

# Work Study Job Description

<b>Job Title:</b>	Graduate Student Assistant
<b>Department:</b>	Department of Psychiatry
<b>Location:</b>	School of Social Work or NE 45th St Plaza Building
<b>Pay Rate:</b>	24 - 27 / hour
<b>Employment Period:</b>	Academic year
<b>Hours Per Week:</b>	Up to 19 hours per week
<b>Contact Supervisor:</b>	Leo Egashira
<b>Phone Number:</b>	206-616-6570
<b>Email Address:</b>	seattleo@uw.edu
<b>Website:</b>	<a href="https://sharepoint.washington.edu/uwpsychiatry/Research/Pages/CSHRB.a">https://sharepoint.washington.edu/uwpsychiatry/Research/Pages/CSHRB.a</a> & <a href="https://www.indigenousphi.org/">https://www.indigenousphi.org/</a>
<b>Box Number:</b>	354900

## NATURE OF ORGANIZATION

The mission of the Center for the Study of Health and Risk Behaviors is to eradicate the harm caused by engagement in a variety of health risk behaviors, through the development and implementation of novel prevention and treatment approaches. We seek to understand the unique and common factors underlying the development and maintenance of addictive and health risk behaviors, their co-morbidity with other mental health disorders, and the effective elements of prevention and brief treatment as applied to a wide range of presenting problems and special populations. We also seek to understand healthy developmental transitions and ways to increase positive health behaviors.

## DUTIES AND RESPONSIBILITIES

Under the supervision of the Principal Investigator, Research Scientist and Research Coordinator, Graduate Student Assistants will:

- Conduct data entry
- Develop data tables and summarizing them
- Put together project submissions to tribal IRBs
- Conduct literature searches
- Read statistical outputs
- Create infographics
- Assist in the writing of reports and manuals
- Other duties as assigned

## MINIMUM QUALIFICATIONS

- Current graduate student in Statistics, Public Health, Nursing, Social Work, Psychology or I-School preferred; other educational qualifications considered
- Familiarity with statistics
- Translation and dissemination skills: Ability to describe & summarize data relevant to American Indian / Alaskan Native communities
- Interest or familiarity with American Indian / Alaska Native health issues.
- Outstanding attention to detail
- Ability to work independently.
- Ability to get along and work well with others.
- Flexibility in working in a time-driven, sometimes hectic environment

## EDUCATIONAL BENEFITS

Graduate Student Assistants will experience first-hand the how to create the deliverables of social science and

public health research, by assisting researchers in collecting and organizing data, and writing reports and technical assistance manuals.

## HOW TO APPLY

Please send • a cover letter addressing your quantitative strengths • your interest or experience in working with under-served communities • your résumé • a writing sample to: Leo N Egashira [seattleo@uw.edu](mailto:seattleo@uw.edu)

---

Job Number: PBSC15 | Category: Science & Health | Program: State | Class: 0875 | 51% Comparable to Classified: N