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## **Clinton, Essex, Franklin and Hamilton Counties Self-Sufficiency Policy**

The North Country Workforce Development Board (NCWDB) defines an individual as being self-sufficient as being employed on a full-time or part-time basis, with the applicant's wage equal to or higher than the amount indicated for an adult in the [New York State Department of Labor's Self-Sufficiency Employment Estimator Calculator](#). This yearly income is found under the applicant's respected county. If an applicant is employed and has earned less than this amount, he/she is considered not self-sufficient and therefore may be eligible for Adult training funds if all other training considerations (including funding availability) are met. Income documentation includes, but is not limited to: pay stubs, wage statements, applicant statements and other data validation sources which must be included in the applicant's file.

An individual who has an active Cash Public Assistance case or is receiving (or is a member of a family within the previous six months who has received) Food Stamps, is low-income and therefore is considered not self-sufficient. Documentation for low-income eligibility must be obtained.

Self-sufficiency for an employed Dislocated Worker is defined as an individual applicant's hourly wage from unsubsidized employment at or above 80% of the individual's pre-layoff hourly wage. Documentation needs to be included in the client's file.

Workforce Innovation and Opportunity Act (WIOA) funds cannot be used to train an individual for an occupation that will lead to employment wages that are less than the income amount indicated as self-sufficient for a single adult by the Employment Estimator Calculator.