



Executive Board Meeting

12/1/2020 MINUTES

Via Zoom

Call to Order: 7:04 pm

Attendees: Kristen Ammons, Laura Bentley, Christy Hair, Stacey Howell, Katie Killius, Catherine Laurenzi, Scott O'Connell, Amy Paridy, Suzanne Phillips

PRESIDENT'S REPORT

- **Upcoming Events:**

- 12/8 Tues – ENO @ Chipotle
- 12/9 Wed – Early Release Day
- 12/21 Mon – End of 2Q
- 12/22-1/03 – Winter Break

- 1/04/21 Mon – Return to School
- 1/13/21 Wed – ENO @ True Crafted Pizza
- 2/11/21 Thurs – ENO @ Jersey Mike's

- **Miscellaneous**

- Room Parents – No Winter Parties, but a coordinated teacher holiday gift is suggested.

- Harris Teeter \$2500 Donation has been utilized:

- \$435 Jumbo Screen & Projector
- \$500 Bar Models
- \$480 Math Read-Aloud Books (54)
- \$360 Cards & Dice for Virtual Math Night
- \$140 Social-Emotional Learning Books (13)
- \$330 Surge Protecting Power Strip Extension Cords (12)
- \$245 Literacy Resources for 1st & 2nd Grades – NEW!

- PTO Exec Board Meetings in 2021 – will remain Tuesdays at 7pm

- 5th Grade Charleston Wrap – \$1800 raised

PRINCIPAL'S REPORT

- Survey Responses

- 43% of the school responded to transportation
- 75% of McAlpine responded to overall survey
- Will continue with one full remote teacher per grade level. Some students may be moved, pending family circumstances.

- New Kindergarten teacher hired to replace Ms. Devens
- New TA hired to support K-2 (replaced Ms. Hankerson)
- Recommended a hire to replace Ms. Hauser (EC)

TREASURER REPORT

- Budget Revisions to address & vote on in January

- Teacher Classroom Supply funds – move remaining funds to PTO Supplemental
 - Remind teachers to submit their receipts by early January
- Increase Technology budget (as of 10/31 we have spent \$4,140; Tech budget is only \$3,000)
- Decrease Arts, Culture, Science (Field Trips)
- Increase PTO Discretionary by \$2500 (Harris Teeter \$2500 was deposited under Misc. Donations; we have expensed the purchases from the PTO Discretionary category).
- Gift Cards – line item under Hospitality/Staff Appreciation?

- Stacey will draft language to define how we can use gift cards (i.e. we cannot give gift cards to anyone who volunteers for us)
- Add Chipotle to ENO, remove Chick-Fil-A

VP SPECIAL EVENTS

- Discussion of what to do for teacher holiday appreciation

VP FUNDRAISING

- ENO Update
 - Jersey Mike's – raised \$424
 - Next ENO – Chipotle 12/8 – we will receive 33% of sales. Must mention that you are with McAlpine.
- Sponsorship Update
 - New sponsor – Pet Supplies Plus - \$300
- ECC
 - New matches that had not been reported have come in and put total raised above \$20,000.

VP VOLUNTEERS

- Gift Card Drive
 - Working with Josh Carrico to put together a gift card drive to benefit those in need at McAlpine
 - SignUpGenius to recruit participants
 - Drive is run through the Counseling Department. We are promoting and helping to facilitate. Room Parents can help to spread the word.

VP BUILDINGS AND GROUNDS

- Will purchase new microwave for the teacher work room

BOOK FAIR

- Results will be in next week
- Start to think about scheduling for the spring – virtual vs. in-person

Adjournment: 8:10pm