

**PCS Board of Directors Meeting**

6-18-2020, 4-7:37pm

Location: Park Christian School

Board Members Present: Luther Stueland (via call-in), Craig Jasperse, Sarah West, Matt Castagna, Andy Veith, David Sigler, Bob Ona, Ben Killerlain, Doug Rogness

Board Members Absent: None

Others Present: Chris Nellerhoe, Kaitlyn Cornell, Veronica Wyland\*, Brenda Richman\*, Nick Tunheim\*, Ryan Carlson\*

*\*invited as guests who will begin serving their term on the board in July 2020*

The regular meeting of the Park Christian School (PCS) Board of Directors was called to order on 6-18-2020 by Ben Killerlain at 4:11pm (Agenda item 1)

Andy Veith opened the meeting with prayer and devotions. (Agenda item 2)

Motion to approve the agenda (Agenda item 3)

- A director requested the update from the Investigation Task Force be moved into executive session
- Amended agenda M/S/C

Motion to approve the consent agenda (Agenda item 4)

- Adjustment made to discuss and review minutes later (move to 9a)
- Amended consent agenda M/S/C

**4:16pm Introductions for new directors (Agenda item 5)**

**Review Policy #4.5 (Agenda item 6)**

4:35pm motion to approve policy 4.5 M/S/C (4.35)

- Discussion

**Board Member/Employment policy review (4.10.2, 4.6.2.3, Agenda item 6a)**

- Discussion on policy 4.10.2 and 4.6.2.3, regarding whether board members or family members of PCS employees/PCS board members can be employed by PCS in any capacity (sports team coach, substitute teacher, etc..).
- The board recognizes that we have been out of compliance with 4.10.2.1 in the recent year; that we are not currently out of compliance; and that we will need to take actions to avoid non-compliance.
- **Action item:** A Task Force was appointed to review and potentially rewrite Policies 4.10.2 and/or 4.6.2.3

**President's Reports. (4:50). (Agenda item 7)**

- The presidents report included remote learning during the Covid-19 pandemic; graduation protocols; the re-entry task force; state guidelines and scenarios for the fall; ACSI guidelines and recommendation; survey responses; CSIP recommendations; and reenrollment updates.
- Discussion
- 5:26pm Motion to receive the Presidents Report M/S/C

**40<sup>th</sup> Ave Fargo Property Update from BoD (Agenda item 8a) (5:28)**

- Report from three PCS Board of Directors officers following meeting with Roers representative
- Discussion

- The standing motion on the table from the MAY meeting, (in which the property would be offered back to Roers,) was reaffirmed.

**Board Policy on Donations (Agenda item 8b) (6:05)**

- A summary and some background context was provided.
- Discussion.
- Motion to create Policy 2.6.5. M/S/C
  - Policy 2.6.5: *The PCS President shall not return any donated funds.*
- Motion: Create policies 2.6.5.1 and 2.6.5.2. M/S/C
  - Policy 2.6.5.1: *A charitable contribution to Park Christian School is a gift and an irrevocable transfer of a donor's interest in the money or property. Donation refunds are not allowed nor can the donor request any restrictions on the gift after it has been completed.*
  - Policy 2.6.5.2: *If PCS is unable to use the funds as intended by the donor, the donation will be returned or reassigned according to donation.*

**Agenda item 8c:** 6:32pm Motion to Table Agenda Item 8C (“Board Commitment/Calling”) M/S/C

**Governance task force update (Agenda item 8d).** 6:35.

- Update/report provided
- Discussion.
- Looking for board training in 3<sup>rd</sup> quarter

**Board transparency, communication (Agenda Item 9)**

- Discussion on how much detail to include in minutes, and how they are shared
- Discussion on what is appropriate use of and topics for executive session (legal, personnel)
- Discussion of revisions to draft of May 21 board minutes.
- Motion to approve the May 21 board minutes as revised M/S/C

**Procedure for Guest Speakers/Attendees. (Agenda Item 9b).**

- Was some consensus that existing policy seems unnecessarily restrictive and slow.
- Further discussion and potential policy revision to be reconsidered at a later date.

**Elect Executive Committee (Agenda item 10)**

- Discussion on selection of new officers at beginning of new fiscal year, as per Bylaws.
- StrengthsFinder tool will be applied to better identify fit.

**Closing Prayer (Agenda item 11)**

**August 6<sup>th</sup> will be the next meeting (Agenda item 12)**

**7:37 motion to adjourn the meeting, after which an executive session would follow. M/S/C. (Agenda item 13)**

Respectfully Submitted,

Craig Jasperse                      Secretary  
Kaitlyn Cornell    PCS Office Manager