



**APPLICATION FOR EMPLOYMENT  
CITY OF KIMBALL, NEBRASKA**

**EQUAL OPPORTUNITY EMPLOYER**

DATE \_\_\_\_\_

**Personnel Information** (Please Print)

NAME

LAST

FIRST

MIDDLE INITIAL

ADDRESS

STREET

CITY

STATE

ZIP

TELEPHONE

E-MAIL ADDRESS

Are you under age 19? ☐ YES ☐ NO If yes, age \_\_\_\_\_

Date available for work

Explain

**Position Information:**

Position(s) applied for \_\_\_\_\_

Have you previously worked for the City of Kimball? ☐ YES ☐ NO

If yes, please give dates/positions \_\_\_\_\_

Do you have any relatives working for the City of Kimball? ☐ YES ☐ NO

If yes, give names, departments, and relationships. \_\_\_\_\_

**EDUCATION/TRAINING**

Please list below education and/or experience relating to position(s) applied for:

	Name & Location	Did you graduate?	Degree/Diploma?	Courses of Study
High School:				
College:				
Vocational Training:				

Other (include licenses, certificates, etc.):

**FOR CITY USE ONLY!**

THIS APPLICATION WAS RECEIVED BY:

DATE:

Revised: February 2021

**EMPLOYMENT RECORD:**

BEGIN WITH YOUR PRESENT OR MOST RECENT POSITION FOR A PERIOD OF 10 YEARS INCLUDING ANY MILITARY SERVICE. IF YOU NEED ADDITIONAL SPACE, PLEASE CONTINUE ON A SEPARATE SHEET OF PAPER.

APPLICATION SHOULD BE FULLY COMPLETED, WITHOUT REFERENCE TO AN ATTACHED RESUME. IN ADDITION, YOU MAY INCLUDE A RESUME.

Company Name	Job Title:
Address	Telephone Number:
Immediate Supervisor	Reason for Leaving
Dates of Employment From:                      To:	Salary Starting:                      Ending:
Describe your Work	

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Dates of Employment From:                      To:	Salary Starting:                      Ending:
Describe your Work	

Are you legally eligible to work in the United States?    ☐ YES    ☐ NO

Explain \_\_\_\_\_

**References:** (Other than family or employers)

Name \_\_\_\_\_ Address & Phone \_\_\_\_\_

How or what does this person know about you? \_\_\_\_\_

Name \_\_\_\_\_ Address & Phone \_\_\_\_\_

How or what does this person know about you? \_\_\_\_\_

Name \_\_\_\_\_ Address & Phone \_\_\_\_\_

How or what does this person know about you? \_\_\_\_\_

You May        ☐

Contact my present employer:

You May Not    ☐

Employer \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

You May        ☐

Check any and all references and I hold them and you harmless for providing information.

You May Not    ☐

All the information listed by me on this application is true and correct to the best of my knowledge. I understand fully that any false and misleading statements may be cause for rejection of my application and/or if employed may be just cause for subsequent dismissal.

I understand that if I am hired, my employment is at-will and I can be terminated according to the provisions of the City of Kimball Employee Handbook.

\_\_\_\_\_  
(Signature)

**This application will be kept on file for six months.**  
**THE CITY OF KIMBALL DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR,**  
**NATIONAL ORIGIN, SEX, RELIGION, AGE, OR DISABILITY**  
**IN EMPLOYMENT OR THE PROVISION OF SERVICES.**