Roselle Park District
Regular Meeting
October 26, 2011, 6:30 PM
At Clauss Recreation Center
555 W. Bryn Mawr Avenue
Roselle, IL 60172

MINUTES

I. Call to Order: President Spachman called the meeting to order at 6:30 PM.

II. Roll Call

Present were Commissioners Roberta Borrino, David Hansen, Jeffrey Peto and Glenn Spachman. Commissioner Katherine Spencer was absent. Also present were, Director Robert M. Ward, Superintendent of Recreation Paul Mose Rickey, Business Services Manager Lynn McAteer, Manager of Park Operations and Development Patrick Lemar, Recreation and Aquatics Supervisor Dee Kaiser and Board Secretary Patricia Weiss.

III. Pledge of Allegiance

IV. Public Input / Recognition

A. The following were in attendance for an upcoming Agenda item (VI.A): Gary Ofisher, Director of Operations School District 20; Elizabeth Veatch, Studio GC; Michael Connolly, Superintendent School District 20; Deena McLoughlin, Assistant Principal Waterbury School; Dan Stockhausen, Principal Waterbury School; and Lorie Catrambone, President Waterbury School PTO.

B. Other Public Input - none

V. Consent Action – Request for the Board to approve/adopt:

A. Commissioner Hansen moved, seconded by Commissioner Peto to approve the following for Consent Action: Regular Meeting minutes of 9/14/11 and

9/28/11; Special Meeting minutes of 9/28/11 and 10/04/11; Closed Session Meeting minutes of 9/14/11, 9/28/11, and 10/04/11; Cash Investments Report as of 9/30/11; Disbursements as of 9/30/11; and, Budget to Actual Report through 9/30/11. A voice vote was taken with Commissioners Borrino, Hansen, Peto and Spachman voting yes. Commissioner Spencer was absent. Motion carried.

B. Commissioner Hansen moved, seconded by Commissioner Peto to approve the content of Consent Action items previously approved, as well as total Disbursements in the amount of $277,172.84. A roll call vote was taken with Commissioners Borrino, Hansen, Peto and Spachman voting yes. Commissioner Spencer was absent. Motion carried.

VI. New Business – Items for Discussion

A. **School District 20 – Waterbury School Gymnasium** – Director Ward introduced the representatives in the audience from School District 20 and Waterbury School who were present to discuss with the RPD Board the proposed gymnasium project. Mr. Michael Connelly, Superintendent, and Mr. Gary Ofisher, Director of Operations at District 20, presented a brief overview of the project and answered questions from the Board. Board consensus was to give staff permission to work with District 20 and RPD Counsel to draft an Intergovernmental Agreement. This IGA would be reviewed by the Park Board in November.

B. **Kemmerling Pool Report** – Recreation and Aquatics Supervisor Dee Kaiser presented the Kemmerling Pool Aquatics Report 2011 and answered questions from the Board.

C. **Geographic Information Systems (GIS) Data Sharing -** Director Ward discussed with the Board the DuPage County Memorandum of Agreement for Data Sharing. This Agreement, if approved by the RPD Board, is part of a County wide program that would provide various geographic mapping data and applications so county residents, organizations, along with staff, and officials can use this data to make effective, fast and accurate decisions. The RPD Tree Survey would be part of this GIS Data Sharing program.

D. **Personnel Committee -** Commissioner Spencer is currently a member of 2 RPD Board Committees. In an effort to involve all Commissioners on a

Committee, the Board was in agreement to appoint a replacement for Commissioner Spencer on the Personnel Committee. Commissioner Spencer was recently appointed to the newly created Recreation/Parks Committee.

E. **IAPD Delegates -** The Board and staff discussed the selection of IAPD delegates to represent the RPD at the Annual Business Meeting on Saturday, 1/28/12 at 3:30 PM.

F. **Bank Resolutions** – Resolutions for RPD account signatories were submitted for Board perusal and approval under Action Item VII.D.

G. **Tree provider** – As previously discussed at the 9/14/11 Board meeting, Staff obtained 3 quotes for tree planting to assist in the reforestation project, due to the Emerald Ash Borer infestation. (Memorandum dated 10/26/11)

H. **Legislative Committee** – The Board discussed forming a Legislative Committee. This Committee could be comprised of Board members (typically two) and charged with reviewing legislation, recommending bill positions to the Board and encouraging outreach to local legislators on behalf of the Roselle Park District.

