



BUKU JALANAN CHOWKIT

PPM-038-10-18022016

BUKU JALANAN CHOW KIT

54A, LORONG HAJI TAIB 1,
JALAN SERI AMAR, 50350,
KUALA LUMPUR.

BUKU JALANAN CHOW KIT LEARNING CENTER

EXECUTIVE SUMMARY

Education is every child's right

Buku Jalanan Chow Kit (BJCK) is a non-profit organization that:

- Provide education opportunity to every child
- Provide safe space and children activity centre
- Home-schooling centre for the displace children

1. PROJECT

1.1 Project overview:

There are 4 main programs planned for the learning centre: 1) **Community classes**, this is a continuation of our current volunteer driven extra classes for school going children within the Chow Kit area, but in a more conducive environment. 2) **Home-school type classes for displaced children** who are unable to enrol in government schools, these classes are run by three teachers. 3) **Children activity centre & safe space** for children to learn at their own pace, read and socialize away from negative influence, this centre is managed by a full-time management/administration staff and a part time counsellor. 4) **Community capacity building space** to engage and host activities that help to empower the Chow Kit community

1.2 Mission statement and objectives:

Mission Statement:

To provide equal access to education as well as a healthy growing environment for underprivileged children to help them escape the cycle of poverty in the Chow Kit area.

Objectives:

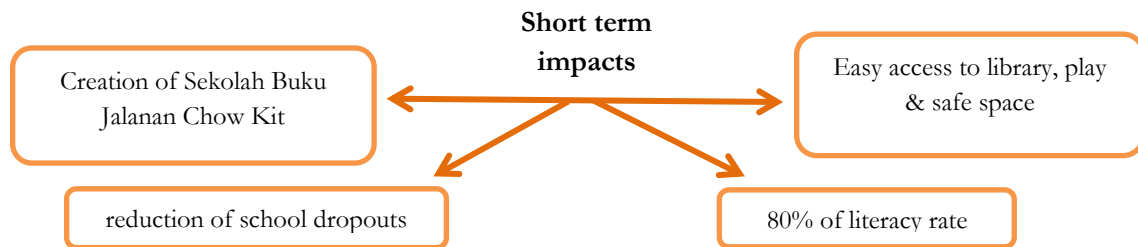
- To provide a resource centre, an educational and a safe space that help to empower the underprivileged children
- To provide skills-based training to further develop the children potential
- To increase literacy rate to 90%

1.3 Beneficiaries:

Children who are without any valid identification documents, displaced, underprivileged and the urban poor children. To date we are working with 32 families with 65 children.

NATIONALITY											TOTAL
	MALAYSIAN		INDONESIAN		PHILIPINE		STATELESS		PR		
	F	L	F	L	F	L	F	L	F	L	
PARENTS/ FAMILIES	7	5	10	7	1	0	0	0	1	1	32
CHILDREN	19	13	3	7	0	0	9	14	0	0	65

1.4 Impacts:



Short term impacts include the creation of a better & inclusive social environment by providing an easy access to library, play & safe space for the most vulnerable members of the Chow Kit Community, the reduction of dropouts among school going children as well as an increase in academic performance of this group and on the 1st January 2018 Sekolah Buku Jalan Chow Kit was established where 35 displaced children finally gain access to formal education.

As with any investment into education, the main impacts can only be seen in the long term. Our goal is for these children to gain the skills necessary to escape the cycle of poverty. By providing not only free academic and skills-based classes but also safe spaces for underprivileged children, we are targeting improvements not only in academics but also in their skills and identity.

The lessons learned from managing this centre can be used as a model for future grassroots programs to alleviate poverty in Malaysia and the region. We hope that this centre will become a prototype for other similar centres that can be replicated across Malaysia.

1.5 Deliverable:

Within the five year of operations, we intend to:

- 1) Provide a safe place for the children in Chow Kit catchment area.
- 2) Provide a classroom environment to assess the academic potential of 60 displaced children.
- 3) Provide an activity area and resource centre for children to use.
- 4) Increase the literacy rate by 90%.
- 5) Full utilization of the maker space
- 6) Tie up with a long-term corporate sponsor or patron.

