



ASSUMPTION COLLEGE

20 July 2020

Dear Parents and Guardians,

I am writing to invite you to apply to use the Assumption College bus service, tendered to Seymour Passenger Services Pty Ltd, next year.

It is critical that you return your application form and other relevant forms by **Monday 17<sup>th</sup> August 2020**. Your timely reply will allow us to plan the most helpful bus routes and timetables for students. *Seats cannot be guaranteed for late applications.*

**Students who travelled on the ACK bus service in 2020 need to keep their existing bus/student cards to use in 2021 as they will not receive new cards.**

The College requires medical information about your child to assist us in the event that there is a medical incident while your child is travelling on the bus. This information may be shared with the bus company so that the bus drivers are aware of any medical needs of the students.

The terms and conditions for travel on the Assumption College bus service are as follows:

- Bus fees are only payable by direct debit or paid in full with the application.
- Outstanding bus fees must be paid in full.
- Please provide your direct debit details and nominate either the mid-month or end-of-month option.
- The direct debit authority remains in place for the entire period of bus travel (unless the College accepts alternative arrangements in writing).
- The initial deposit will be direct debited on **Friday, November 13<sup>th</sup> November 2020**.
- Please read and accept the Code of Conduct on the application form.
- In the event that your child requires medical attention or treatment while travelling on the Assumption College bus service, you:
  - authorise the School, or its subcontractor including the bus company that operates the service, to obtain all necessary medical attention and treatment and to engage any doctor, nursing assistance, ambulance transportation or hospital accommodation, with expenses incurred to be met by you.
  - further authorise the use of any anaesthetic by a qualified anaesthetist if, in his/her judgement, this is necessary. You understand that the School will make every reasonable effort to first contact the parent or guardian as listed on the Application for Enrolment for your child, in the event of such illness or accident.
- The timetable will change from one year to the next and the 2020 timetable is only indicative for 2021.
- The person completing the application accepts liability for the entire annual fee. Where parents or guardians have separated, the College is not responsible for negotiating the onus of payment of fees.
- Replacement bus passes cost \$25.00.

- Occasional passengers or friends of regular passengers are not permitted to travel.
- For students who did not travel on a bus this year, please complete the Conveyance Allowance Application Form.
- As in previous years, the cost structure assumes that all Conveyance Allowances for Assumption College and St Patrick's Primary School students are paid to the Assumption College bus service, to meet the balance of expenses in running the service.
- Assumption College reserves the right to refuse an application if any of these conditions are not met.

We look forward to working with you in supporting the Catholic education of our young people.

Yours sincerely,



Mr Darren Tong  
Finance and Administration Manager

