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PARK DISTRICT

MINUTES OF THE
REGULAR MEETING
BOARD OF PARK COMMISSIONERS
SCHAUMBURG PARK DISTRICT
235 EAST BEECH DR.
SCHAUMBURG, ILLINOIS

November 14, 2019

President Longmeyer called the meeting to order at 7:30 p.m. Present at this evening's meeting were: Commissioners Longmeyer, Johnson, DiMaria, Schmidt, and Daniels.

Also present were: Mr. LaFrenere, Executive Director; Mr. Burgess, Deputy Director/Director of Finance and Administration; Mr. Kettel, Director of Facility Services and Emergency Management; Mr. King, Director of Parks and Planning; Mr. Parsons, Director of Golf Operations; Mr. Sienkiewicz, Director of Communications and Marketing; Mr. Brooks, Manager of Conservation Services; Ms. Bashia, Director of Human Resources; Mr. Mraz, Attorney; and Ms. Osmanski, Executive Assistant. See attached sign-in sheet for additional guests in attendance.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF AGENDA

It was moved by Commissioner Longmeyer, seconded by Commissioner Johnson, to approve the agenda as presented.

Ayes:	Commissioners Johnson, DiMaria, Schmidt, Daniels, and Longmeyer
Nays:	None
Absent:	None

The motion carried.

PRESENTATIONS / INTRODUCTIONS

Mr. LaFrenere showed the plaque that we received yesterday at the Partnership Breakfast with District 54. He stated that the Schaumburg Park District was honored as a Super

Partner for our KASPER Program, the multicultural event that we host at the CRC, our playground initiative, and our Foundation's donation to the Food 4 Thought program.

APPROVAL OF MINUTES OF OCTOBER 10, 2019 REGULAR MEETING

It was moved by Commissioner Schmidt, seconded by Commissioner Daniels, to approve the minutes of the October 10, 2019 regular meeting as presented.

Ayes:	Commissioners Johnson, DiMaria, Schmidt, Daniels, and Longmeyer
Nays:	None
Absent:	None

The motion carried.

COMMUNICATIONS

Mail

Mr. LaFrenere stated that we received a couple of nice emails. One is a thank you note regarding the Senior Program and Lisa Perrone's great work. The second is an email forwarded on from Commissioner Johnson. A neighbor of his congratulated the Park District on the great community survey results and gave kudos to the Senior Program.

Audience Comments

There were no audience comments.

COMMITTEE REPORTS

Finance Committee

Commissioner Johnson reported that the Finance Committee met this evening and discussed the following: Bill List Review, Financial Statement, Audit Report, Preliminary Tax Levy, and Bond Sale (see Finance Committee minutes).

APPROVAL OF APPROVED & PREVIOUSLY PAID BILL LISTS

Commissioner Johnson reported that the Finance Committee met this evening and approved the following Approved Bill List and Previously Paid Bill List:

General Fund	$68,182.97
Recreation Fund	149,740.03
Audit Fund	5,650.00
Internal Service Fund	71,401.16
Debt Service Fund	91.00
Capital Projects	465,219.99

TOTAL	$760,285.15
General Fund	$102,480.52
Recreation Fund	244,980.54
Liability Insurance	3,937.09
NWSRA	72,293.40
IMRF/Retirement	16,311.26
Internal Service Fund	45,150.34
Capital Projects	380,980.99
TOTAL	$866,134.14

It was moved by Commissioner Johnson seconded by Commissioner DiMaria to approve the Approved Bill List in the amount of $760,285.15 and the Previously Paid Bill List in the amount of $866,134.14 for a total of $1,626,419.29 as presented.