1.6 Monitoring:

- 1) The academic performance of the children will be monitored and assessed.
- 2) The number of students, the hours of use and the type of resources use will be recorded.
- 3) The number of maker space projects will be recorded.
- 4) The literacy rate of students that regularly attend our night classes will be monitored.
- 5) The number of sponsors and patrons approached, and the success rate will be recorded.

2. WHAT WE NEED

2.1: What we need:

Currently we need to be able to cover our operating costs to be able to keep this project viable. In terms of what we require;

- a. **Operational Cost Funds** - the operation costs cover the funds of basic utilities such as electricity, water and internet bills, salaries, and food.
- b. **Projects Management Funds** - BJCK organized and host programs for underprivileged children to exposed them to ideas that they would otherwise not have access to; these include workshops on art, culture, vocational skills and STEM topics.
- c. **Medical fee funds** - underprivileged children are always denied basic health-care right and most are malnourished. The displaced children are charged high medical fees of a foreigner.
- d. **Maker Space Funds** - the creation of maker space will enable BJCK to further stimulate and nurture creativity among our children and equipping them with vocational skills

3. FUNDING

3.1 Current collaborations and funder:

Institutes of higher education: Students from public & private universities around Klang Valley frequently contribute manpower and expertise. Partnership with KDU University College & UCSI University - providing regular volunteers. This partnership is a two-way learning experience for both BJCK children and the volunteers.

Schools within the area: Many of our students attend Sekolah Bimbingan Jalinan Kasih, we keep good ties with the teacher there and help monitor the students and supplement their education.

Businesses: Julie's Biscuits Sdn. Bhd. has graciously offered to cover our rental for 2 years. We hope to find other long-term corporate sponsors within the grant period. ThinkCity Sdn. Bhd. has given us a grant to support our renovation and furnishing costs.

Philanthropic organizations: The Rotary Club of Petaling Jaya has contributed funds to us and we maintain a good working relationship.

Social Enterprises: We plan on collaborating with education based social enterprises and allowing them to use our space for workshops or programs.

Other NGOs: BJCK works closely with existing NGOs in the Chow Kit area to maximize our limited resources. Yayasan Chow Kit (YCK) provides us with support in terms of expertise and networking. The Food Aid Foundation generously supplies dinner for our Sunday night classes. Feed the Needy (FTN) also contributes supplies from time to time. The Empire Project, The Pit Stop Café and Little Yellow Flower Foundation regularly contribute items.

3.2 Expected budget summary:

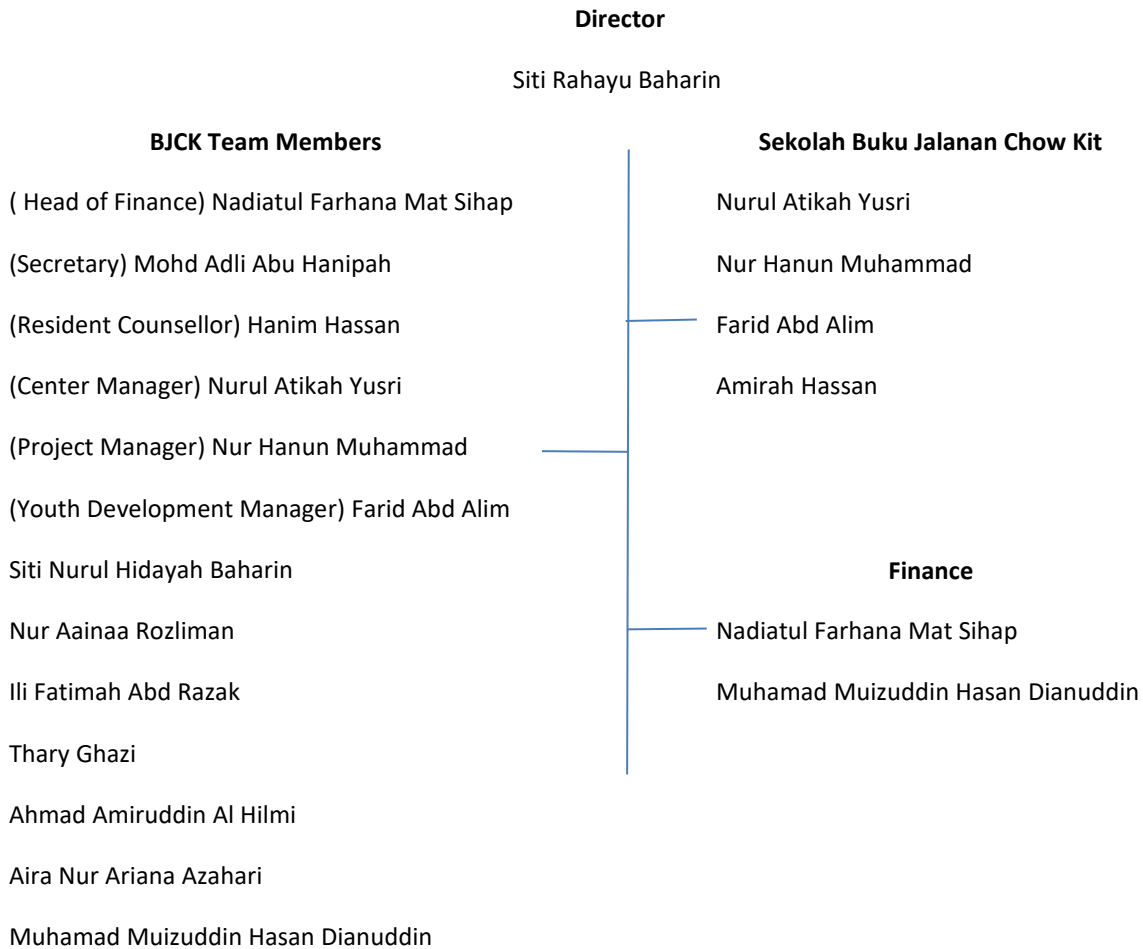
Table 1 provides a summary for the expected budget during the first year of our operations.

