



SAN JUAN SOUTHERN PAIUTE TRIBAL COURT

Mailing – Attn: Kalka
7760 E. State Rd 69, Ste C5-224
Prescott Valley, AZ 86314

Physical – Admin Office
50 S. Main Street, Ste #102
Tuba City, AZ 86045



Ph (928) 326-2955

tribalcourt@sanjuanpaiute-nsn.gov

Fax (888) 428-3990

CIVIL PETITION

Purpose: This form is used to start a court case by the petitioner because he/she believes a claim is necessary.

How: The petitioner completes the Civil Petition from which contains:

- a. A short and factual statement of who is involved, how to contact each party, the enrollment status of all involved and the law(s) that applies to the claim;
- b. A short statement describing the facts that resulted in the Petitioner filing the claim;
- c. A short and plain statement describing what the Petitioner is asking the Court to order, which can include ordering the Respondent to do or stop doing something; and
- d. A short explanation (with amounts or if unknown may ask to give this information later) used to ask the Court to order damages, reimbursement of fees or other types of relief (costs, attorney's fees).

The Civil Petition must be signed and notarized by a Notary Public. After your signature has been notarized, the Civil Petition must be filed with the Court Clerk. A case file will then be created.

A 'Filed' copy of the Civil Petition, with the Court stamp showing the date filed, is returned to the Petitioner for the Petitioner's records.

The Petitioner must then serve a copy of the 'Filed' Civil Petition to the Respondent (if the Respondent is the San Juan Southern Paiute Tribe, see *Instruction Sheet for Service*).



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Court Use Only

CASE NO.

CIVIL PETITION

Elections

Other Civil Claim: _____

Petitioner

Respondent

vs.

Tribal Affiliation:

A San Juan Southern Paiute Tribal Member

A member of another federally recognized
tribe: _____

The San Juan Southern Paiute Tribe

A non-Indian

Tribal Affiliation:

A San Juan Southern Paiute Tribal Member

A member of another federally recognized
tribe: _____

The San Juan Southern Paiute Tribe

A non-Indian

1. The Petitioner resides at: _____
Address, City and State

_____ Petitioner E-mail Address Petitioner Phone Number

2. The Respondent resides at: _____
Address, City and State

_____ Respondent E-mail Address Respondent Phone Number

3. This Court has jurisdiction to hear this case because of the following:

All parties are members of the San Juan Southern Paiute Tribe

The claim is based on the tribal laws of the San Juan Southern Paiute Tribe; specifically

Other: _____



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THEREFORE, the Petitioner requests:

1. That the Court order the Respondent to do or not do the following:

2. That judgment be entered for the Petitioner against the Respondent for the amount of \$_____ to compensate for the following loss or damages:

3. That the Respondent be ordered to reimburse the Petitioner the cost of this action including:

Filing fees \$_____ Fees for service and/or Notary Public \$_____
 Attorney fees \$_____ Other: _____

4. That the Court order any further relief that is determined necessary and just.

I CERTIFY THAT THIS CIVIL PETITION IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

Date

Petitioner Signature



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ELECTRONIC SERVICE FORM

1. The Petitioner Attorney for the Petitioner Respondent Attorney for the Respondent
 Parent on behalf of Petitioner Minor OR Conservator/Guardian on behalf of Ward

(Check one of the following):

Consents to receive electronic service of notices and documents in the case listed above

(Skip to #2 & #3).

OR

Does not consent to receive electronic service of notices and documents in the case listed above.

(Fill out the information directly below then skip to Signature Section).

Full Name

Mailing Street Address

Mailing City, State, and Zip code

2. By consenting to electronic service, you are agreeing to receive and submit electronic documents (by e-mail or through the Tribal Court’s webpage). Specifically, you agree to receive by e-mail delivery, all documents involving your court case. You understand that e-mail transmissions cannot be guaranteed to be secure or reliable and you are waiving any and all claims for any harm or damage that could result from using e-mail to send and receive your court documents. You are agreeing to contact the Tribal Court Clerk to immediately report any change(s) in your e-mail address or physical address. You are agreeing to acknowledge read receipts attached to each e-mail as confirmation of delivery. You are agreeing that service of documents is completed on the date the documents are sent regardless of when you read the e-mail. _____ **(Initial here)**



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3. List the contact information to be used for the above-named party below:

Full Name

Street Address

City, State, and Zip code

E-mail Address (*Print Clearly*)

Phone Number

I DECLARE THAT I UNDERSTAND AND AGREE TO THE STATEMENTS ABOVE AND ALL INFORMATION I HAVE PROVIDED IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

Date

Printed Name

Signature



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ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

THE STATE OF _____, COUNTY OF _____

On _____ 20____ before me, _____
(insert name and title of the officer)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within the Civil Petition, and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument. I certify, under PENALTY OF PERJURY under the laws of the State of Arizona and the San Juan Southern Paiute Tribe, that the foregoing paragraph is true and correct. WITNESS my hand and official seal.

Given under my hand and seal of office, this day of _____, 20 ____.

SEAL:

Signature: _____