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HISTORY

Founded by a small group of dedicated laymen and teachers in 1981, North Idaho Christian School is committed to the Biblical concept that the source of all wisdom and knowledge is God. First meeting in the old Central School in downtown Coeur d'Alene, the school moved to the Hayden Lake Friends Church (now Anthem Hayden) in the summer of 1983. A private interdenominational school, it serves many Bible believing churches in the Idaho Panhandle. Directed by a school board made up of committed laymen, the school continues to increase in its academic programming. It has not wavered from the original intent of its founders: that the educational program be based on the centrality and authority of Jesus Christ in all that is believed, said, and done.

VISION STATEMENT (why we exist)

NICS exists to challenge and inspire individuals to impact the world by growing in Christ-like character through academic excellence rooted in Biblical truth.

MISSION STATEMENT (our task)

North Idaho Christian School partners with parents to create a Biblically-centered learning environment. We endeavor to inspire and empower students by providing challenging academic instruction, critical thinking and lifelong learning skills, with opportunities for servant leadership—all within the context of Biblical truth.

STATEMENT OF FAITH

We believe the Scriptures in the Old and New Testaments are completely without error and are the supreme and final authority of God in faith and life. John 1:1; II Timothy 3:16-17; I Peter 3:15

We believe the Scriptures cannot be changed or compromised by cultural, political or personal interpretations that may become popular. Matthew 5:18

We believe in one Almighty God, eternally existing and expressed through the Father, Son and Holy Spirit. Matthew 28:19; John 1:1; John 17:21

We believe that Jesus Christ was supernaturally conceived of the Holy Spirit and born of a virgin, and is fully God and fully man. Isaiah 7:14; Luke 1:34-35; Philippians 2:5-7; Colossians 1:15,19: 2:8-10

We believe that we were created in the image of God, to be in relationship with Him, but we are separated from God by our sins. Genesis 1:27; Romans 3:23; 5:12; 6:23

We believe Jesus Christ is the only Savior for the sins of the world, having shed His blood and died on a cross to pay the penalty for our sins. Through His death in our place, He showed us divine love and divine justice, removed our guilt and made us right with God our Father. Those who put their trust in Christ are saved by grace as a gift from God. Ephesians 2:8-9

We believe Jesus arose from the grave after three days, He ascended into heaven and is our High Priest and Advocate. Matthew 27:63; Mark 10:32-34; Acts 10:39-40; Hebrews 8:12; 10:11-12

We believe Jesus will return to earth in physical form to establish His kingdom on the earth and to judge the living and the dead. Acts 17:31; II Timothy 4:1; Titus 2:11-13

We believe the Holy Spirit comes to indwell those who put their trust in Jesus Christ. The ministry of the Holy Spirit living in us enables us to live obedient and spirit-filled lives. Acts 5:32; Romans 5:5; Ephesians 1:13-14,17; Ephesians 3:16

We believe water baptism is a public declaration of personal faith in Jesus, and is symbolic of the cleansing and washing away of our sins. Water baptism is an important testimony of faith and is valuable for the edification of the body, but is not essential for salvation. Romans 6:2-11; Colossians 2:12 *Revised 12/2012*

STATEMENT OF INTERDENOMINATIONAL INTENT

As an interdenominational school, North Idaho Christian School neither promotes nor allows promotion of any church or denomination. Our statement of faith expresses our desire to promote agreement on the fundamentals of the Christian faith. All controversial issues and church doctrines are to be taught and explained to students by their parents and their churches. To ensure positive relationships between staff, students, and parents, we require agreement in the Doctrinal Statement.

ADMISSIONS STANDARDS

North Idaho Christian School does not discriminate on the basis of race, color, national or ethnic origin in the administration of its educational policies, admissions, or its hiring policies. The school reserves the right for purposes of admission to assess the academic, emotional and physical aptitude of each student applicant, basing its findings on previous academic records, character references, a personal interview, and the result of an administered standardized test of general ability.

North Idaho Christian School is a religious institution which provides an education in a distinctly Christian environment. We believe that the biblical role of the school is to work in partnership with the home to model Christ-like lifestyles. To that end, NICS asserts the following beliefs:

- We believe marriage is between one man and one woman (Matthew 19: 4-6)
- We believe adultery and fornication are sins. (Deuteronomy 5: 18, 1 Corinthians 6: 18-20, Hebrews 13: 4)
- We believe homosexual behavior is a sin (Leviticus 20: 13, Romans 1: 27, 1 Corinthians 6: 9, 1 Timothy 1: 10)

In cases in which the home and school disagree on these points, whether through direct teaching or life-style choices, NICS reserves the right to refuse to enroll or to dis-enroll students.

