



**North Country Regional Workforce Development Board
Regional Workforce Development Board Meeting**

May 3rd, 2019

Akwesasne Mohawk Casino Resort

8:30 AM

BUSINESS MEMBERS PRESENT: Dan Alexander, Cassandra Beauregard, Deb Cleary, Maryellen Cooke, Garry Douglas, Eugene Fox, Mimi Lane, Greg MacConnell, Jay McGrath, John VanNatten, John Vermette

of Business Members Present: 11

MEMBERS EXCUSED: Scott Henderson, Becky Leahy, Derek Tracy, Joseph Varin, Fran Wynnisk

of Business Members Excused: 5

WORKFORCE MEMBERS PRESENT: Pam Dority, Steven Frederick, Michele Friedman, Erin Hynes, Matt Osborn, Sheri Sauve, Alan Smith, Stephen Shafer

of Workforce Members Present: 8

WORKFORCE MEMBERS EXCUSED: Marie Benedict, John Bernardi, Carol Calabrese, Brian Post

of Workforce Members Excused: 4

OTHERS PRESENT:

Staff: Sylvie Nelson, Kellie Lathrop, Katrina Garrand, Gabrielle Galy, Katie Smith

Guests: Barry Brogan, Megan Farry, Anthony Hayden, Alan Jones, Kathy Bishop, Cathy Snow, Renee McFarlin, Jane Carpenter, Greg Hart, Jeremy Evans

Call to Order

John Vermette called the meeting to order at 10:39 a.m.

Resignation of Board Members

- John Donoghue, Laborers' Local Union 186
- Shana Macey, Crown Point Telephone
- Sylvia Getman, Adirondack Health
- Michelle Lebeau, CVPH

Nomination of Board Members

- Matt Osborn, Laborers' Local Union 291

Nomination of Executive Committee Members

- Scott Henderson, Vice Chair
- Maryellen Cooke, Treasurer

New Board Members

- Greg MacConnell, Primeline
- Derek Tracy, Adirondack Health
- Kassandra Beauregard, CVPH

Motion to accept the following: resignation of board members, nomination of board members, nomination of executive committee members, and nomination of new board members made by Garry Douglas, seconded by Steven Frederick, and approved by all present and voting.

Approval of January 2018 Meeting Minutes and March 2019 Minutes

A motion to approve of minutes from January 2018 and March 2019 meeting motion made by John VanNatten, seconded by Michele Friedman and approved by all present and voting.

Finance Report

There was a brief discussion regarding the funds controlled by the North Country Workforce Partnership and the North Country Workforce Development Board. The WDB fiduciary responsibility rests with WIOA funds only. Kellie reviewed the current financials and we are up-to-date.

A motion to accept current financials made by John VanNatten, seconded by Michele Friedman and approved by all present and voting.

Executive Session (Including Sylvie Nelson of the NCWDB)

A motion to start an Executive Session was called at 10:50 a.m. made by Garry Douglas, seconded by John VanNatten and approved by all present and voting.

Executive Session was adjourned at 11:16 a.m. with a motion to accept discussion made by Garry Douglas, seconded by Steven Frederick and approved by all present and voting. Steve Shaffer and Deb Cleary were excused and absent during the discussion and vote due to conflict of interest.

Approval of Youth Services' Provider

A motion to accept in school services made by Garry Douglas, seconded by John VanNatten. Steven Frederick and Michele Friedman abstained due to conflicts and all others present and voting approved.

A motion to accept out of school services made by Garry Douglas, seconded by John VanNatten. Steven Frederick and Michele Friedman abstained due to conflicts and all others present and voting approved.

Meeting Adjourned

A motion to adjourn the meeting was made by Alan Smith at 11:21 a.m., seconded by Steven Frederick and approved by all present and voting.

Future Board Meetings Location Reminder

A reminder that the next Regional Board meeting is scheduled on Friday, June 7th and will be held at the OneWorkSource building in Plattsburgh in conference room 220. Documents and reminders to follow via email in the coming weeks.

Respectfully Submitted,
Erin Hynes, Board Secretary
