

## **PCS Board of Directors Meeting Minutes 10-15-2020**

**Location:** Park Christian School

**Board Members Present:** Sarah West, Matt Castagna, Brenda Richman, Veronica Wyland, Dan Heckaman, David Sigler, Nick Tunheim (zoomed in at 4:09p.m.), Ryan Carlson (zoomed in)

**Board Members Absent:** Luther Stueland

**Others Present:** PCS President Chris Nellerhoe, Melissa Evans, Eileen Appel, Eide Bailly, Michael Levang

4:01p.m. The regular meeting of the Park Christian School (PCS) Board of Directors was called to order by Board President Sarah West on 10/15/2020.

Brenda Richman shared devotions from Gen 12:1-8/Heb 11:1 and shared about taking leaps of faith.

4:09p.m. Nick Tunheim joined by zoom.

4:10p.m. Motion to approve the agenda. M/S/C

4:11p.m. Eide Bailly presented. He discussed the audit packets. The audit confirmed that the financial statements are correct. There were no adjustments or corrections. Without the sale last year, the numbers are consistent with last year. Functional expenses are new this year. Most of the money coming in is being used for programming. Investing is important for longevity. PCS has 2.8 million in liquid assets. The letters are to remain with the board only.

4:41p.m. Eide Bailly and Eileen Appel left.

4:41p.m. Sarah West initiated discussion of the first chapter of the book "Serving God".

4:51pm Motion to approve the minutes from September. M/S/C

4:51p.m. Motion to receive the budget. M/S/C

4:52pm Motion to receive the financials. M/S/C

4:53p.m. Monitoring reports 2.3 and 2.4 were reviewed. The interpretation of the monitoring reports was discussed. A board member suggested that explaining the interpretation in red text would be helpful. If the situation arises where the board does not agree, the board would make another policy.

4:58p.m. Ryan Carlson joined by zoom.

5:01p.m. Motion to receive monitoring reports. M/S/C

5:02p.m. President Chris Nellerhoe brought to board attention a letter that would be sent out to parents before the sale of the south property. Discussion included adding in that there were no significant gains or losses. Dan left at 5:15pm. The May 21<sup>st</sup> minutes and June 18<sup>th</sup> minutes will be posted.

5:22p.m. Presidents Report was given.

- COVID – The board was updated with internal numbers, navigation, and networking. Chris stated that the task force was meeting again tomorrow. The question was brought up asking how staff is doing. Michael gave an update on this.
- Development- Chis updated the board with how his time is being spent.
- Business management
- Instructional and Spiritual Development- Conferences will be in person with the option to zoom. Sports have started with guidelines. A sample Co-Op agreement is included with packet (currently tabled).
- Update on playground cost- This was a lower cost than anticipated.

5:43 Motion to receive the presidents report. M/S/C

Reminder: Board training will be October 30<sup>th</sup> and 31<sup>st</sup>. The location is to be determined.

Member church meeting will be at 4:00p.m. on 11/19/2020. Dinner will be at 5:00p.m. with the regular board meeting to follow. Sarah initiated putting a committee together that will present at the Member Church Meeting. The importance of establishing that the churches are the owners and clarifying expectations and roles was brought up. It was decided that Veronica Wyland, Ryan Carlson, Nick Tunheim, and President Chris Nellerhoe will be on the committee.

6:03pm Motion to modify Policy 2.4.10: "Shall not acquire, encumber, or dispose of real property." "...without board approval" M/S/C.

6:09p.m. PCS can sell the property for the purchase price \$1,675,000 to a third party. M/S/C

6:09p.m. Policy 3.2 – AUTHORITY AND ACCOUNTABILITY OF THE PCS PRESIDENT- tabled M/S/C

6:10p.m. Brenda Richman closed the meeting in prayer.

**6:12p.m. Motion to adjourn the meeting.** M/S/C

Nick Tunheim will do devotions next meeting.