It is essential that our students and their parents fully understand and fully support the purpose of North Idaho Christian School. This includes the specific standards of performance, conduct, and appearance expected of our students. Upon admission, the school enters into a partnership with parents in the overall development of the student. The school cannot accept sole responsibility for the Christian education of the student. We must share this task with the home and the church in a complementary effort to achieve the Christ-centered objectives of North Idaho Christian School. A student must have a *sincere and expressed desire* to be at North Idaho Christian School and must be willing to submit to the standards and regulations of the school.

Enrollment in and the continued attendance at NICS shall constitute and indicate acceptance of, and willingness to comply with the rules, regulations, policies, and procedures of the school in the areas of academic, spiritual and disciplinary instruction and action. Such enrollment and attendance shall also constitute and indicate a commitment on the part of the enrolling family to follow the communication procedures established by the school for the proper handling of questions, concerns, and complaints, as listed in this handbook.

ENROLLMENT SELECTIVITY

Please be aware that North Idaho Christian School, in accordance with its policy manual, reserves the right to refuse enrollment or re-enrollment to any student. Furthermore, North Idaho Christian School, in accordance with its policy manual, reserves the right and authority to dismiss any student at any time during the school year.

PARENT COMMITMENT

Below is a copy of the Parent Commitment form signed by parents at registration.

God has given you, the parents, the responsibility to "bring up a child in the WAY he should go"... (Proverbs 22:6), and you in turn have asked us to assist you with that responsibility. To do the best possible job requires teamwork and communication. The following commitments are expressed and indicated by the enrollment of your student(s) in NICS. Such enrollment shall constitute and indicate acceptance of and willingness to comply with rules, regulations, policies, and procedures of the school, including acceptance of these commitments as your own.

- We pledge our fullest cooperation to keep doctrinal controversy and denominationalism out of the school at all times.
- We agree to follow the Biblical model in Matthew 18 by registering any questions or complaints about what is happening at school with the particular person involved (teacher, administrator, etc.) before talking to anyone else about the matter. If this does not solve the problem, we will take the problem through the administrative chain of command and then to the Board of Directors if necessary.
- We hereby invest authority in the school to discipline our child as the school feels necessary. We agree that we will cooperate and discipline our child in the home as needed.
- We agree to see that our children are dressed consistently with the dress code when they leave for school each day and when attending school-related activities.
- Grade point average will be determined by the averaging of grades from the seven semesters of a student's high school course work. Grades earned during the final semester will not count in calculating grade point average. All transfer grades will be based on the 4.0 scale used at NICS and from an official transcript. Transfer grades, home school grades, and grades not on a 4.0 scale will be reviewed by the administration prior to calculation. A student must have attended NICS during their entire junior and senior years and must meet graduation requirements to be eligible for Valedictorian and Salutatorian honors.
- We understand that assessments will be made to cover damage to school property (including breakage of windows, etc.).
- We agree to pay tuition according to the schedule or according to arrangements that shall be made. We understand that report cards, transcripts, and diplomas may be withheld, and that our student(s) are subject to being dropped from enrollment at any time if required payments are not made or arranged. It is also my understanding that the policy of the school is to make no refunds on registration fees.
- I give permission for my child to take part in all school activities and events, including sports and school sponsored trips away from school premises. I know that there is a potential for hazard in any travel, activity, event, or sport, and assume any and all risks associated with school travels, activities, events, or sports including but not limited to weather conditions, road conditions, accidents, sports and other injuries, all such risks being known and appreciated by me. Knowing these facts, I hereby for my child, myself, and anyone who might claim on my behalf, covenant not to sue, and I waive, release, and discharge North Idaho Christian School, its owners, Board of Directors, employees, assigns, agents, or any one acting for or on its behalf of or in the course of my own or my child's participation in school travels, activities, events, or sports. This release and waiver, from any and all claims of liability for death, personal injury or property damage of any kind or nature whatsoever arising out extends to all claims of every kind or nature whatsoever, foreseen or unforeseen, known or unknown.

PRINCIPLES GOVERNING CONDUCT & RELATIONSHIPS

- As followers of Jesus Christ, we must love, honor, and respect our God.
- As followers of Jesus Christ, we must love, honor, and respect the authorities over us.
- As followers of Jesus Christ, we must love, honor, and respect ourselves as our Lord directs us.
- As followers of Jesus Christ, we must love, honor, and respect all others around us.
- As followers of Jesus Christ, we must respect property: our property, others' property, and school property.

These principles under gird all proper student conduct and relationships, and form the foundation of student responsibilities at North Idaho Christian.

