



Executive Board Meeting

11/4/20 MINUTES

Participants: Kristen Ammons, Meg Chriscoe, April Dodge, Christy Hair, Katie Killius, Catherine Laurenzi, Dina Modine, Amy Paridy, Lisa Marie Shapiro, Jonelle Stitt

Call to Order: 7:04 pm

PRESIDENT REPORT

- **Upcoming Events:**

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|--|------------------------------------|
| 11/5 Thur – Rotation B Returns to School | 12/1 Tues – PTO Exec Board Meeting |
| 11/9 Mon – ENO at Jersey Mike’s | 12/8 Tues – ENO @ Chipotle |
| 11/11 Wed – Veterans Day (No School) | 12/9 Wed – Early Release Day |
| 11/19 Thur – SIT Meeting | 12/21 Mon – End of 2Q |
| 11/23-24 Mon-Tue – Remote Learning Days | 12/22-1/03 – Winter Break |
| 11/25-27 Wed-Fri – Thanksgiving Break, no school | |

- **Supplemental Requests**

- Billow (EC PreK-3): Boardmaker Online Subscription \$212.64
 - Approved

- **Miscellaneous**

- Recent Purchases – Five more Document Cameras, Extension Cords, balloons for return to school
- Gift Cards – create a budget category moving forward; determine current category for gift cards
 - Motion to include line item under Hospitality and Staff Appreciation for \$120 – approved
 - Will revise budget for vote at the January General Meeting
- Harris Teeter Donation – \$2,500
 - Consider putting it toward a specific project/item
 - Mrs. Fazio – Donors Choose projects (Math Alouds, outdoor projector, supplies for virtual Math night, Bar Model Sets)
 - Recommend to fund Mrs. Fazio’s projects not through Donors Choose and save the rest of money for Chrome Book extension cords/power supplies
- PTO can no longer purchase Health and Safety items for the school
- DocuSign Code of Ethics for signature – Christy will send
- Yearbook
 - Flyer is coming out – will order directly from yearbook company
 - Send Christy themes and/or ideas

PRINCIPAL REPORT

- Ms. Hauser is leaving at the end of November – looking for replacement
- Ms. Devens is leaving next week – recommendation for new teacher was made today
- All Covid-related decisions are made in coordination with CMS and Department of Health
- Wonderful Wednesdays – priority for teachers to meet with children in small groups while in the classroom

TREASURER REPORT

- Financial Update
 - Review of YTD budget



BOOK FAIR

- Virtual Book Fair
 - Move forward with virtual fair – look at week after Thanksgiving

VP FUNDRAISING

- ENO Update
 - Marble Slab - \$164.81, Kona Ice - \$105, Nothing But Noodles - \$278.90
 - Next ENO – Monday, 11/9 at Jersey Mike's
 - 12/8 – Chipotle
 - Need to update January budget to reflect Chipotle instead of Chick fil a
- ECC Update (Catherine)
 - Raised to date - ~ \$19,500 (of \$20,000)
 - 24% of students contributed
- 5th Grade
 - Charleston Wrap fundraiser will start soon

VP BUILDING & GROUNDS

VP COMMUNICATIONS

VP PROGRAMS

VP SPECIAL EVENTS

VP VOLUNTEERS

Adjournment: 8:49 pm