North Country Regional Workforce Development Board Meeting
Minutes for: June 24, 2022
Location: NC Chamber of Commerce, 7061 US-9, Plattsburgh, NY 12901, Conference Room

BUSINESS MEMBERS PRESENT: Kassandra Beaugregard, Maryellen Cooke, Deborah Cleary, John VanNatten, Sue Matton, Fran Wynnik

 # Of Business Members Present: 6

BUSINESS MEMBERS EXCUSED: Eugene Fox, Mimi Lane, Becky Leahy, Greg MadDonnell, Jay McGrath, Joseph Varin, John Vermette

 # Of Business Members Excused: 7

WORKFORCE MEMBERS PRESENT: John Bernardi, Dale Breault, Carol Calabrese, Sheri Sauve, Alan Smith, Christine Downs-Sampson

 # Of Workforce Members Present: 6

WORKFORCE MEMBERS EXCUSED: Michele Friedman, Erin Hynes, John Kowal, Matt Osborn, Brian Post

 # Of Workforce Members Excused: 5

OTHERS PRESENT:
NCWDB Staff: Sylvie Nelson, Gabrielle Galy, Joshua Kretser, Jordon LeBlanc
Guests: Kathy Bishop, Cena Abrams, Joyce Marinelli, Michelle Armani, Alan Jones, Joe Campbell, Lindsey Neenan

Call to Order
The meeting was called to order at 8:40 a.m.

Approval of Minutes
A motion to approve the March 13, 2022 minutes was made by John Bernardi seconded by Fran Wynnik and approved by all present and voting.

Youth Committee Report

- In-School Youth contract proposed.

A motion to approve the In-School Proposal was made by John Bernardi, seconded by Alan Smith and approved by all present and voting. Deb Cleary abstained from this vote.

Approval of Financial Report

- Maryellen Cooke reviewed the budget with the board. We should be at one hundred percent spent for 2020 and eighty percent spent for 2021. Funds have come in late and it has been a difficult fiscal year. We requested a waiver from the state and was approved. We will be spending down any outstanding costs as much as possible. We will be mindful for next year to hopefully avoid applying for a waiver.

A motion to approve the NCWDB financials was made by Sue Matton, seconded by Sheri Sauve and approved by all present and voting.

Budget Presentations

- Lindsey Neenan, Joe Campbell, Michelle Armani, Alan Jones, and Maryellen Cooke all presented budgets to the board.

A motion to approve the budgets was made by Dale Breault, seconded by Alan Smith and approved by all present and voting.

Governance Committee Report

- Approval was given for the Apprenticeship Policy pending the revisions made by the board.

A motion to approve the Policy was made by John Bernardi, seconded by Dale Breault and approved by all present and voting.

One-Stop-Operator Committee Report

- An approval for a two-year Career Edge subscription was made.

A motion to approve Career Edge was made by Alan Smith, seconded by Fran Wynnik and approved by all present and voting.

Executive Director's Report

- **Authentic Stem**-A brief recap of the program was given, and we were informed the students from Germany would be visiting in July.

- **Xometry**- The website information will be available soon.

Other Business

- The floor was opened to attendees to discuss new or existing business. Networking was discussed by all.

Meeting Adjourned

A motion to adjourn the meeting was made by John Bernardi at 10:03 a.m., seconded by Alan Smith and approved by all present and voting.

Future Board Meetings Location Reminders

A reminder that the next Regional Board meeting is scheduled on September 9th @ 8:30 a.m. Documents and reminders to follow via email in the coming weeks.

Respectfully Submitted,
Erin Hynes, Board Secretary

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