STATEMENT OF RESPONSIBILITY

As a student at North Idaho Christian School, it is the student's responsibility to support and maintain the following conduct commitment:

- I will strive to grow in my relationship with Jesus Christ, and to please Him in all respects.
- I will follow all directions, instructions, policies, and procedures.
- I will do nothing to hurt or harm myself.
- I will do only those things which build up and edify others. (I will do nothing to hurt or harm others.)
- I will take care of my property and will not use other's property without permission, nor will I abuse other's property.
- I will be responsible in my use of social media, being careful to honor God and others at all times. I understand I will be held accountable by school administration for posts that do not meet this standard.

Individual students are expected to be aware of the standards and traditions of the school as found in this handbook. It is the student's individual responsibility to read this handbook, and to fulfill the obligation contained herein. Students in significant violation of their responsibilities may be liable for expulsion from the NICS community.

VALUES AND TRADITIONS

- Traditionally, our students desire to pursue their relationship with the Lord with all their heart, soul, mind and strength.
- Traditionally, our students strive to uphold the teachings of the Word of God, and not the values of the world.
- Traditionally, our students deal with their work and with each other in honesty and integrity.
- Traditionally, our students are concerned with being courteous and respectful.
- Traditionally, our students conduct themselves in an exemplary manner when representing the school to the public.

It is expected that those who enroll in this school do so knowing that the maintenance of these traditions are the responsibility of each individual student.

PHILOSOPHY OF SPORTS

The object of our sports program is the same as everything else we do in school, which is to teach young people to "fear God and keep His commandments; for this is the whole duty of man" (Eccl. 12:13) and "...whatever

you do, do all to the glory of God" (I Corinthians. 10:31). We will conduct our sports program consistent with Christian principles. Our young people will be taught that character development is more important than the development of skills; that those who faithfully practice will have the privilege of playing in the game as much as possible. They will learn that to play and to play well is more important than winning. They will learn to appreciate and encourage each other as members of the same team, knowing that games and seasons are short, but relationships last a long time, and people don't live forever. Our program will be designed to teach our young people that their value as human beings is not based on their performance as athletes but on their relationship to God as His children.

Our desire in all that we do in our sports program will be to think and act as Christians whose values are shaped by God's Word and God's will, not by the world and its values. As we do this, we believe God will honor our commitment and will use our sports activities to help shape the lives and destinies of the young people entrusted to our care.

ELIGIBILITY POLICY FOR SCHOOL ACTIVITIES

- This policy extends to all extra-curricular activities, including but not limited to athletics, choir trips, student council, and the like.
- Parents of ineligible students are to be notified immediately upon determination of ineligibility.
- Student's progress will be monitored at quarter intervals by means of the report card.
- This policy is based upon quarter grades and is not cumulative.
- The period of ineligibility is set at one quarter.
- Students must maintain a minimum 2.0 grade point average in the following classes: English, Science, Social Science, Math, Bible, Language, Speech, Reading, and Health. An "F" grade in any subject renders a student ineligible despite the grade point average.
- An ineligible athlete may regain eligibility with probation status if satisfactory academic grades are consistently maintained through the quarter in which the athlete is ineligible. The athletic director will review the status of those whose eligibility is in question at the mid-quarter and quarter interval.
- An eligible athlete may lose their eligibility during the quarter if grade point averages are in jeopardy due to poor grades during any quarter or if an "F" average is resulting in any class during any quarter.
- A student must attend classes the day of an event to be eligible to participate in that event.

BASIC PROCEDURES AND POLICIES

ABSENCE POLICY

At NICS we believe there is an inherent value in consistent attendance. There is no substitute for learning in a supportive, stimulating, and challenging classroom environment which is something that students miss when they are absent from class. While we understand that some absences are inevitable, we have a strict absence policy due to the value we put on the quality education that our teachers provide on a daily basis.

Students in grades 1-8 are expected to avoid excessive absenteeism. Excessive absences may be considered when deciding to retain or promote a student for the following school year.

Students in grades 9-12 are allowed 8 absences per semester per class or the student may be in jeopardy of losing credit for the class(es) to which they were tardy. If absences are greater than 8 in a semester, credit will be withheld for the class(es) unless a petition is filed requesting reinstatement of credit. If no petition is filed within 5 days of receiving the notification that credit is being withheld, the credit will be withheld. If the petition is received within the 5 day time period, the Attendance Review Committee will evaluate if credit can be reinstated.

Students who arrive to class 20 minutes late (or more) will be counted as absent. Students who leave class more than 30 minutes early will be counted absent as well.

Excused Absences can fall under two categories:

Category 1: Absences due to **emergencies or illness**. The student must present to the office, within two days of returning to school, a signed note from their legal guardian documenting dates and reason for their absence. Students will have one day to make up class assignments for each day missed.

