motion carried unanimously.

**RECOGNITION OF VISITORS: None**

**Mayor Stubblefield** thanked everyone for attending the meeting.

**PUBLIC COMMENT: (Three Minute Rule): None**

**DISCUSSION: (DISCUSSION/ACTION): None**

**FINANCE REPORTS:**

**Clerk Cardona** provided the finance report for the month of November 2020.

See Attached

**ACCOUNTS PAYABLE: (ACTION REQUIRED)**

**Trustee Hernandez** made a motion to approve accounts payable for the month of November 2020.  
**Mayor Pro-tem Powey** seconded the motion, with no nays the motion carried unanimously.

See Attached

## **MUNICIPAL COURT REPORT:**

**Mayor Stubblefield** gave the court report for the month of November 2020; the Court collected 1 traffic citation, for a total amount of \$59.00.

**POLICE REPORT: Chief Apodaca** reported a total of 2 citations (traffic/misdemeanor) for the month of November 2020. The total traffic related citations year to date is 66.

See Attached

## **REPORTS:**

**Mayor Stubblefield:** The exit conference with Dan Austin, (Village Auditor) indicated zero findings for the 2020 fiscal year. The report has been submitted to the State Auditor for approval.

**Mayor Pro-Tem Powey:** SCRTD virtual meeting; SCCOG virtual meeting

**Trustee Hernandez:** None

**Trustee Frazier:** None

**Trustee Wedgwood:** Reported he has been assigned as the chair spokesperson for the Veterans Coalition.

**Clerk Cardona:** Received approval for the FY 2020/2021 – 1st Quarter Report from the Department of Finance Authority.

**UNFINISHED BUSINESS: (ACTION REQUIRED) None**

## **NEW BUSINESS: (ACTION REQUIRED)**

1. Discuss/Approve Variance – Don & Marianne Rowley (506 Riverside, Williamsburg, NM) for restoration and replacement of pumphouse:

The Rowley's tele-conferenced into the Trustee meeting on December 10th to request a variance on the order of failure to obtain a municipal zoning permit for the restoration and repair of the original pump house that was destroyed by the flooding that occurred on July 27, 2020. A neighbor filed a complaint and wanted the pumphouse to be restored to the original size; the newly restored pumphouse exceed the original height and therefore has blocked the neighbor's view. The neighbor indicated if a mural of some sort is painted on the east side of the pumphouse, then the Rowley's may leave the restored pumphouse as is. The Rowley's agreed.

Pictures Attached

**Trustee Frazier** made a motion to approve the variance request from the Rowley's, with the condition, that the Rowley's compensate the Village \$25.00 for the permit and an additional \$25.00 for the variance, also to encumber the painting of a mural. **Trustee Hernandez** seconded the motion, with no nays the motion carried unanimously.

**EXECUTIVE SESSION: None**

**NEXT REGULAR MEETING: (February 11, 2021).**

Next scheduled Regular Meeting, February 11, 2021 @ 4:00 pm, at the Village Hall meeting room.

**ADJOURNMENT: (4:35 pm)**

**Trustee Hernandez** made a motion to adjourn and **Trustee Frazier** seconded the motion. Motion carried.

**There being no further business to come before the Board, Mayor Stubblefield adjourned the meeting at 4:35 pm.**

**Dated this 14th day of January 2021**

ATTEST:

A circular seal for the Village of Williamsville, New York. The outer ring contains the text "VILLAGE OF WILLIAMSVILLE" at the top and "NEW YORK" at the bottom. The inner circle contains the text "SEAL OF THE VILLAGE OF WILLIAMSVILLE" and "1816".  
Handwritten signature of Amanda B. Cardona in black ink, written over a horizontal line.  
Amanda B. Cardona, Village Clerk

Handwritten signature of Deborah Stubblefield in black ink, written over a horizontal line.  
Deborah Stubblefield, Mayor