

**County of Franklin Solid Waste Management Authority**

Minutes of Meeting January 11, 2018  
2<sup>nd</sup> Floor Conference Room, Courthouse

The meeting was called to order by Vice-Chairman Tim Carter at 2:02pm.

The following members were present:

Tim Carter, Barry Dabiew, Andrea Dumas, Dale Earl, Warren Gaggin, Ed Robideau and Carl Sherwin.

Also present at the meeting were George Eades, Executive Director; Ellen Hooker-Clookey Secretary – Vice Treasurer; Brian Stewart, Attorney; and Todd Perry, Landfill Engineer. Guests were Attorney Larry Fox and Adirondack Enterprise Reporter Glynis Hart.

**Election of Officers –**

- The foregoing motion was made by Dale Earl and seconded by Warren Gaggin to nominate Tim Carter to the position of Board Chairman. Another motion was made by Andrea Dumas and second by Carl Sherwin to nominate Barry Dabiew to the position of Board Chairman. Members present voted in favor of Tim Carter were Tim Carter, Dale Earl, Warren Gaggin and Carl Sherwin. Those members who voted no were Barry Dabiew, Andrea Dumas and Ed Robideau. Motion carried for Tim Carter to be the Board Chairman.
- The foregoing motion was made by Carl Sherwin and seconded by Tim Carter to nominate Warren Gaggin to the position of Vice-Chairman. All members present were in favor of the motion. 1 ballot cast - Motion carried.
- The foregoing motion was made by Warren Gaggin and seconded by Tim Carter to nominate Dale Earl to the position of Treasurer. All members present were in favor of the motion. 1 ballot cast - Motion carried
- The foregoing motion was made by Carl Sherwin and seconded by Dale Earl to nominate Ellen Hooker Clookey to the positions of Secretary and Vice-Treasurer. All members present were in favor of the motion. 1 ballot cast - Motion carried.

**RESOLUTION NO. 66 – APPROVAL TO WAIVE THE READING OF THE 12/04/17 MEETING MINUTES**

**RESOLVED:** The governing body of the Authority hereby agrees to waive the reading of the minutes of the 12/04/17 meeting, with correction to be made under Unfinished Business. Under the request of allowing Tom MacDonald to remain on the board, it should have read “...for the near future.” Correction to be made from new to near.

The foregoing motion was made by Warren Gaggin and seconded by Dale Earl. Members present were in favor of the motion were Tim Carter, Barry Dabiew, Andrea Dumas, Dale Earl and Warren Gaggin. Members abstained were Ed Robideau and Carl Sherwin. Whereupon the Resolution was declared duly adopted, a copy attached hereto.

**RESOLUTION NO. 67 – APPROVAL OF THE 12/04/17 MEETING MINUTES**

**RESOLVED:** The governing body of the Authority hereby approves the minutes of the 12/04/17 meeting, with the previous note of corrections to be made in the Unfinished Business section. The foregoing motion was made by Dale Earl and seconded by Barry Dabiew. Members present were in favor of the motion were Tim Carter, Barry Dabiew, Andrea Dumas, Dale Earl and Warren Gaggin. Members abstained were Ed Robideau and Carl Sherwin. Whereupon the Resolution was declared duly adopted, a copy attached hereto.

**PUBLIC COMMENT** – None

Brian Stewart requested an Executive Session to discuss ongoing litigation matters at 2:27pm. Dale Earl made the motion and seconded by Warren Gaggin.

Executive Session meeting ended at 3:40pm. Barry Dabiew made the motion to exit and Warren Gaggin seconded the motion.

The regular board meeting resumed.

**RESOLUTION NO. 68 – APPROVAL TO REQUEST A SPECIAL MEETING WITH BARTON AND LOGUIDICE FOR ONGOING LITIGATIONS**

**RESOLVED:** The foregoing motion to approve a Special Meeting with Barton and Loguidice. The motion was made by Carl Sherwin and seconded by Barry Dabiew. A request is to be sent to Barton and Loguidice to setup a Special Meeting in February 2018. All members present were in favor of the motion. Whereupon the Resolution was declared duly adopted, a copy attached hereto.

**RESOLUTION NO. 69 – APPROVAL OF THE NOVEMBER 2017 FINANCIAL STATEMENTS**

**RESOLVED:** The foregoing motion to approve the monthly financial statements for November 2017 was approved by Barry Dabiew and seconded by Warren Gaggin. All members present were in favor of the motion. Whereupon the Resolution was declared duly adopted, a copy attached hereto.

**MONTHLY BILLS** - Board members acknowledged receipt of an abstract of the November 2017 monthly bills.

**UNFINISHED BUSINESS** –

- The current lawsuit was discussed to bring all board members up-to date. Depositions will continue in January and February 2018 until all parties have been deposed.
- The City of Albany RFP proposals have yet to be reviewed. George Eades provided newspaper articles that have been published after interviewing him on this subject matter. Hoping grants and shared services will be utilized to allow this project to move forward.

- The Office of Comptrollers has received the response from CFSWMA with regards to acknowledgement of errors from the recent audit. Procedures have been made for new reports and a review of procedures and policies have been completed. The Audit has been uploaded to the Authority's website for public review.
- Board members acknowledge the receipt of the Employee Handbook. No corrections were noted. It was approved by all board members present for employee distribution and acknowledgement.
- Board members acknowledge the receipt of the Cash Handling Policy along with an updated credit application. No corrections were noted. It was approved by all board members present for employee distribution and acknowledgement. The credit application will be updated on the website.

**NEW BUSINESS -**

- 2018 Committees were established. The Audit Committee consist of Barry Dabiew, Dale Earl and Ed Robideau. The Governance Committee consist of Andrea Dumas, Warren Gaggin and Carl Sherwin.
- Warren Gaggin took the time to acknowledge that there are several hard working individuals working for the Authority. When compliments are being presented from 3<sup>rd</sup> party sources, it should be dually noted that these individuals should also be acknowledge in-house.

**ADJOURNMENT** – At 4:28pm, Carl Sherwin moved to adjourn, seconded by Barry Dabiew. All members present were in favor of the adjournment.

Respectfully submitted,



Ellen Hooker Clookey

Secretary/Vice-Treasurer to the Board