Category 2: Situations when a parent desires to keep his child out of school in order to participate in a very worthwhile educational or family opportunity that occurs during school hours. The parents are ultimately responsible for the education of their children, and must make the decisions regarding the value of the day at school. As a school we ask, however, that all such absences be arranged with the school administration at least one week **IN ADVANCE**. For extended absences, homework arrangements should be discussed with the teacher in advance.

Unexcused Absences fall under three categories:

Category 1: The student returns to school WITHOUT a signed note from their legal guardian with dates and reason for absence within two (2) days of returning to school.

Category 2: The legal guardian did not grant permission for the student to be away from school. Truancy carries the same academic penalty as suspensions (see Suspensions).

Category 3: The absence is not sanctioned by the school. Examples of such absences would be for outdoor recreation, attending movies, preparing for parties, working for an employer, staying at home studying or finishing school assignments, running errands and the like. A parent needs to weigh the value of the activity with the education missed. Teachers will not be expected to re-teach material nor arrange for missed work or testing. Students will receive zeroes (0%) on all assignments, quizzes, and tests given and collected during a non-sanctioned absence.

Un-excusable Absences

Un-excusable absences include leaving campus during school hours, skipping school and for skipping all or part of an individual class without permission or excuse. Un-excusable absences carry the same academic penalties as suspensions (see Suspensions). Further disciplinary action may be imposed for un-excused absences.

ASSIGNMENTS

All students are expected to have their assignments completed on the date due. School policy is that late assignments will receive no credit. In extreme circumstances, teachers may use their discretion to give some credit. Lost textbooks, meetings, sports events, or failure to get the assignments are not valid excuses for turning in late assignments.

BUS AND SCHOOL TRANSPORTATION

All students riding in school supplied transportation are to in no way distract the driver, or in any way be disruptive or obnoxious in behavior. Students are to remain seated, and to keep themselves within the load space of the vehicle.

CARS

Student cars are to be used for driving to and from school only. The car is not to be moved during the day until departure. In case of illness or emergency, report to the office for approval to leave campus. Students who need to retrieve something from their car may obtain a pass in the office. A student who cannot handle his/her car responsibly will lose the privilege of bringing his/her car to school for a period of time.

CELL PHONES AND ELECTRONIC DEVICES

For the safety and security of students, and to avoid disruption of the instructional process, students shall not use cell phones (including texting) during instructional hours from 7:45 a.m. to 3:45 p.m. For grades 1 – 6, cell phones should not be brought to school. For grades 7 – 12, cell phones should be kept in a car or locker and should be turned off and not visible during school hours. A lock is recommended for students who keep cell phones in lockers. Exceptions: Medical conditions requiring close communication between parent and child. This must be pre-arranged with NICS administration. Violations: On the first offense, the device will be confiscated, the student will serve detention, and a parent/guardian will be required to retrieve the device from an administrator or designee. Additional consequences for violations involving cell phones may include suspension.

CHAPELS AND ASSEMBLIES

Students are to sit quietly during chapel and assembly meetings. Talking, note-passing, whispering, and any other disruptive activity will not be tolerated. The purposes of chapels and assemblies require attentive listening on the part of the students.

COMPUTERS (personal)

Students are not allowed to bring personal computers or tablets to school. NICS provides Chromebooks for checkout in the library.

DAMAGE

Students are responsible for any breakage or damage they may cause, whether to personal or school property and equipment. This means that the cost of replacement or repair will be assessed to the students involved, in addition to any disciplinary action.

DISCIPLINARY ACTION

Our goal is not simply to provide a strong academic environment, but to train each student to become a follower of Jesus Christ (disciple). Discipline, by definition, is the process of making disciples. Discipline is God-ordained in the life of a Christian. Proverbs 3:11-12 states, “My son, do not despise the Lord’s discipline, and do not resent his rebuke, because the Lord disciplines those he loves, as a father the son he delights in.” We understand that this is a progressive process whereby God gradually transforms each child’s heart through instruction, training, and correction. Hebrews 12:11 states, “No discipline seems pleasant at the time, but painful. Later on, however, it produces a harvest of righteousness and peace for those who have been trained by it.”

Learning begins with the loving discipline of parents teaching their children that, “the fear (respect) of the LORD is the beginning of wisdom” (Proverbs 9:10). One of the most important lessons for any student to learn is how to properly respond to authority. The student must be guided to a proper response to their parents, teachers, and to God. In order to accomplish this goal, our discipline standards and policies will be enforced prayerfully, consistently, and lovingly. These policies are also in place to ensure that a proper learning environment exists for all students. When discipline is necessary, the teacher prayerfully seeks God’s

wisdom and works with the parents to bring about correction and a change of heart. It is of utmost importance that parents support the teacher in matters of discipline.

