1. **CALL TO ORDER –** Mayor Rudy Patch
2. Pledge of Allegiance
3. Roll Call
4. **APPROVAL OF AGENDA**
5. **CONSENT AGENDA** –*All items listed under the Consent Agenda, unless removed from the Consent Agenda shall be approved by one Council motion*.
6. January 6, 2020 Council Meeting Minutes
7. January 9, 2020 Golf Board Meeting Minutes
8. January 15, 2020 Liquor Committee Meeting Minutes
9. January 15, 2020 Planning Commission Meeting Minutes
10. January 16, 2020 Revolving Loan Fund Committee Meeting Minutes
11. January 16, 2020 Personnel Committee Meeting Minutes
12. January 21, 2020 City Council Work Session Meeting Minutes
13. February 6, 2020 Golf Board Meeting Minutes
14. November 21, 2019 Kitchigami Regional Library Board Meeting Minutes & 2020 Operating Budget for Blackduck Branch - FINAL
15. January 2020 Fund Balance Report & Scheduled Transfers & 2020 Bond Payments
16. January 2020 Bills
17. YTD 2020 January Water Income Statement
18. YTD 2020 January Sewer income Statement
19. YTD 2020 January Pine Tree Park Income Statement
20. YTD 2020 January Golf Income Statement
21. YTD 2020 January Liquor Income Statement
22. January 2020 Month End Remittance Report
23. December 2019 LG216 Lawful Gambling Monthly Rent Report
24. Final Approval – January 2020 Part-time employee hires
25. Final Approval – Paul & Kandi Kohman Lead Hazard Control Grant Repayment Agreement Satisfaction
26. Final Approval – January 2020 Short Settlement Property tax statement
27. Final Approval – Sanitary Sewer Discharge Permit 2020-01 – Karl Dobmeier
28. Final Approval – Ehlers Potential refunding of existing bonds
29. Final Approval – LMCIT No-Fault Sewer Back-up & Water Main Break Coverage – 2020 Renewal
30. Final Approval – Application package for building permit to Beltrami County– Golf Course cart shed
31. Final Approval – Application for variance to Beltrami County – Golf Course Cart shed
32. Updated – 2020 Local Government Aid (LGA) to Cities Payable Recertified 02/07/2020 – City of Blackduck increases to $269,305
33. **BLACKDUCK FORUM** – *Visitors may share their concerns with Council on any issue, which is not already on the agenda. Each person will have 3 minutes to speak. The Mayor reserves the right to limit an individual’s presentation if it becomes redundant. The Mayor may also limit the number of individual presentations on any issue to accommodate the scheduled agenda items. All comments will be taken under advisement by the Council. No action will be taken at the time.*
34. **PERSONNEL COMMITTEE RECOMMENDATION –**
	1. Approval Needed - Addition - Full-time Assistant Manager Liquor Store position
35. **ROAD PROJECTS & CITY BUILDING EVALUATIONS** – WSN Representatives
	1. Approval Needed -WSN Proposal for Engineering Services PER & ER for Water & Wastewater systems
	2. Approval Needed – WSN City Building Review – Physical Needs Assessment for Liquor Store, City Hall, & Maintenance Facility
	3. Consideration of Croswell Avenue – Council should consider how to proceed – Next steps include
		1. Order the remaining plans be completed
		2. Order the project - March
		3. Call for quotes from contractors – mid-April
36. **PUBLIC WORKS REPORT** – Mike Schwanke, Public Works Supervisor
37. **LIQUOR STORE REPORT** – Shawnda Lahr, Liquor Store Manager
	1. Caterer’s Permit Application
38. **LAW ENFORCEMENT REPORT** – Jace Grangruth, Police Chief
39. **FIRE DEPARTMENT REPORT** – Brian Larson, Fire Chief
	1. Fire Protection Contract Meeting – February 13, 2020 @ 6:00pm
		* 1. 2019 Actual Expenditures & 2020 Approved Budget
			2. KOPP formula for 2020
			3. Fire & Rescue Calls for 2019
			4. August 29, 2019 Annual Budget Meeting Minutes
40. **GOLF COURSE REPORT** – Jim Andersen, Golf Course Superintendent
41. **LIBRARY REPORT** – Kelly Hanks, Head Librarian
	1. 2019 Year review
	2. Library Board Meeting – February 18, 2020 @ 6pm
42. **ADMINISTRATOR’S REPORT** – Christina Regas, City Administrator
	1. Resolution 2020-03 – Resolution approving the terms of an internal loan in connection with construction of the Blackduck golf course cart shed – updated terms
	2. Resolution 2020-06 – Resolution to appoint election judges for the 2020 Presidential primary, state primary, and general elections
	3. Resolution 2020-07 – Resolution supporting a grant application made to the MN DNR for the Federal recreational trail program by the Blackduck Stumpjumpers snowmobile club & acknowledging the City of Blackduck to act as the fiscal agent on behalf of the grant
	4. Resolution 2020-08 – Resolution requesting Reconveyance of Forfeited Lands to the State of Minnesota Parcel #81.00368.00
	5. Resolution 2020-09 – Resolution requesting Reconveyance of Forfeited Lands to the State of Minnesota – parcel #81.00454.00
	6. Resolution 2020-11 – Resolution authorizing PERA contributions for qualifying part-time Police officers for the City of Blackduck – annual designation
	7. Council Consideration - Annual LMCIT Liability Coverage – Waiver Form
	8. Council Consideration - Letter of Intent for City Council member appointment – Tyler Roth
	9. Resolution 2020-10 – Resolution appointing Tyler Roth to the Blackduck City Council
	10. Oath of Office – Council member Roth
	11. Council to call a Public Hearing February 25, 2020 @ 6pm – USDA Rural Development requirement to provide City of Blackduck an opportunity to become acquainted with the proposed application for Community Facility Program Grant funding for public works equipment funding
	12. City Hall Closed early for Election Judge Training – February 19, 2020 @ 2pm
	13. Reminder City offices closed February 17, 2020 President’s Day
	14. Request Tuesday, February 25, 2020 Work Session *immediately following Public Hearing* @ 6pm
	15. Reminder March 9, 2020 Council Meeting
	16. Reminder 2020 Elected Official Conference – February 28 – 29, 2020 Baxter, MN
	17. Presidential Primary – March 3, 2020 Blackduck City Hall
	18. MCFOA Annual Conference – March 16-19, 2020 – St. Cloud
	19. Board of Review Meeting for City of Blackduck – April 27th, 2020 @ 9am Blackduck City Hall
43. **MAYOR AND/OR COUNCIL MEMBER REPORTS –** Mayor Patch & Council
44. **COMMUNITY EVENTS/GOOD THINGS HAPPENING** –
	1. City of Blackduck Employee Anniversaries –
		1. Melissa Gullette - 7 years *(March 2012 - Liquor Store)*
	2. Blackduck Development Corporation Meeting –February 12, 2020 @ 11am
	3. Blackduck Chamber Meeting – February 19, 2020 Noon @ Restaurant 71
	4. Blackduck Area Chamber of Commerce Appreciation Dinner – February 24, 2020 @ 6pm @ Northern Escape Venue RSVP by February 7, 2020
	5. Blackduck Planning Commission Meeting – February 26, 2020 @ 2pm
	6. 2020 Spring Clean-up Event – May 16, 2020 – 8-11am – REGISTRATION REQUIRED
45. **ADJOURN**