Expenses:	Expected Costs
Operational Cost Funds	RM 17,400.00
Utilities (electricity, internet and water bills)	
Staff salaries	RM 174,900.00
Maker Space Funds	
Maker space items	RM 5,000.00
Consumables	
Stationery & workbooks	RM 4,000.00
Student meals	RM 75,400.00
Projects & Activities Funds	RM 6,000.00
- BJCK host events & activities monthly (RM 500 x 12 months)	
Medical Fee Funds	RM 6,000.00
- estimation of RM 500 x 12 month	
TOTAL	RM 287,860.00

Table 1 Expected budget summary for one year of operations

For a more detailed breakdown of the expected budget, please refer to Appendix A.

3.3 Organisation chart:



3.4 Staff and personnel:

Director: Siti Rahayu Baharin has a Masters in Human Science (Political Science) from the International Islamic University Malaysia. With more than a decade of teaching experience and a long history of social work, she led the operation of Buku Jalan Chow Kit.

Teacher & Project Manager: Nur Hanun Muhammad is currently completing her Masters in Hotel Management. An experienced long-term volunteer, she has numerous connections with the NGOs which operate to support the underprivileged and urban poor in KL. Having worked as an accounts assistant in The Royale Bintang Hotel in Kuala Lumpur, she is capable of handling the day-to-day running of the centre.

Teacher & Center Manager: Nurul Atikah Yusri holds a Bachelor in Science (Computational mathematics and industry) from the University of Malaya. She has the previous teaching experience of working as a tutor in the SS2 Kumon centre, outreach work with the University of Malaya’s Community Guidance Program, and from being a long term Buku Jalan Chow Kit volunteer.

Teacher & Youth Development Manager: Farid Abd Alim has a Bachelor of Instrumentation & Control Engineering from UniKL-MITEC. He initiated BJCK FC project and has since been managing the team. Farid is also a reliable volunteer for BJCK in the past year.

1. CONCLUSION

BJCK is an NGO with a proven track record and extensive support amongst the target beneficiaries and civil society. An expansion towards a learning centre and full-time staff is a necessary development to meet the needs of the underprivileged in the Chow Kit community. The goals set within this proposal are very much achievable through the concentrated effort of our undoubtedly hard working and intelligent students and our passionate and determined staff and volunteers. All that is required is a relatively small minimum investment to allow this project to find a footing and expand further towards long term sustainability. We would like to thank those that have taken the time to read and deliberate on this proposal.