VII. Action Items

A. **DuPage County GIS Data Sharing** – Commissioner Borrino moved, seconded by Commissioner Hansen to approve the **Memorandum of Agreement for Data Sharing with the County of DuPage, Illinois**. A roll call vote was taken with Commissioners Borrino, Hansen, Peto and Spachman voting yes. Commissioner Spencer was absent. Motion carried.

B. **Personnel Committee** – Commissioner Hansen moved, seconded by Commissioner Peto to remove Commissioner Spencer from the Personnel Committee and appoint Commissioner Borrino to the Personnel Committee. A roll call vote was taken with Commissioners Borrino, Hansen, Peto and Spachman voting yes. Commissioner Spencer was absent. Motion carried.

C. **IAPD Delegates** – Commissioner Peto moved, seconded by Commissioner Hansen to appoint Commissioner Borrino as Delegate and Commissioner Hansen as 1st Alternate and Director Ward as 2nd Alternate representing the Roselle Park District at the IAPD Annual Business Meeting, Saturday,

January 28, 2012 at 3:30 PM. A roll call vote was taken with Commissioners Borrino, Hansen, Peto and Spachman voting yes. Commissioner Spencer was absent. Motion carried.

D. **Bank Resolutions –**

Commissioner Hansen moved, seconded by Commissioner Peto to approve the **Designation of Authorized Personnel and Statement Recipient for the Illinois Park District Liquid Asset Fund.** A roll call vote was taken with Commissioners Borrino, Hansen, Peto and Spachman voting yes. Commissioner Spencer was absent. Motion carried.

Commissioner Hansen moved, seconded by Commissioner Peto to approve **Resolution 102611-A a Resolution approving the Declaration of Trust of the Illinois Institutional Investors Trust and Authorizing the Execution Thereof, and Authorizing Certain Officials to Act on Behalf of the Roselle Park District, Roselle, Illinois.** A roll call vote was taken with Commissioners Borrino, Hansen, Peto and Spachman voting yes. Commissioner Spencer was absent. Motion carried.

Commissioner Hansen moved, seconded by Commissioner Peto to approve **Corporate Authorization Resolution from Itasca Bank and Trust Co, Itasca, Illinois.** A roll call vote was taken with Commissioners Borrino, Hansen, Peto and Spachman voting yes. Commissioner Spencer was absent. Motion carried.

Commissioner Hansen moved, seconded by Commissioner Peto to approve **BMO Harris Bank N.A. Not for Profit Corporation/Association Resolutions.** A roll call vote was taken with Commissioners Borrino, Hansen, Peto and Spachman voting yes. Commissioner Spencer was absent. Motion carried.

E. **Tree Provider** – Commissioner Hansen moved, seconded by Commissioner Peto to approve the lowest responsible quote of $16,575 from Mark I Landscape, Itasca, Illinois, with the approval of the Grant Administrator. A roll call vote was taken with Commissioners Borrino, Hansen, Peto and Spachman voting yes. Commissioner Spencer was absent. Motion carried.

VIII. Reports

A. Director's Report

Director's Report was presented and staff responded to questions from the Board.

1. Director Ward updated the Board on the ongoing discussions with the Village and residents regarding condition of Brookrose Park.

B. Commissioner's Report - none

C. WDSRA Commissioners Executive Summary September 2011 submitted.

IX. Other

A. Staff has been gathering information regarding the College of DuPage 50% Grant Reimbursement Program which is being offered to hire current College of DuPage students. Board consensus was to have staff apply for the grant.

B. The Regular Board meeting scheduled for November 16, 2011 is rescheduled to November 9, 2011 at 6:30 PM at the Clauss Recreation Center.

X. Adjournment

At 8:01 PM Commissioner Hansen moved, seconded by Commissioner Peto to adjourn the meeting. A voice vote was taken with all present voting yes and the motion carried. Commissioner Spencer was absent.

President

Attest:

Secretary

Approved 11-9-11