Rule Infractions (RI)

In addition to the classroom discipline procedures instituted by individual teachers, the school has a policy of Rule Infractions (RI). An RI may be given to a student for the following behaviors:

- Tardy to class
- Inattentiveness
- Talking
- Disruptive behavior
- Chewing gum
- Book fines
- Disrespect to teacher or another student
- Cell phone use
- Other infractions covered in this handbook

For grades 6-12, a Rule Infraction is issued to a student when a behavior or action inhibits the learning environment of the classroom. RIs can also be given for dress code violation, being in off-limit areas, inattentiveness in Chapel and the like. After a student compiles three RIs they receive a detention. Detentions are served on the first Friday of each month from 8:00-10:00 am. If a student is 15 minutes or more late to detention, they must serve the detention they were late for and a \$20 penalty will be assessed. If a student misses detention, they will pay a \$25 penalty and serve two detentions.

- A warning may will be given before an RI is issued. Warnings are optional.
- RIs do not carry over from first to second semester.
- 3RIs earns a detention.
- When a second or subsequent detention is earned, it also carries a \$20 fine.
- The need to serve a third detention may also earn a suspension.

Consequences for disruptive behavior

Students should recognize that any display of behavior contrary to the attitudes and role model of Christ should call for disciplinary action by school authorities. Our aim in discipline is to disciple students into considering correct choices in sometimes difficult circumstances. Consequences for misconduct play a critical role in the development of a student's Christ-like character. However, the necessary action will never precede faithful teaching and training in proper behavior. Consequences generally increase in severity according to the frequency or degree of misconduct and include the loss of student privilege(s), after school detention, parent conferences, suspension, or expulsion. Unacceptable behavior includes any behavior that does not show Christ-like love, honor, or respect to God, authority, others, or property.

Behaviors resulting in immediate suspension or expulsion:

There are circumstances in which the school administration and/or board may determine, in their sole discretion, that it is appropriate not to follow progressive discipline steps. In cases in which a student has engaged in immoral or illegal activity, the school reserves the right to suspend or expel the student immediately. Aggressive, abusive or harmful physical contact, blatant disrespect, profanity or obscenity in any form, and the throwing of any potentially injurious projectile on the school premises could also result in immediate suspension or expulsion.

To insure a safe environment for our students, illegal materials and materials that are potentially dangerous to students or faculty such as (but not limited to), drugs, alcohol, tobacco, explosives, chemicals, lighters, and matches have no place on campus, in lockers, on one's person, or in one's personal belongings. If administration has just cause for suspicion of such items, then a search by administration or appropriate personnel may be conducted to prove innocence.

Possession of/use of/or threat of the use of weapons while on school property, at school events, or any other time while enrolled as a student may result in immediate expulsion and may be reported to police authorities. Statements made by a student claiming or boasting of a weapon at school or school events will be dealt with in the same manner.

Suspensions may be issued from one to four days depending upon the seriousness of the offense, the student's attitude for repentance and restoration, and the past behaviors of the student.

Academic penalty for suspension

When a student is suspended from school all missed assignments, class work, homework, and tests, etc. are to be completed by the student and given to the teachers for evaluation and grading. There will be an academic penalty applied to quarter term report cards in the quarter that the suspension occurred. After the quarter term grade is established for any one particular class, the score will be lowered three percentage points for each day that the student is suspended in that quarter. Therefore, it is in the best interest of the suspended student to complete all missed assignments to the best of their ability. All missed assignments must be submitted to the teachers within two school days from re-admittance.

Cheating

Academic growth and endeavor requires academic and personal integrity. To copy, plagiarize, cheat, or in any way violate the rules for testing and assignments is a serious breach of integrity. Plagiarism is using another's ideas or words without proper citation. This can occur in both individual and group assignments. These actions also compromise learning, and disrupt the learning process for students. Do your own work and do not cheat yourself.

In relation to the above, any violation of test or assignment rules and procedures is considered cheating, and will be met with disciplinary action. These actions could range from "0" on the assignment to suspension or expulsion. Note: Any time a student is sent to the office for continued disciplinary action, the parents will be notified by email regarding the situation and its consequences. If the violation is severe or may involve significant consequences, reasonable efforts will be made to contact the parents as soon as possible. When deemed appropriate or necessary by the parents or the administration, a parent-faculty conference will be arranged.

Discipline and Student Leadership

Titus 1: 7-9 states that those in leadership must be above reproach. This would apply to behavior both in and outside of school. For those in leadership who require discipline, a process of restoration and reconciliation will be worked through. This may involve stepping away from leadership for a time until the process is complete.