Ayes:	Commissioners Johnson, DiMaria, Schmidt, Daniels, and Longmeyer
Nays:	None
Absent:	None

INFORMATION ITEMS

Events

Mr. Brooks stated that many there are many holiday themed events coming up for the Recreation department. This Friday is Bockgiving from 6:00 p.m. to 7:30 p.m. at Bock. Adults Only Trivia Night will take place at Schaumburg Tennis Plus on Saturday. This Sunday at Heritage Farm we will be hosting From Hog House to Smokehouse. The Spring Valley Holiday Craft Fair is November 30th and December 1st at the Nature Center. Jingle Paws is on November 30th at Meineke. Root Beers and Reindeer is on December 6th at Pat Shephard Center. The Chilly Chili 5K run/walk will take place at the Schaumburg Golf Club on December 7th. Also on December 7th is The North Pole Holiday Spectacular at the CRC. Christmas in the Valley at Heritage Farm and Merkle Cabin will take place on December 7th and 8th. Santa's Flight to Schaumburg will be held at the Schaumburg Regional Airport on December 8th. Santa visits will take place December 10th and 11th.

Mr. Sienkiewicz stated that the Schaumburg Park Foundation Holiday Bazaar will be held on December 10th at the Schaumburg Corporate Center.

Ms. Bashia said our next Take Time for Wellness event is an art therapy painting class on December 5th.

Mr. Parsons stated that the Schaumburg Golf Club's next event is Hockey Night in Schaumburg on November 17th.

Board/Staff Seminar – Tuesday, December 3, 2019

Mr. LaFrenere reminded those who will be attending that the Board/Staff Seminar is on Tuesday, December 3rd at 5:30 p.m. at Chandler's.

ACTION ITEMS

Consideration and action on an Ordinance providing for the issue of $3,000,000 General Obligation Limited Tax Park Bonds, Series 2019B, and $628,305 Taxable General Obligation Limited Tax Park Bonds, Series 2019C, of the Schaumburg Park District, Cook County, Illinois, for the purposes of paying the costs of capital projects and providing a revenue source to pay certain outstanding obligations of said Park District, and providing for the levy of a direct annual tax to pay the principal and interest on said bonds and for the sale of said bonds to the purchaser thereof.

Mr. Burgess stated that the sale, in brief, is our fall issue. $3,000,000 is 2019B. The balance is 2019C. As was discussed in the Finance Committee meeting, the split is due to needing a piece to be taxable with the balance of the bond issue to be tax-exempt. Mr. Burgess said the interest rate on the tax-exempt portion is 1.85%. Both of these bonds mature in roughly one year. The taxable portion of approximately $628,000 is going to have an interest rate of 2.25%. Mr. Burgess stated that the money in total will be spent to fund the final phase of our Capital Project Fund and budget for the year with the exception of about $1,000,000 which, as we always do, we will use to pay off another round of the existing debt on The Sport Center. We have two more years of that. Then, all long-term debt is paid off.

Mr. Mraz went over the Ordinance. Series 2019B and 2019C are combined in one Ordinance. 2019C is the taxable portion. Mr. Mraz stated that we had previously BINA'd for this back in March 14, 2019 for $15 million, so there is money there. The tax-exempt portion is broken up between new money and funding. The taxable portion of $628,000 shows Schaumburg Bank and Trust as the buyer. The Ordinance will be filed with the County Clerk with principal and interest through December 1st. There are arbitrage provisions on what is done with the money in order to keep tax-exempt status on the 2019B.

Commissioner Johnson asked about the breakdown of the dollar amounts listed on the Ordinance. Mr. Mraz stated that the Ordinance states that the aggregate principal amount of the Project Bonds and the Refunding Bonds shall not exceed $3,628,305. This is $2,669,005 of new money and $959,300 of Refunding. There is a limit on new money. Mr. Burgess added that $10 million is the limit for tax-exempt purposes due to a status called bank qualified which is an insurance provision. It is difficult for a park district to sell tax-exempt bonds above $10 million.

It was moved by Commissioner Johnson, seconded by Commissioner Longmeyer to adopt Ordinance 19-11-1P, an Ordinance providing for the issue of $3,000,000 General Obligation Limited Tax Park Bonds, Series 2019B, and $628,305 Taxable General Obligation Limited Tax Park Bonds, Series 2019C, of the Schaumburg Park District,

Cook County, Illinois, for the purposes of paying the costs of capital projects and providing a revenue source to pay certain outstanding obligations of said Park District, and providing for the levy of a direct annual tax to pay the principal and interest on said bonds and for the sale of said bonds to the purchaser thereof.

