

# TREE REMOVAL PERMIT

Form will not be processed until fees are paid  
 – maximum 5 trees or 50m2 of vegetation

OFFICE  
 USE  
 ONLY

DA No. ....  
 Property No. ....  
 Date Received: .....  
 CSO: .....  
 ▪ A FEE REQUIRED WITH THIS FORM  
 ▪ RECORDS/CUSTOMER SERVICE FORWARD THIS FORM TO ENVIRONMENTAL SERVICES

## APPLICANT

Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 \_\_\_\_\_  
 Phone (Home): \_\_\_\_\_ (Business): \_\_\_\_\_  
 (Mobile: \_\_\_\_\_ Email: \_\_\_\_\_

## OWNER

1. Name: .....  
 Address: .....  
 Phone: ..... Email: .....

2. Name: .....  
 Address: .....  
 Phone: ..... Email: .....

3. Name: .....  
 Address: .....  
 Phone: ..... Email: .....

## PROPERTY DESCRIPTION

House No: ..... Lot..... Deposited Plan No.: .....

Street: .....

Locality: .....

Will it be necessary for the inspecting Officer to make special arrangements for access into your property? (eg., Security, dogs etc.)

Yes  No  If Yes, Contact Name: .....

## DESCRIPTION OF PROPOSED DEVELOPMENT

Nature of Tree Clearance: .....  
 Number of Tree/s to be PRUNED: .....  
 Number of Tree/s to be REMOVED: .....

Reason for Application: .....

.....

.....

Attach where appropriate copies of supporting reports or photographs.

## INSPECTION DIAGRAM

Mark tree/s /vegetation to be inspected with a cross (x) in relation to the house and number as listed. Identify the tree/s or vegetation to be inspected by name, if possible. The diagram below is for residential, industrial and commercial properties. For rural properties please include a scaled site plan showing trees to be removed in relation to other key site features (eg. dams, structures).

### Tree List

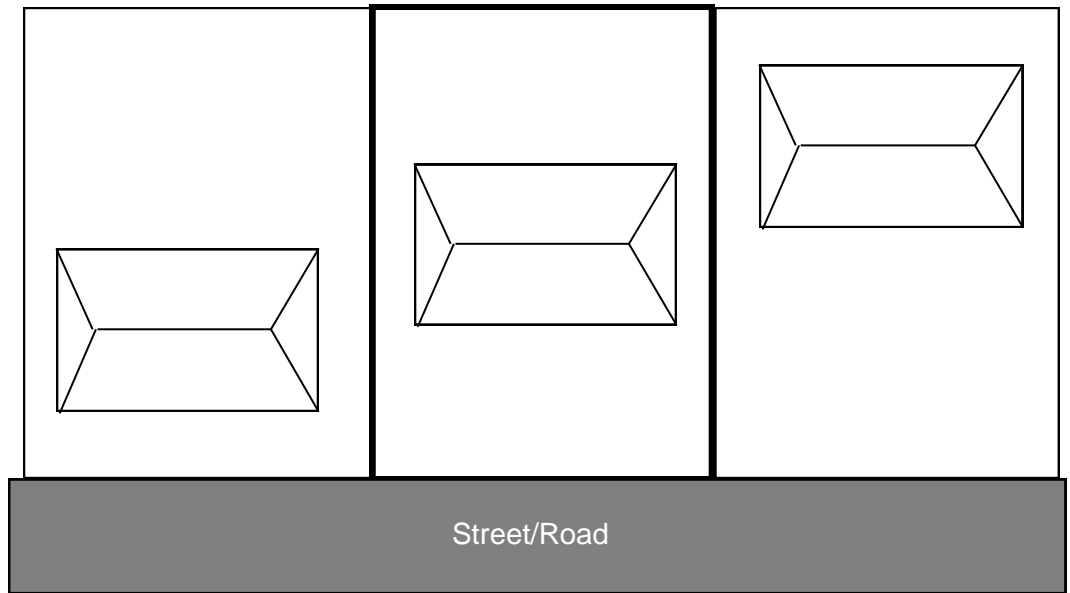
1. ....
2. ....
3. ....
4. ....
5. ....

Or

Vegetation to be cleared

.....m2

**NOTE: Please mark driveway on plan  
Your Property**



## OWNER'S CONSENT

*Must be signed by the owner of the land. If more than one owner, every owner must sign. If the owner is a Company or Owners Association, this must be signed by a director or secretary (or authorised delegate) under common seal, company letterhead or Statutory Declaration.*

As owner(s) of the land to which this application relates. I/We consent to this application. I/We also give consent for authorised Council officers or agents to enter (without prior notice) the land to carry out inspections.

Name & Address: .....

Owners Signature: ..... Date: .....

Name & Address: .....

Owners Signature: ..... Date: .....

If you are signing on the owner's behalf as the owner's legal representative, please state the nature of your legal authority and attach documentary evidence (eg., Power of attorney, executor, trustee, company director).

### Ownership Requirements for Companies:

Evidence required as proof of ownership for Companies:

1. The Company Seal is to be stamped on the Development Application form at the Owners Consent Section.
  2. Company Letterhead with **ALL** Directors' signatures stating that they have authority to act on behalf of the Company.
- OR**
3. A Statutory Declaration (from the Oaths Act. 1900-1953) with Directors' signatures declaring that they have capacity to sign on behalf of the company.