DRESS CODE

The purpose of a dress code is to provide a minimum standard of attire appropriate for the pursuit of academic and moral excellence. Clothing affects attitudes, and attitudes affect performance. Therefore, the following

general principles and specific guidelines apply to all NICS students during school and school sanctioned activities. All clothing must be modest, neat, clean, and in good repair (not worn through, having holes). Clothing must not be revealing or tight, but should be appropriate and sensible for a Christian school setting. Extremes in all areas of appearance are to be avoided.

The following dress code guidelines are for grades 1 - 12.

Skirts and shorts

- Skirts and shorts should be no shorter than a hand's width above the knee when the student is kneeling on the floor.

Jewelry

- No body pierced jewelry
- (Guys) No earrings
- (Girls) Two earrings per ear
- No gauging

Shoes

- Shoes are to be appropriate and safe for school wear. School accident insurance will not cover injuries for those wearing open-toed shoes.

Hair

- Hair color should be natural in color and not draw undue attention in style.

Hats and hooded sweatshirts

- Hats or hoods may not be worn while on campus during school hours.

Note:

- School picture day: All NICS guidelines are to be followed.
- Guidelines of modesty are to be followed for all school related activities: sports events, awards night, field trips, etc.

Non-compliance with dress code may include, but is not limited to, any of the following actions:

- Student will be asked to go home and change clothing.
- Parents will be asked to bring a change of clothing to school
- Student may not be able to attend classes for the remainder of the day.
- Parent and student may be required to conference with administration.

DROPPING A COURSE (High School Courses)

Students may make schedule changes with parent and administrative consent. Courses dropped during the first five (5) days of the course will be removed from the schedule and will not be placed on the transcript. After five days, but before the end of day 20, a "W" for withdrawal will be placed on the transcript. Dropping a course after day 20 will result in a 59% for final grade.

High School Credit for a course taken in Junior High

When a junior high student takes a high school level course, the parent must choose within two weeks of the start of the course whether or not the course will be added to the high school transcript. This must be discussed with the school administration. Changes cannot be made once it has been decided.

DUAL CREDIT POLICY

North Idaho Christian School students may take dual credit classes at North Idaho College based on the following guidelines:

- Parent(s) and student must meet with NICS administrator to discuss student's desire to take dual credit courses and their eligibility to do so.
- Must be a junior or senior
- Must have a 3.0 cumulative high school GPA
- Dual credit student must meet all NICS graduation requirements
- Students who leave NICS campus for dual enrollment classes will not be allowed to return to NICS campus until after NICS classes have ended for the day, unless arrangements are made with administration. This applies to students picking up siblings after school as well.
- NICS will not be responsible for the student once he/she leaves NICS campus for the day.
- Families must pay full NICS tuition while taking dual credit course(s).
- A tuition credit or refund from NICS may be issued for the allowed amount if and when the following requirements are met as determined by administration:
 - No more than six (6) college credits will be considered per semester
 - No more than \$390 per college semester will be considered for NICS tuition credit
 - Submitting NIC tuition receipts and report card showing successful completion (grade of "C" or better) to NICS administration
 - Courses must be taken during normal NICS school hours for consideration for tuition credit
 - Courses may be taken in the following subject areas: mathematics, social sciences, science, English, or foreign language, to be considered for tuition credit.

EARLY GRADUATION (High School)

NICS does not offer early graduation. A high school student must complete a full complement of high school courses according to the prescribed number of NICS graduation requirements. No correspondence credit will be accepted unless it is pre-approved by the NICS administration. NICS seniors are encouraged to take advantage of our dual enrollment program with North Idaho College.

EMERGENCY DRILLS

Emergency drills at designated intervals will be performed to ensure that the proper preventive actions are taken to ensure student safety in the event of fire or intruder.

EXTRA-CURRICULAR ACTIVITIES

Class time will not be used to prepare extra-curricular activities, unless such arrangements are approved and a pass issued by both the advisor and the instructor whose classes are affected.

GRADE SCALE

Grades are computed on the following scales

E/S/N scale	A/B/C scale	Corresponding GPA
100.00 – 92.50 E	100.00 – 92.50 A	4.00
92.49 – 90.00 E-	92.49 – 90.00 A-	3.70
89.99 – 83.29 S+	89.99 – 87.50 B+	3.30
83.28 – 76.58 S	87.49 – 82.50 B	3.00
76.57 – 70.00 S-	82.49 – 80.00 B-	2.70
69.99 – 67.50 N+	79.99 – 77.50 C+	2.30
67.49 – 62.50 N	77.49 – 72.50 C	2.00
62.49 – 00.00 N-	72.49 – 70.00 C-	1.70
	69.99 – 67.50 D+	1.30
	67.49 – 62.50 D	1.00
	62.49 – 60.00 D-	0.70
	59.99 – 00.00 F	0.00

GUM

Gum chewing is not allowed while students are on campus. Students found in violation will be subject to disciplinary action, including monetary fines.

