

County of Franklin Solid Waste Management Authority  
Minutes of Meeting September 15, 2015  
2nd Floor Conference room, Courthouse

The meeting was called to order by Henry Travers at 3:02 pm.

The following members were present:

Henry Travers, Tim Carter, Dave Rhodes, Tom MacDonald, Rich Shapiro (via phone), Guy "Tim" Smith

Also present were Corinne Fitzpatrick, Secretary/Vice Treasurer to the Board; George Eades, Executive Director; Brian Stewart, legal counsel.

**RESOLUTION NO. 15 – TEMPORARY LANDFILL SUPERVISOR PAY RATE**

**RESOLVED:** The governing body of the Authority hereby agreed to pay the Temporary Landfill Supervisor a pay rate of \$18.27/hr (equivalent to annual salary of \$38,000).

The foregoing motion was made by Tom MacDonald and seconded by Tim Carter. All members present were in favor of the motion. Whereupon the Resolution was declared duly adopted, a copy attached hereto.

**Discussion:** Ellen, the temporary landfill supervisor, will do tasks to cover for Robert Chenaille for about 1-1.5 hours per day. The rest of her time in to be spent in the office.

**Discussion:** Retro pay can not be paid to any employee that is no longer employed by us per State Constitution.

**Discussion:** New Engineer needs over sight by a qualified Engineer in order for him to fulfill his engineering certification that he is working on. George does not meet these requirements. George stated that he would check with B&L regarding their willingness to work with him on this matter. George is meeting with Jordan Marsh, new Engineer, Wednesday at 3:45.

**Discussion:** New Office/Shop is now behind schedule, contract stated the end of July. George says "it will be done before the snow flies, about the end of October." It is stated that it is the electrical portion that is holding up the progress.

**Discussion:** Expansion- ALRs are at about 175, need 144 and hold at that for 15-20 days. George is expecting about October 1<sup>st</sup>.

**Discussion:** Exempt employee salary increases tabled until next meeting.

**RESOLUTION NO. 16– APPROVAL OF OFFICE WORKER JOB DUTIES**

**WHERE AS:** A list of job duties was presented to the board for the work to be completed by vacant office position. This job list will be submitted to County Personnel/Civil Service Office, in which case they will then assign a title to the position. The Landfill will then be able to proceed to hiring for the permanent position.

**RESOLVED:** The governing body of the Authority hereby approves the list of job duties to be submitted to the County Personnel/Civil Service Office.

The foregoing motion was made by Dave Rhodes and seconded by Tom MacDonald. All members present were in favor of the motion. Whereupon the Resolution was declared duly adopted, a copy attached hereto.


**Discussion:** Julie the Saturday scale operator at the landfill chose not to work for 6 consecutive weeks. Last week she notified George that she was ready to work again. Kaylee, part time scale operator, has

already been scheduled for the remainder of September. Discussion went back and forth regarding who had the seniority for the hours as well as who would do the scheduling. George state "Corinne can do the scheduling, and I will change it when I want to."

**Discussion** was had about the Donahue property. Brian Stewart mailed the lease to Marshall Metcalf several weeks ago. To date, the Landfill, nor Brian, have received the signed lease or any payment of rent. George said that he would follow up with Metcalf regarding the lease and whether the code violations/repairs have been completed.

**ADJOURNMENT** – At 3:47 pm, Dave Rhodes moved to adjourn, seconded by Tim Carter which was carried by voice vote.

Respectfully submitted,

A handwritten signature in black ink that reads "Corinne A. Fitzpatrick". The signature is written in a cursive style with a large initial 'C'.

Corinne A. Fitzpatrick

Secretary/Vice-Treasurer to the Board

COUNTY OF FRANKLIN SOLID WASTE MANAGEMENT  
AUTHORITY

**RESOLUTION 15**

Title of Resolution: TEMPORARY LANDFILL SUPERVISOR PAY RATE

Date first offered: September 15, 2015

Date voted upon: September 15, 2015

Moved by: Tom MacDonald

Seconded by: Tim Carter

**RESOLVED:** The governing body of the Authority hereby agrees to pay the temporary Landfill Supervisor a pay rate of \$18.27/ hour (equivalent to annual salary of \$38,000)

Vote: This resolution was approved by vote as follows:

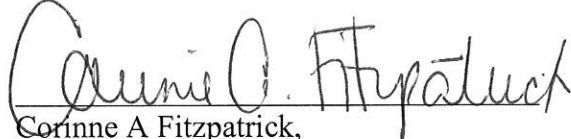
Members voting "aye": All

Members voting "no": None

**CERTIFICATION**

The undersigned, Secretary to the County of Franklin Solid Waste Management Authority, hereby certifies that the foregoing is a true and correct copy of a resolution adopted by the Authority as set forth above.

Dated: 9/15/15

  
Corinne A Fitzpatrick,  
Secretary/ Vice Treasurer to the Board

(Seal)

COUNTY OF FRANKLIN SOLID WASTE MANAGEMENT  
AUTHORITY

**RESOLUTION 16**

Title of Resolution: APPROVAL OF OFFICE WORKER JOB DUTIES

Date first offered: September 15, 2015

Date voted upon: September 15, 2015

Moved by: Dave Rhodes

Seconded by: Tom MacDonald

**WHERE AS:** A list of job duties was presented to the board for the work to be completed by vacant office position. This job list will be submitted to County Personnel/Civil Service Office, in which case they will then assign a title to the position. The Landfill will then be able to proceed to hiring for the permanent position.

**RESOLVED:** The governing body of the Authority hereby approves the list of job duties to be submitted to the County Personnel/Civil Service Office.

Vote: This resolution was approved by vote as follows:

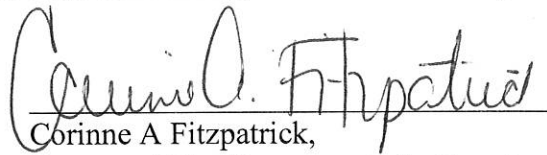
Members voting "aye": All

Members voting "no": None

**CERTIFICATION**

The undersigned, Secretary to the County of Franklin Solid Waste Management Authority, hereby certifies that the foregoing is a true and correct copy of a resolution adopted by the Authority as set forth above.

Dated: 9/15/15

  
Corinne A Fitzpatrick,  
Secretary/ Vice Treasurer to the Board

(Seal)