



North Country Regional Workforce Development Board Meeting

Minutes for: November 8, 2019

Location: Adirondack Education Center, Conference Room, Saranac Lake, NY

Time: 8:30 a.m.

BUSINESS MEMBERS PRESENT: Deb Cleary, Maryellen Cooke, Garry Douglas, Scott Henderson, Mimi Lane, Greg MacConnell, Jay McGrath, John Vermette

of Business Members Present: 8

BUSINESS MEMBERS EXCUSED: Dan Alexander, Cassandra Beauregard, Eugene Fox, Becky Leahy, Derek Tracy, John VanNatten, Joseph Varin, Fran Wynn

of Business Members Excused: 8

WORKFORCE MEMBERS PRESENT: Carol Calabrese, Pam Dority, Steven Frederick, Michele Friedman, Erin Hynes, Matt Osborn, Brian Post, Sheri Sauve, Stephen Shafer

of Workforce Members Present: 9

WORKFORCE MEMBERS EXCUSED: Marie Benedict, John Bernardi, Alan Smith

of Workforce Members Excused: 3

OTHERS PRESENT:

Staff: Kellie Lathrop, Gabrielle Galy, Joshua Kretser

Guests: Kathy Bishop, Joe Campbell, Sue Matton, Anthony Hayden, Patrick Murphy

Anti-Harassment and Anti-Sexual Harassment Training

Training was provided by Maryellen Cooke to all the board members present.

Call to Order

John Vermette called the meeting to order at 9:31 a.m.

Community Presentation(s)

Joshua Kretser, NCWDB Opioid Grant Coordinator gave an update on his progress working with the opioid grant. He's been having some struggles finding subjects that fit the grant criteria, and

reminded the board to send potential clients his way if they know of anyone. He has reached some customers but is still working out the logistics on what he can provide for them per the grant's restrictions.

Due to lack of a quorum the attending board members agreed to vote at the next meeting.

Approval of Regional Board Meeting Minutes from June 7, 2019

A motion to approve the minutes from September 9, 2019 will be made at the next meeting January 10th, 2020 due to lack of quorum.

Approval of Financial Report

- Approval of Current NCWDB Financials
 - Waiting for the rest of the PY 19 funds to come to transfer the DW to Adult.

A motion to accept current NCWDB financials will be made at the next meeting January 10th, 2020 due to lack of quorum.

Executive Committee Report

- Update on North Country Business & Education Forum
 - The members who were able to attend the forum spoke on how great the information was and how honored they were to be included. Everyone is looking forward to the feedback and solutions that are developed in the future.

Networking and Other Business

Acknowledgement: Thank you Steve Shafer

Steve Shafer was presented with an award for his years of service on the regional board, and we wish him the best in his future endeavors.

Meeting Adjourned

A motion to adjourn the meeting was made by Scott Henderson at 10:29 a.m., seconded Steven Frederick and approved by all present and voting.

Future Board Meetings Location Reminder

A reminder that the next Regional Board meeting is scheduled on Friday, January 10, 2020 and will be held at the AEC, in Saranac Lake at 8:30 a.m. Documents and reminders to follow via email in the coming weeks.

Respectfully Submitted,
Erin Hynes, Board Secretary