Ayes: Commissioners Johnson, DiMaria, Schmidt, Daniels, and Longmeyer
Nays: None
Absent: None

The motion carried.

Preliminary Tax Levy (Memo #B19-197)

It was moved by Commissioner Johnson, seconded by Commissioner DiMaria, to approve the preliminary tax levy in the amount of $12,170,480 for Operational Levies and $11,743,397 for Debt Service Levy for a total of $23,913,877.

Commissioner Johnson stated that this represents an increase of 1.76% over the previous year. The tax rate itself is projected to decrease from 66 cents to 60 cents. No Truth in Taxation hearing will be required since the overall very increase is below 5%.

Ayes: Commissioners Johnson, DiMaria, Schmidt, Daniels, and Longmeyer
Nays: None
Absent: None

The motion carried.

Audit Report (Memo #B19-196)

It was moved by Commissioner Daniels, seconded by Commissioner DiMaria, to approve the audit report as recommended by the Finance Committee.

Ayes: Commissioners Johnson, DiMaria, Schmidt, Daniels, and Longmeyer
Nays: None
Absent: None

The motion carried.

Appointment of Delegate to IAPD Annual Meeting

It was moved by Commissioner Longmeyer, seconded by Commissioner Johnson, to appoint Commissioner Schmidt as delegate and Commissioners DiMaria and Daniels as alternates to the IAPD Annual Business Meeting on Saturday, January 25, 2020.

Ayes: Commissioners Johnson, DiMaria, Schmidt, Daniels, and Longmeyer
Nays: None

Absent: None

The motion carried.

Ordinance for Disposal of Surplus Equipment (Memo #P19-190)

It was moved by Commissioner Johnson, seconded by Commissioner DiMaria, to approve the disposal of surplus equipment as presented and adopt Ordinance 19-11-2P, an Ordinance authorizing the sale of certain personal property of the Schaumburg Park District.

Ayes: Commissioners Johnson, DiMaria, Schmidt, Daniels, and Longmeyer
Nays: None
Absent: None

The motion carried.

Acquisition of Replacement Bus (Memo #P19-191)

It was moved by Commissioner Schmidt, seconded by Commissioner DiMaria, to award sole bid for replacement bus to Midwest Transit Equipment, Inc. in an amount not to exceed $198,945.

Commissioner Johnson asked if there was only one bidder. Mr. King stated that we reached out to three or four bus companies all of which referred us back to Midwest Transit. We spoke to one coach company, and their bus is too big to fit into our garage. Commissioner Johnson asked if the price was in line with the industry. Mr. LaFrenere said that we spoke to another park district. Mr. King added that we went to Fox Valley to see their van and speak to them about it. Commissioner Johnson asked if there is a state bid for this bus. Mr. King said that there is not, but there is for school busses.

Ayes: Commissioners Johnson, DiMaria, Schmidt, Daniels, and Longmeyer
Nays: None
Absent: None

The motion carried.

Bids for CRC Parking Lot Lighting and Digital Sign (Memo #F19-194)

It was moved by Commissioner Schmidt, seconded by Commissioner Daniels, to reject all bids.

Ayes: Commissioners Johnson, DiMaria, Schmidt, Daniels, and Longmeyer
Nays: None
Absent: None

The motion carried.

Intergovernmental Agreement with VOS for Spring Valley Turn Lane Construction & Resolution (Memo #P19-200)

It was moved by Commissioner Schmidt, seconded by Commissioner DiMaria, to approve the intergovernmental agreement between the Village of Schaumburg and the Schaumburg Park District for the construction of a left turn lane on westbound Schaumburg Road to the entrance of the Spring Valley Nature Center, and to widen the entrance at the Spring Valley Nature Center, and adopt Resolution 19-11-3P, a Resolution authorizing the execution of an intergovernmental agreement between the Village of Schaumburg and the Schaumburg Park District.

Commissioner Johnson asked if the agreement should specify which entrance. Mr. Mraz stated that the drawings are included in the agreement.

Ayes:	Commissioners Johnson, DiMaria, Schmidt, Daniels, and Longmeyer
Nays:	None
Absent:	None

The motion carried.

