

ONTARIO-MONTCLAIR SCHOOL DISTRICT  
Ontario, California

October 8, 2015

**MEMORANDUM OF UNDERSTANDING**

**SITE LEVEL AND STAFF DEVELOPMENT MEETINGS**

The following is hereby agreed and understood by and between the Ontario-Montclair School District and the Ontario-Montclair Teacher's Association for the period of July 1, 2016 through June 30, 2019:

**Article VIII: D. Site Level and Staff Development Meetings:**


Prior to the start of the academic school year, as well as throughout the year, the site administrator shall consult with the staff regarding the content of professional development.


Site level meetings shall occur on early-release Tuesdays, the first, third, and fourth Tuesdays of the month. Meetings shall not exceed two hours in duration. In general, meetings shall begin no more than 20 minutes after student release time. The content of the meetings may include, but is not limited to, site information, professional development, grade level or departmental collaboration. Under special circumstances, the calendar for meetings can be altered with the approval of the District and the Association.

Additional meetings (e.g. committee meetings, SST meetings, IEP meetings) extending beyond the normal minimum school-based assignment hours shall not require more than two (2) hours of unit member attendance in any calendar month, exclusive of the Tuesday site level meetings.

The terms of this MOU will be terminated in the event that budgetary restrictions cause the end of additional preparation time, as outlined in the Additional Preparation Period - Elementary MOU.

This MOU is non-precedent setting. The terms and conditions of this agreement apply for the 2016-2019 school years. All other issues related to Article VIII will be governed by the Collective Bargaining Agreement (CBA) between the District and OMTA.

  
\_\_\_\_\_  
Hector Macias  
Assistant Superintendent, Human Resources

  
\_\_\_\_\_  
Amy Johnson, President  
Ontario-Montclair Teachers Association

11-20-2015  
Date

11-19-2015  
Date