

OPERA ATELIER

Opera Atelier is North America's premier period opera/ballet company, producing the opera, ballet and drama of the 17th, 18th and 19th centuries. While drawing upon the aesthetics and ideals of the period, Opera Atelier goes beyond "reconstruction" and infuses each production with an inventive theatricality that resonates with modern audiences. Led by founding artistic directors Marshall Pynkoski and Jeannette Lajeunesse Zingg since 1985, Opera Atelier has garnered acclaim for its performances at home as well as in the United States, Europe and Asia. Opera Atelier is dedicated to equity, diversity and inclusion, the education of youth and young artists, and offers a robust slate of education, enrichment and outreach opportunities to engage audience members of all ages.

Education and Outreach Manager (Part Time, Permanent)

The Education and Outreach Manager oversees all education and outreach programs for Opera Atelier, including collaboration with Opera Atelier's Artist in Residence. This position works closely and in collaboration with the Artistic and Executive Directors to research, design and implement education and outreach programs that align with Opera Atelier's Vision and Mission. This includes Opera Atelier's Making of an Opera program, which offers middle and high school students an immersive opera experience. Opera Atelier is also interested in developing more opportunities to engage the Blind and Partially Sighted, Deaf and Hard of Hearing, and LGBTQ2S+ communities. The Education and Outreach Coordinator is responsible for running programs for children, youth and adults that add value to our community and our programming.

Reports to: Executive Director

Collaborates with: Artistic Team and Administrative Staff

Responsibilities:

- Design, implement and manage Opera Atelier's children, youth and adult education and outreach programs that align with provincial curriculum guidelines.
- Create new programs that engage identified communities including Blind and Partially Sighted, Deaf and Hard of Hearing, and LGBTQ2S+ with diversity, equity and inclusion as a guiding principle.
- Collaborate with Opera Atelier's Artist in Residence to create and manage educational programs that utilize their expertise.
- Lead the Education and Outreach Department and collaborate with and oversee Opera Atelier's artists on a project by project basis.
- Collaborate with the Executive Director and Director of Finance to design and manage departmental and project budgets.
- Establish working relationships with teachers in the GTA and beyond to solicit support and manage student attendance at Opera Atelier productions, events, and programs, both in-person and online.
- Write and maintain all support materials, letters, permission forms, releases and follow-up surveys as needed.
- Collaborate with the Marketing Department to develop events and activities to enhance outreach and cultivate new audiences.
- Collaborate with the Development Department on funding proposals.

- Other duties as required.

Requirements:

- Combined 3 years experience working within an arts education environment and/or a teaching background and/or experience as a practicing artist
- Music and/or Education degree an asset
- Working knowledge of Ontario curriculum
- Demonstrated ability creating, differentiating and implementing educational programming for a variety of age groups and educational contexts
- Experience working with vulnerable populations
- Knowledge of current best practices in diversity, equity and inclusion
- Passion for education, the performing arts and for youth and community outreach
- Passion for innovation within education and best arts practices
- Experience creating programming for children, youth and adults
- Strong computer skills; easily adaptable to technology and software. Comfortable with PC, Mac and Google Workplace
- Experience working with Kajabi or other web-based platforms to create and deliver online educational programming an asset
- Criminal record check/vulnerable sector screening may be required

Work Hours & Benefits: This position is a 4 day / week position, with a schedule to be agreed upon between the successful candidate and Opera Atelier.

Working Conditions: Opera Atelier administrative staff are currently working from home. A transition is being planned for a move back to the office during 2022. In person performances will resume in February 2022. Please note that considerable time is spent at a desk, using a computer terminal.

Opera Atelier has a comprehensive COVID-19 Policy, created and enforced to ensure all employees and contractors are safe and accountable. Successful applicants may be asked to disclose their vaccination status.

To Apply:

Please submit your resume together with a cover letter in one PDF document and email it to recruitment@operaatelier.com by January 12, 2022. Please quote "Education and Outreach Manager" in the subject line of the email. Applications that do not follow these guidelines will not be considered.

Opera Atelier is an equal opportunity employer and is committed to fostering an inclusive and accessible environment where employees feel valued and respected, and where every employee has the opportunity to realize their potential. As such, we welcome and encourage applicants who identify as racialized persons, Indigenous persons, persons with disabilities and persons across the spectrum of sexual orientation and gender identities. If you are a person with a disability and require accommodation and/or assistance during the application process, please contact us in advance at opera.atelier@operaatelier.com or 647.671.4195. We strive to provide reasonable accommodations whenever requested. Opera Atelier would like to thank all applicants; however, please note that only those selected to participate in an interview will be contacted.

Salary: Part time permanent position. Salary range: \$45,000 to \$55,000. Health benefits package after 3 months of employment.

Application Deadline: January 12, 2022