

VILLAGE OF WILLIAMSBURG
309 VEATER /PO BOX 150
WILLIAMSBURG, NEW MEXICO 87942

MINUTES OF THE REGULAR MEETING OF OCTOBER 8, 2020

Mayor Stubblefield called the meeting to order at 4:00 pm in the Village Hall meeting room, **Clerk Cardona** took roll call:

Deborah Stubblefield, Mayor	Present
Majorie Powey, Mayor Pro-Tem	Present
Guillermo Hernandez, Trustee	Present
William Frazier, Trustee	Absent
Lee Wedgwood, Trustee	Present
Amanda B. Cardona, Clerk of the Board	Present

Mayor Stubblefield declared a quorum, and led the Pledge of Allegiance.

APPROVAL OF AGENDA:

Trustee Hernandez made a motion to approve the agenda as presented. **Trustee Wedgwood** seconded the motion, with no nays motion carried unanimously.

APPROVAL OF MINUTES:

Trustee Hernandez made a motion to approve the minutes of September 10, 2020 Regular Meeting as presented. **Trustee Wedgwood** seconded the motion, with no nays motion carried unanimously.

RECOGNITION OF VISITORS:

Mayor Stubblefield thanked everyone for attending the meeting.

PUBLIC COMMENT: (Three Minute Rule): **None**

DISCUSSION: (DISCUSSION/ACTION):

1. MOU/Agreement with Sierra County Emergency Services:

Mayor Stubblefield met with Sierra County Manager Swingle, Emergency Services Manager Tooley and Sierra County Flood Director Atwell to discuss the draft agreement. The aforementioned, is a draft for the Village in the event of an emergency or disaster and was suggested to adopt the County's Emergency Operation Plan. The information has been sent to the Village attorney for review and have received his comments.

Mayor Pro-tem Powey asked about the surplus funds regarding the draft; and does anyone in the County pay for these services.

Mayor Stubblefield answered there was no preference for payment; the effective date will not go into effect until it is approved.

After a lengthy discussion, no action was taken.

FINANCE REPORTS:

Clerk Cardona provided the finance report for the month of September 2020.

See Attached

ACCOUNTS PAYABLE: (ACTION REQUIRED)

Trustee Hernandez made a motion to approve accounts payable for the month of September 2020. **Trustee Wedgwood** seconded the motion, with no nays the motion carried unanimously.

See Attached

MUNICIPAL COURT REPORT:

Mayor Stubblefield gave the court report for the month of September 2020; the Court collected 4 traffic citations, for a total amount of \$191.00.

POLICE REPORT: Chief Apodaca reported a total of 0 citations (traffic/misdemeanor) for the month of September 2020. The total traffic related citations year to date is 64.

See Attached

REPORTS:

Mayor Stubblefield: Met with Sierra County Manager, Flood Director, and Emergency Services Manager to discuss Emergency Management Services for the Village.

Mayor Stubblefield informed the Trustee's that the bridge linking onto the channels are the responsibility of the NMDOT; they have them listed as part of their inventory.

The 600 and 800 Channels have been cleaned and are completed; an inspection is scheduled with Bartoo Sand & Gravel for Friday, October 9th. The Park cleaning is underway and a few of the streets that were affected due to the flooding is under "Chicks Dig It" (Annette Forman) supervision.

Mayor Pro-Tem Powey: None

Trustee Hernandez: None

Trustee Frazier: None

Trustee Wedgwood: None

Clerk Cardona: Gave a brief report regarding the progress for the Wastewater Project. A couple weeks ago, the Engineers from Wilson & Co. were in the area doing a Topo Graphic Report. This report is to coordinate and collect data for plans, such as full images; during the same time, a company by the name of GPRS Inc., were also collecting data. The Surveyors actually place cameras inside the manholes for a more intense inspection to determine the conditions.

The mower and lawn bagger has been ordered, and is ready for pick-up. The maintenance equipment was part of the loan/grant application from USDA. The dump trailer was also part of the loan/grant application and has helped out with odd jobs throughout the Village.

UNFINISHED BUSINESS: (ACTION REQUIRED) None

NEW BUSINESS: (ACTION REQUIRED) None

EXECUTIVE SESSION: None

NEXT REGULAR MEETING: (November 12, 2020).

Next scheduled Regular Meeting, November 12, 2020 @ 4:00 pm, at the Village Hall meeting room.

ADJOURNMENT: (4:30 pm)

Trustee Hernandez made a motion to adjourn and **Trustee Wedgwood** seconded the motion. Motion carried.

There being no further business to come before the Board, Mayor Stubblefield adjourned the meeting at 4:30 pm.



Dated this 12th day of November 2020


Amanda B. Cardona, Village Clerk


Deborah Stubblefield, Mayor