2. CONTACT INFORMATION

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Appendix A: Detailed breakdown of the expected budget for the first year of operations.

Activity	Expense Item Details	Qty	Cost per unit (RM)	Activity Cost (RM)
<p>Operational Cost Funds</p> <p>A) Utilities</p> <p>B) Staff's Salaries</p> <p>C) Part time Teacher Honorarium</p>	<p>A) Utilities:</p> <p>Electricity bills (RM1000 x 12 months = RM12000)</p> <p>Water bills (RM150 x 12 months = RM1800)</p> <p>Internet bills (RM300 x 12 months = RM3600)</p> <p>B) Salaries:</p> <p>Operation manager RM4500 x 1 = RM4500</p> <p>Teaching staff RM3000 x 3 = RM9000</p> <p>Kitchen Helper RM1000 x 1 = RM 1000</p> <p>(RM14500 per month x 12 months = RM174,000.00)</p> <p>C) RM75 per day x 4 times a month x 3 part time teacher = RM900</p>			<p>192,300.00</p>
<p>Maker Space Funds</p>	<p><u>General Workspace and Safety Equipment:</u> Storage boxes, tool cabinets, whiteboards, safety glasses, safety gloves, aprons, dust masks, power strips, extension cords, brooms, pencils, markers, first aid kits</p> <p><u>Basic Mechanical Tools:</u> Screwdrivers, hammers, wrenches, sockets, clamps, pliers, rulers, calipers, tape measures, box cutters, hack saws, scissors, wood saws, staple guns, vises</p> <p><u>Basic Power Tools:</u> Drills and drivers, bits, jigsaws, orbital sanders, circular saws, hot glue guns</p> <p><u>Basic Electronics Tools:</u> Soldering irons, multimeters, wire cutters and crimpers, battery holders, alligator clips, Arduinos</p> <p><u>Basic Textiles Tools:</u> Sewing machines, fabric scissors, needles, bobbins, irons, pins</p> <p><u>Basic Consumables:</u> Glue, tape, sandpaper, staples, blades, solder, thread, zip ties, batteries, wire, LEDs, paintbrushes, wood, paper</p>			<p>5000.00</p>

Consumables A) Stationery & Books	A) Stationery:	60	10.00	600.00
	- Mathematics workbooks	60	10.00	600.00
	- English workbooks	120	2.00	240.00
	- Single lined exercise books	65	8.00	520.00
	- Student academic files Pens, pencils, chalkboard, chalk, pencil erasures pencil sharpeners, 6-inch rulers, scissors, colored paper, art block paper, water color, paint brushes, color pencils, marker pens, whiteboard markers.	120	10.00	1,200.00
B) Student meals	C) Student meals Provision of 30 students (1 meal per student x 5 days a week for 52 weeks)	7,800	5.00	39,000.00
	Provision of 70 students (1 meal per student x 2 days a week for 52 weeks)	7,280	5.00	36,400.00
Projects & Activities Funds	- BJCK host events & activities monthly I.e.: public forum #suaraxbukujalananchowkit, public poetry slams, seminars & workshops (RM 500 x 12 months)	12	500.00	6,000.00
Medical Fee Funds	BJCK assists on the medical fee for each of the children registered with us. - estimation of RM500x 12 month	12	500.00	6,000.00
Total Expected Cost				287,860.00



Buku Jalanan Chow Kit

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Donor Information

Name _____

Billing address _____

Phone 1 | Phone 2 _____

Fax | Email _____

Pledge Information

I (we) pledge a total of RM _____ to be paid: now monthly quarterly yearly.

I (we) plan to make this contribution in the form of: cash check.

To be used for:

Operational Cost Fund	RM
Utilities	
Staff salaries	
Part Time Teacher Honorarium	
Makers Space Fund	RM

Consumables (Costs for 1 year)	RM
Stationary	
Student meals	
Medical Fee Fund	RM
Projects & Activities Fund	RM

Gift will be matched by (company/family/foundation) _____

form enclosed form will be forwarded

Acknowledgement Information

Please use the following name(s) in all acknowledgement: _____

I (we) wish to have our gift remain anonymous.

Signature(s)

Date

Please make checks, corporate matches,
or other gifts payable to:

Buku Jalanan Chow Kit
8602582269 (CIMB Bank)