



North Country Regional Workforce Development Board Meeting

Minutes for: June 12, 2020

Location: **REMOTE VIA VIDEO CONFERENCE**

BUSINESS MEMBERS PRESENT:

John VanNatten, Dan Alexander, Joey Varin, Steven Frederick, Maryellen Cooke, Fran Wynn, Greg MacConnell, Garry Douglas, Deb Cleary

of Business Members Present: 9

BUSINESS MEMBERS EXCUSED:

Kassandra Beauregard, Eugene Fox, Scott Henderson, Mimi Lane, Becky Leahy, Jay McGrath, Derek Tracy, John Vermette

of Business Members Excused: 8

WORKFORCE MEMBERS PRESENT:

Carol Calabrese, Alan Smith, Michele Friedman, John Kowal, John Bernardi, Dale Breault, Sheri Sauve, Erin Hynes

of Workforce Members Present: 8

WORKFORCE MEMBERS EXCUSED:

Marie Benedict, Matt Osborn, Brian Post, John Vermette

of Workforce Members Excused: 3

OTHERS PRESENT:

Staff: Sylvie Nelson, Kellie Lathrop, Gabrielle Galy, Katrina Garrand, Joshua Kretser

Guests: Cena Abramo, Joyce Marinelli, Greg Hart, Kathy Bishop, Alan Jones, Russ Kinyon, Joe Campbell, Chris Rosenquest, Michele Armani, David Coryer

Call to Order

John VanNatten called the meeting to order at 8:39 a.m.

Approval of Minutes

A motion to approve the April 1, 2020 minutes was made by Michele Friedman, seconded by Garry Douglass and approved by all present and voting.

Approval of Financial Report

- Approval of NCWDB financials

Kellie informed the board that due to the pandemic spending is down, but we are on track to accrue 80%. At present, NYS has proposed no changes to the accrual requirements.

Budget Presentations

Budget presentations were given by the following partners:

- NCWDB Budget – Kellie Lathrop
- CCETA - Kathy Bishop
- ACAP – Alan Jones
- FEH-BOCES – Joe Campbell
- Hamilton County DSS – Kellie Lathrop
- Coryer Staffing (RAMP) – David Coryer
- ETS, Inc. (Ready4Real) – Michele Armani

A consensus motion to approve the NCWDB financials was made by John Bernardi, seconded by Dale Breault and approved by all present and voting.

Approval of Board Member Resignations

It was with deep regret the Board of Directors approved the following resignations from the North County Regional Workforce Development Board:

- Scott Henderson

A motion to approve the above listed NCRWDB resignations was made by John VanNatten, seconded by John Bernardi and approved by all present and voting.

NCWDB Executive Committee Nominations

A motion for the Slate of Executive Committee Officers was made by Gary Douglass, seconded by Michele Friedman and approved by all present and voting. The following Board members will serve on the Executive Committee:

- | | |
|------------------------|-----------------|
| • Chair | John VanNatten |
| • First Vice Chair | Steve Frederick |
| • Secretary | Erin Hynes |
| • Treasurer | Maryellen Cooke |
| • Member at Large | Brian Post |
| • Immediate Past Chair | John Vermette |

OneWorkSource One-Stop Operator Contract Extension

A motion to approve to extend until June 30, 2021 the OWS Consortium was made by John VanNatten, seconded by Alan Smith and approved by all present and voting.

Executive Committee Report

Dept. of Budget WIOA Disbursements Update –

The NYSDOL has published its funding formula for FY 2020-2021 and the NCWDB's funding has been cut by 19% for Adult and Youth programs and 10% for Dislocated Workers. Each of our partners have developed a budget for their area of service (Adult, Dislocated Worker, In-School Youth and Out-of-School Youth). The budgets will be presented at the regional meeting on Friday, June 12, 2020. The NCWDB is also submitting its budget for approval.

UI Benefits Issues –

The NCWDB is working with NYSDOL to ensure individuals that have reached out to our organization regarding issues with their UI benefits have their questions answered.

NCWDB CFA WDI Application –

The NCWP has submitted an application to the NYS Workforce Development Initiative (WDI) for a grant application to serve people affected by the opioid crisis. The NCWDB's present grant can only be used for Dislocated Workers. This grant will enable the NCWP to reach out more people, especially those who are incarcerated, long-term unemployed, homeless, in rehab programs, etc.

OneWorkSource's North Country Works Video Channel –

We have put together a small team to start working on videos for the NCWDB's North Country Works YouTube channel and Facebook page. These videos will provide local workforce-related information to job-seekers and employers in our area.

Other Business

Board of Directors' Regional Representation –

John VanNatten would like for the NCWDB members to review the organization's Bylaws to include an at-large-type of member to serve on its Executive Committee. This will be discussed further in the fall.

North Country Business & Education Forum (Transitioning the Local Economy) –

Because of COVID-19, we were unable to unveil the final report of the 2019 North Country Business & Education Forum "THE CRISIS OF CHILD CARE NEEDS AND THE WORKFORCE." The Committee members are hoping to do so once we can start meeting again – or we will have to look at a virtual unveiling. Meanwhile, the NCWDB is gearing up for the next forum, scheduled to be held in October 2020. The format is not finalized (in person or virtually) but because of the extreme changes that have occurred over the past three months, the staff is looking at exploring strategies on how to adapt to the new economy with training.

Meeting Adjourned

A motion to adjourn the meeting was made by John VanNatten at 9:29 a.m., seconded Michele Friedman and approved by all present and voting.

Future Board Meetings Location Reminder

A reminder that the next Regional Board meeting is scheduled on September 11, 2020 @ 8:30 a.m. The location may be remote during the pandemic and 'Stay in Doors' mandate. Documents and reminders to follow via email in the coming weeks.

Respectfully Submitted,
Erin Hynes, Board Secretary
