

POLICY AND RESEARCH OFFICER

Wellington

The Tertiary Education Union (TEU) is looking for a full time policy and research officer in its national office in Wellington.

This senior position reports directly to the national secretary and its responsibilities will be carried out in consultation with her.

The successful applicant will take a pro-active approach to providing prompt policy analysis and research to support the TEU's work in promoting and supporting public tertiary education.

Applicants must have proven experience in both policy analysis and research. The successful applicant will have responsibility for the delivery of services in the areas of:

- Advice and reports on Government policy
- Co-ordinating and leading research and related services in support of union policy, campaigns or issues
- Co-ordinating and leading TEU policy development in the areas of industrial, education and professional issues in discussion with the relevant national office staff
- Leading the preparation of submissions

TEU is an education union committed to employment equity and Te Tiriti o Waitangi, and a similar commitment will be expected from the appointee.

The job description is available from the Tertiary Education Union, P.O. Box 11-767, Wellington, or by emailing amanda.hickman@teu.ac.nz Tel: (04) 801 4738. Applications, including the names of two referees, can be sent to the above.

Applications close at 5.00pm on Friday 21 June 2019