

Questions You May Want to Ask the Interviewer

Interviewing Handout # 7

Ask a few good questions to find out information not already covered.

People who ask questions are perceived as more intelligent and more interested in the position than those who don't. Make sure you always have a question, when asked!

1. What would be the most important duties and responsibilities of this position?
2. What will be the major challenges for the person who is hired?
3. Where will I fit in the organizational structure?
4. If hired, what types of projects would I be involved with?
5. What would be the weekly schedule for this position?
6. How is performance evaluated?
7. Who will I report to?
8. Who are your customers?
9. Does the company offer training?
10. Will traveling be required in this position?
11. What is the next step in the hiring process?
12. Who will report to me? How experienced are they?
13. What do you expect me to do in the first six months?
14. What are the chances of advancement/promotion in this position? When?
15. If I haven't heard from you by _____, may I call you?

Don't ask about time off!

Don't ask about salary or benefits!