Staff Educational Conferences (Memo #B19-198)

It was moved by Commissioner DiMaria, seconded by Commissioner Johnson, to approve the 2020 National Facilities Management and Technology (NFMT) Conference, the 2020 National AfterSchool Association (NAA) Convention, and the 2020 Best of Out-of-School Time (BOOST) Conference expenses as presented.

Ayes:	Commissioners Johnson, DiMaria, Schmidt, Daniels, and Longmeyer
Nays:	None
Absent:	None

The motion carried.

Bids for Fitness Equipment (Memo #R19-199)

It was moved by Commissioner Schmidt, seconded by Commissioner DiMaria, to award base bid from the lowest bidder meeting specifications for the Community Recreation Center cardio equipment to Life Fitness in an amount not to exceed $75,217.

Commissioner Johnson asked about the screens on the Pro Maxima fitness equipment. Mr. LaFrenere added that they did not meet specification. Mr. Kettel said that they were two to three inches smaller than the Life Fitness screens.

Ayes: Commissioners Johnson, DiMaria, Schmidt, Daniels, and Longmeyer
Nays: None
Absent: None

The motion carried.

NEW BUSINESS

There was no new business.

OTHER ITEMS

There were no other items.

ADJOURNMENT TO EXECUTIVE SESSION

Mr. LaFrenere stated that there will not be an executive session this evening.

ADJOURNMENT

There being no further discussion, it was moved by Commissioner Johnson, seconded by Commissioner DiMaria, to adjourn the regular Park Board meeting at 7:57 p.m.

Ayes: Commissioners Johnson, DiMaria, Schmidt, Daniels, and Longmeyer
Nays: None
Absent: None

The motion carried.

By: _____
Assistant Secretary

S·c·h·a·u·m·b·u·r·g
PARK DISTRICT

Thursday, November 14, 2019
Park Board Meeting

BOARD OF PARK COMMISSIONERS
MEETING AGENDA
Jerry Handlon Administration Building
235 E. Beech Drive
Schaumburg, IL 60193
7:30 p.m.

A. Opening Items

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. Approval of Agenda

B. Presentations/Introductions

C. Approval of Minutes

1. Approval of Minutes of October 10, 2019 Regular Meeting

D. Communications

1. Mail

2. Audience Comments

E. Committee Reports

1. Finance Committee

F. Bill List

1. Approval of Approved & Previously Paid Bill List

G. Information Items

1. Events

2. Board/Staff Seminar - Tuesday, December 3, 2019

H. Action Items

1. Consideration and action on an Ordinance providing for the issue of $3,000,000 General Obligation Limited Tax Park Bonds, Series 2019B, and $628,305 Taxable General Obligation Limited Tax Park Bonds, Series 2019C, of the Schaumburg Park District, Cook County, Illinois, for the purposes of paying the costs of capital projects and providing a revenue source to pay certain outstanding obligations of said Park District, and providing for the levy of a direct annual tax to pay the principal and interest on said bonds and for the sale of said bonds to the purchaser thereof.

2. Preliminary Tax Levy (Memo #B19-197)

3. Audit Report (Memo #B19-196)

4. Appointment of Delegate to IAPD Annual Meeting

5. Ordinanace for Disposal of Surplus Equipment (Memo #P19-190)

6. Acquisition of Replacement Bus (Memo #P19-191)

7. Bids for CRC Parking Lot Lighting and Digital Sign (Memo #F19-194)

8. Intergovernmental Agreement with VOS for Spring Valley Turn Lane Construction & Resolution (Memo #P19-200)

9. Staff Educational Conferences (Memo #B19-198)

10. Bids for Fitness Equipment (Memo #R19-199)

I. New Business

J. Other Items

K. Adjournment to Executive Session

L. Adjournment

1. Adjourn the Meeting

Mission: The Schaumburg Park District is dedicated to serving the community by providing versatile leisure opportunities through enriching programs, quality facilities and environmental stewardship.

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PARK DISTRICT

BOARD OF PARK COMMISSIONERS MEETING
Sign-In Sheet

November 14, 2019

Name	Address
Rob Haeger	525 CREIGHTON
R OSTEN	432 Creighton