



## **North Country Regional Workforce Development Board Meeting**

Minutes for: January 10, 2020

Location: Adirondack Education Center, Conference Room, Saranac Lake, NY

Time: 8:30 a.m.

**BUSINESS MEMBERS PRESENT:** Kassandra Beauregard, Maryellen Cooke, Garry Douglas, Eugene Fox, Scott Henderson, Becky Leahy, Jay McGrath, Joseph Varin, John Vermette, Fran Wynnuk

**# of Business Members Present: 10**

**BUSINESS MEMBERS EXCUSED:** Dan Alexander, Deb Cleary, Mimi Lane, Greg MacConnell, Derek Tracy, John VanNatten

**# of Business Members Excused: 6**

**WORKFORCE MEMBERS PRESENT:** Michele Friedman, Erin Hynes, Brian Post, Sheri Sauve, Alan Smith

**# of Workforce Members Present: 5**

**WORKFORCE MEMBERS EXCUSED:** Marie Benedict, John Bernardi, Carol Calabrese, Pam Dority, Matt Osborn

**# of Workforce Members Excused: 5**

### **OTHERS PRESENT:**

**Staff:** Sylvie Nelson, Kellie Lathrop, Gabrielle Galy, Joshua Kretser

**Guests:** Joe Campbell, Dale Breault, Anthony Hayden, Joyce Marinelli, Kathy Bishop

### **Community Presentation – Enterprise Case Leasing Program**

Unfortunately, Russ Kinyon was unable to attend the meeting due to unforeseen circumstances, Maryellen Cooke was able to speak on the casino's understanding and involvement thus far. Enterprise is leasing designated vehicles allowing a group of people (at least two licensed) at a low cost per-person, plus fuel, to use the vehicle for transportation to and from work (with some personal hours included). The vehicle is fully covered and serviced by Enterprise. This allows employees to have a more stable transportation system. It's available

for all shifts and employers can benefit when their employees have safe and reliable transportation to get to work.

### **Call to Order**

Scott Henderson called the meeting to order at 8:33 a.m.

### **Introductions**

FEH-BOCES Superintendent Dale Breault, will be replacing Stephen Shafer and will formally join the board next meeting.

### **Approval of Regional Board Meeting Minutes from September 13, 2019 & November 8, 2019**

**A motion to approve the minutes from September 13, 2019 & November 8, 2019 was made by Joey Varin & Maryellen Cooke**, seconded by Brian Post & Alan Smith and approved by all present and voting.

### **Approval of Financial Report**

- Approval of NCWDB November 2019 Financials
- Approval of NCWDB January 2020 Financials

**A motion to approve the November 2019 financials and January 2020 financials was made by Garry Douglas and Michele Friedman**, seconded by Michele Friedman and John VanNatten and approved by all present and voting.

### **Board Membership Update**

Steve Shafer – FEH-BOCES has been replaced by Dale Breault as the new Superintendent and happy to join the board today as a guest as well as a future board member.

### **Executive Committee Report**

- Local and Regional Plans Update
  - Local and regional plan updates have been made and posted on the OWS website accordingly for public review.
- North Country's Performance Measures
  - In December 2019, we were notified that the NC is exceeding expectations and we thank our partners for their consistent cooperation.
- Update on Germany trip re: Apprenticeship Programs
  - The group is still collaborating on what can be taken away from the trip and possibly implemented in our area, more information to come with the final report.

### **Networking and Other Business**

- NYACCE Students of the Year
  - Joe Campbell presented the NYACCE Students of the Year to the board. Proudly they have three (3) students (Gene, Alyssa & Fernando) that have been recognized and nominated with an award. Their goal is to be successful employees through this adult education experience.

**Meeting Adjourned**

**A motion to adjourn the meeting was made by Erin Hynes at 9:35 a.m., seconded Michele Friedman and approved by all present and voting.**

**Future Board Meetings Location Reminder**

A reminder that the next Regional Board meeting is scheduled on Friday, March 13, 2020 and will be held at the AEC, in Saranac Lake at 8:30 a.m. Documents and reminders to follow via email in the coming weeks.

Respectfully Submitted,  
Erin Hynes, Board Secretary

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