HOMEWORK

Homework provides meaningful activities that reinforce classroom instruction and provides your student the opportunity to practice newly acquired skills. When you enroll your student at NICS you are agreeing to provide a time and place that enables your student to complete such work. As parents, it is your responsibility to determine which after-school activities will help your student achieve your goals for your child and family. If an activity regularly keeps a child from having time to complete homework, academic progress will be hindered. It is not in the best interest of a student to excuse a child from homework because after school activities prevented time or energy to complete their homework.

(Grades 7 – 12) No credit for late work, however, the student is responsible to know and understand the material missed. Time extension for homework will be given for physical illness or another serious complication that prevents the student from completing the assignment. Sports, youth group, part-time work and other regular commitments such as these do not qualify for extensions. NICS desires to partner with you in training your student to use time wisely. Students should expect an increase of homework assigned on Thursday.

LOCKERS

Student lockers are the property of the school and are provided as a service for students to secure their belongings. Any locker may be opened and its contents may be searched or examined by school authorities without the permission of the student at any time when, at the sole discretion of the school authorities, they deem it necessary to do so. Students must understand clearly the following guidelines:

Locker guidelines

- Students should not switch lockers with another student. If a student uses a locker, it must be the one to which that student was assigned. Students who violate this rule will be subject to discipline.
- Students must not share their own locker with another student unless that student was specifically assigned as their individual locker partner.
- Lockers must be kept clean inside and out. Stickers are not allowed on any part of the lockers. Students must not place anything on the lockers that they cannot easily remove without affecting the surface of the locker. Any pictures or other media hung in the lockers is to be clean, decent, and appropriate. Offensive and inappropriate materials are not to be placed in

lockers. Writing or painting on any part of the lockers is not allowed.

- It is unwise to leave valuable items in a locker. Students should leave valuable items at home.
- Students should not enter anyone else's locker without permission from the student who is assigned to that locker.
- Students are responsible to pay for any locker damage they do in violation of the above rules.
- Violation of any of the above rules can result in temporary or permanent suspension of locker privileges.
- Any problems with a locker should be reported to the office.
- The school is not responsible for lost, stolen, or damaged goods belonging to students.

LUNCH TIME

All students in grades 7-12 eat lunch in the lunch areas or outside. No food is to be taken out of the lunch areas except for meetings approved by the teachers. Students are not permitted in hallways or to go to their lockers without a pass.

MEDICATION

Health regulations forbid schools to dispense any medication without parental approval. If a student is taking medication during the school day, the school should be notified. Medications are to be held in the office during the school day.

MUSIC

Students may not listen to personal music nor use an apparatus that plays music during campus hours from 7:45 a.m. to 3:45 p.m.

PARENTAL CHILD ABUSE/NEGLECT REPORTING

In accord with state law and school policy, school staff is obligated under penalty of fine and jail term to report the reasonable suspicion of physical abuse, sexual abuse, or child neglect. In this very serious and legally narrow area, the school reserves the right not to contact parents in advance of making a report to authorities.

PASSING TIME AND HALLWAY

Passing time is sufficient time for locker and bathroom activities. Students need to move efficiently and quietly between classes and activities. The purpose of passing time is to adequately prepare for the next class activity. Any behavior that prevents anyone from such preparation, or is disruptive or potentially injurious, is not appropriate. Running and being rough in the hallway, stairway, and bathrooms isn't allowed. All non-classroom areas are to be considered as hallways.

SCHOOL BOUNDARIES

At no time will students be allowed off school property during school hours, unless given permission by school staff.

SEXTING

In keeping with the school's responsibility to provide a safe learning environment for all students, the board has established the following policy regarding the issue of "sexting". *Sexting* is the act of sending, receiving, or forwarding sexually explicit or suggestive messages, photos, or images via cell phone, computer, or other digital device. Students engaged in such activities are subject to state laws and school discipline. The school considers sending, sharing, or possessing, or even viewing pictures, text messages, or e-mails that contain a sexual message or image a violation of this policy; a violation that will result in school discipline, up to and including expulsion, and in the notification of local law enforcement. Students are required to immediately

report any such activities to a teacher or a school administrator.

SEXUAL IMPROPRIETY

In accordance with the standards set by the Bible in the areas of love, sex, intimacy, and marriage (1 Thessalonians 4:3-8, Romans 13:13-14, 1 Timothy 4:12) every student should strive to live a life which would be evidence of that student's desire to be obedient to the Lord and considerate to the intimacy of marriage. This lifestyle of purity should encompass all facets of a student's life. Under no circumstance will public displays of affection be allowed on campus or during school sponsored events.

SNOW DAYS

RenWeb Parent Alert will be used to notify families of a school closure. The NICS administration will adhere to the advice and decisions for school closure given by the superintendents of public school districts #271 (Coeur d'Alene) or #272 (Lakeland) or #273 (Post Falls). Excessive school closures will result in make-up days.

STUDENT RELEASE DURING SCHOOL HOURS

For appointments, family business, etc. (prearranged)

Students must have a note signed by parent or legal guardian stating:

- purpose for release
- time and date of release
- time of return, if same day, and must be signed by parents.

Students are not to leave class until the time specified on the note. They may then get their things and check out in the school office. Transportation may not be arranged with other students as drivers.

Upon returning to school, students are to report immediately to the office for admittance.

Any notes that are not complete or do not contain the necessary information must be confirmed by contact with parent or legal guardian. Absences are UN-EXCUSED until the necessary information has been supplied.

For illness while in school

The parents or legal guardians of the ill student are to be contacted regarding the symptoms of the student. If the student is to leave, the transportation arrangements are the responsibility of the parent. The student is to wait in the office area until the parent (or a person designated by the parent) comes to pick up the student and sign a release form. A note for re-admittance is not necessary if a release form was signed at the time the student left school.

STUDENT SUPPLIES

It is expected that all students come to class prepared with all necessary materials and equipment.

TARDIES

A student needs to be in their seat when the morning tardy bell rings. Should a student arrive later than the morning tardy bell, he or she needs to first check in at the office and provide a note from their parent stating the reason for the late arrival. This will be taken into consideration when deciding if the tardy is excused. Students who are tardy to school due to problems with transportation, poor planning, or sleep habits may find those tardies to be un-excused. These problems need to be resolved as soon as possible so as not to incur un-excused tardies. Three un-excused 1st period tardies (or late arrival to school) will result in after-school detention. Accumulative detentions may result in suspension. Three tardies equals an absence.

Un-excused tardies are a serious disruption to the student's educational progress as well as to the processes in the classroom. Additionally, un-excused tardies represent an irresponsible lifestyle choice if they are a pattern in a student's behavior. Un-excused tardies may result in after school detention.

A student must be in class when the tardy bell begins to ring and in the assigned seat when the bell stops ringing in order to be considered in class on time. Students must be careful to plan the use of time in order to complete any necessary tasks during the passing time between classes. The passing time is adequate for visiting lockers and restrooms. Tardies during the school day may be excused by procuring a note from the teacher or activity director involved and bringing it to the class in which the student is late.

Tardy/Partial Attendance in Regard to Homework, Quizzes and Tests Requirements

If a student is tardy or missing any part of the school day, but not absent for a full day, that student is still responsible for homework, quizzes and tests assigned for that day even in the classes that were missed.

TEACHER CONTACTS

If parents would like contact with a teacher they may email the teacher. Email addresses are available through RenWeb. Parents may also leave a message in the school office for the teacher to call the parents when the teacher is free. Parents may wish to make an appointment through the school office to meet with the teacher. This is welcomed, and must be arranged in advance.

TELEPHONE USE

Students will not be permitted to use the school telephones unless it is of an urgent or emergency nature.

TEXTBOOKS

Students are responsible to take care of the books assigned to them, and are not to mark or write in them. Any book damaged, defaced, destroyed or lost by a student is the sole responsibility of the student. The full replacement value of a book rendered unusable or lost will be assessed. Students will pay a fine for damaged books, the amount to be determined by the administrator. Students are held individually and completely responsible for the books assigned to them regardless of circumstances surrounding the loss or damage of said books. All books must be covered with an appropriate book cover.

VISITORS

(Closed Campus) - North Idaho Christian School is a "closed" campus, which means that students are not allowed to leave campus during school hours nor are visitors allowed on school grounds (including the parking area) during the school day without permission from the school administration. The term **visitor** includes all who are not employees or current NICS students. Those wishing to visit the NICS campus should make arrangements in advance with the school office by stating reason, date, and time of the proposed visit. Upon arrival at the school, a visitor will sign into the Visitor's Register in the school office and will be given a Visitor's Pass which must be worn while on campus. If a visitor arrives at the school without an appointment, a staff member will determine if the time is appropriate for a visit. If it is not an appropriate time, the staff member will make an appointment for the visitor to return. If at any time a staff member requests that a visitor not proceed to a classroom, but the visitor ignores the request and continues to the classroom, the visitor will be considered an intruder and appropriate action will be taken including the possibility of calling law enforcement.

WORK CONSIDERATION

While some students may need to work to meet expenses, school attendance is a student's primary responsibility. Permits for work release are not granted by the school. Students are expected to attend school during the normal school day. Considerations may be made by the school administration.

NICS Policy and Procedure Changes - *The NICS School Board reserves the right to change any policy or procedure at any time in its sole discretion.*